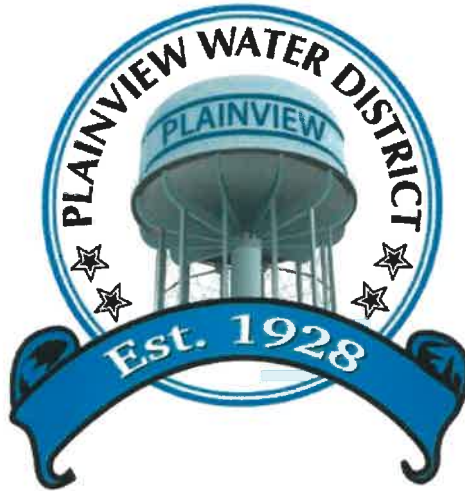


# **PLAINVIEW WATER DISTRICT**



## **QUICK GUIDE IN APPLYING FOR WATER SERVICE DISCONNECTS AND NEW WATER SERVICE CONNECTIONS**

**FEBRUARY 2023**

## RESIDENTIAL

### SERVICE DISCONNECTIONS

- To request the disconnection of water service, please submit a letter to the district on company letterhead. The letter should include the address, section, block and lot, size of water service and estimated date of service disconnect needed. Along with the letter, you must also provide proof of ownership, and a bank check or money order in the amount of \$350.00 for the disconnection fee. The contractor performs the disconnect and the District witnesses the disconnect. (see water disconnect request sample letter attached).
- Once reviewed and approved, you will receive a letter granting the disconnect. You can then call to schedule the disconnect by calling Mr. Frank Crowley, Distribution Supervisor, at (516) 931-6469 x 135. (see sample of a water service disconnect approval letter).
- For more information regarding residential water disconnections please visit our website "Procedures for Water Service Disconnections" under Resources / Forms and Applications.

### NEW SERVICE CONNECTIONS

- To request a new water service connection, please submit a letter to the district requesting "water availability" to the district on company letterhead. The letter should include property address, section, block, lot, number and size of water connection. Along with the letter you must provide a copy of your final site plan, a copy of the plumbing plans and a copy of your project schedule. You will also need to submit a bank check or money order in the amount of \$850.00 for a plan review and a separate certified check or money order in the amount of \$3,942.00 for the water connection (tap) and material fees. (see water availability request sample letter and listing of materials provided by the District for a new water service request attached).
- Once approved, you will receive a "water availability" letter. (see attached sample of a water service availability approval letter).
- When you are ready to schedule the connection, please call Mr. Frank Crowley, Distribution Supervisor, at (516) 931-6469 x 135. The District conducts the tap on the main as part of the new water service installation fee. (see attached detail of a standard water service install).
- For more information regarding residential water service installations, please visit our website "Procedures for New Water Service Connections" under Resources / Forms and Applications.

REQUEST FOR DISCONNECT - SAMPLE

LETTERHEAD  
COMPANY NAME  
ADDRESS  
TELEPHONE NUMBER

DATE

RE; REQUEST FOR DISCONNECTION OF WATER AT \_\_\_\_ADDRESS\_\_\_\_,  
PLAINVIEW/OLD BETHPAGE, NY 11803/11804

S/B/L - \_\_\_\_\_

Please take notice that we would like to request the disconnection of the \_\_\_\_ inch water  
service at \_\_\_\_ADDRESS\_\_\_\_, PLAINVIEW/OLD BETHPAGE, NY. This property was  
purchased under the name \_\_\_\_\_.

Please authorize the following company to perform this service:

\_\_\_\_COMPANY NAME\_\_\_\_\_

Please feel free to contact me at \_\_\_\_PHONE\_#\_\_\_\_ or \_\_\_\_EMAIL\_\_\_\_ if you have  
any questions or require additional information.

Sincerely,

SIGNED



# PLAINVIEW WATER DISTRICT

10 Manetto Hill Road • PO Box 9113 • Plainview, New York 11803

Telephone: (516) 931-6469 • Fax: (516) 931-8683

Web Site: plainviewwater.org

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## Board of Commissioners

Marc B. Laykind, Chairman

Andrew N. Bader, Treasurer

Michael A. Chad, Secretary

## Superintendent

Stephen M. Moriarty, P.E.

## Business Manager

Dina M. Scott, CPA

April 11, 2023

Address of Requestor

Re: Water Service Disconnect  
Project street address: \_\_\_\_\_, Plainview, NY 11803  
Sec. \_\_\_\_ Blk. \_\_\_\_ Lot \_\_\_\_

Dear Mr./Ms. \_\_\_\_\_:

This letter is to advise you that the Board of Commissioners of the Plainview Water District will grant your request for disconnection of service to the above referenced parcel. It is understood that this request is for a water service 1 inch or less.

Please submit the service disconnection fee of \$350.00 (per current fees as approved by the Board of Commissioners) paid via certified check payable to the Plainview Water District.

**Important Note:** Please be advised that we are experiencing longer than expected lead times on water service parts containing brass, such as corps, curb stop valves and meter setters with backflow devices. This is an industry issue that may cause delays in water service connections and beyond the control of the Plainview Water District. Should the water service installer wish to purchase parts and materials described above directly from another source other than the Plainview Water District, please contact the District for specifications of approved materials.

After submission of payment, please call (516) 931-6469 to schedule the disconnection.

If you have any questions, please feel free to contact Mr. Frank Crowley at (516) 931-6469 x135.

Very truly yours,  
**Plainview Water District**

Stephen Moriarty, P.E.  
Superintendent

*Proudly serving the Plainview-Old Bethpage community since 1928*

REQUEST FOR AVAILABILITY - SAMPLE

LETTERHEAD  
COMPANY NAME  
ADDRESS  
TELEPHONE NUMBER

DATE

RE; REQUEST FOR WATER AVAILABILITY AT \_\_\_\_ADDRESS\_\_\_\_, PLAINVIEW/OLD  
BETHPAGE, NY 11803/11804

S/B/L - \_\_\_\_\_

Please take notice that we would like to request the disconnection of the \_\_ inch water  
service at \_\_\_\_ADDRESS\_\_\_\_, PLAINVIEW/OLD BETHPAGE, NY. This property was  
purchased under the name \_\_\_\_\_.

Please authorize the following company to perform this service:

\_\_\_\_COMPANY NAME\_\_\_\_\_

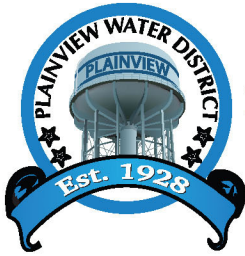
Please feel free to contact me at \_\_\_\_PHONE #\_\_\_\_ or \_\_\_\_EMAIL\_\_\_\_ if you have  
any questions or require additional information.

Sincerely,

SIGNED

**1" WATER SERVICE INSTALLATION CHARGE SUMMARY (Includes Inspection and 15% material  
markup)  
January 2022**

<b>ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT COST</b>
1	Ford cover with touch read hole	\$123.05
2	Ford No. 2 ring	\$69.00
3	24" x 48" pit	\$254.55
4	Setter with double check valve	\$951.92
5	Corporation	\$61.49
6	Curb stop	\$136.57
7	1" radio read meter	\$458.85
8	Curb box and rod	\$86.57
9	Tap (labor)	\$1,350.00
10	Initial backflow test	\$150.00
11	Final water service inspection fee (for 1" domestic service connections)	\$300.00
<b>Total Cost per Connection =</b>		<b>\$3,942.00</b>



# PLAINVIEW WATER DISTRICT

10 Manetto Hill Road • PO Box 9113 • Plainview, New York 11803

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## Board of Commissioners

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Michael A. Chad, Secretary

## Superintendent

Stephen M. Moriarty, P.E.

## Business Manager

Dina M. Scott, CPA

April 11, 2023

Address of Requestor

Re: Request for Water Availability

Project street address: \_\_\_\_\_, Plainview, NY 11803

Section: \_\_\_\_ Block: \_\_\_\_ Lot: \_\_\_\_

Dear Mr./Ms. \_\_\_\_\_:

This letter is to advise you that the Plainview Water District will grant water availability to the above referenced parcel. It is understood that this request is for one 1-inch water service and that each service line will be connected to a single family home. It should be noted that you will be responsible for all costs associated with providing water service to the proposed home. These costs will include the water service lines, taps, and appropriate administration and inspection fees. Other costs may include the expense of a water main extension for domestic water use and / or fire protection if deemed necessary by the Water District. Please be advised that the plumbing of the facility must meet all plumbing codes set by the Town of Oyster Bay. This includes using lead free solder and water conservation plumbing fixtures.

Please submit four (4) copies of your final site plan along with four (4) copies of the plumbing plans, and two (2) copies of your project schedule to our office when they become available. A plan review fee of \$850.00, one (1) service at \$850, each, must be paid via certified check payable to the Plainview Water District at the time of final plan submission. Following approval of the final site plan, we will request the appropriate service installation, inspection, & development fees.

It should also be noted that based on our review of your final site plan, you may be responsible for other costs associated with providing water to the site as deemed necessary by the Water District. You will receive further information and specific instructions from our office or consulting engineer if our review determines that modification to our supply, transmission and distribution system is required in order to provide water service to your project.

**Important Note:** Please be advised that we are experiencing longer than expected lead times on water service parts containing brass, such as corps, curb stop valves and meter setters with backflow devices. This is an industry issue that may cause delays in water service connections and beyond the control of the Plainview Water District. Should the water service installer wish to purchase parts and materials described above directly from another source other than the Plainview Water District, please contact the District for specifications of approved materials.

If you have questions regarding this water availability letter or further submissions, please contact our office at (516) 931-6469.

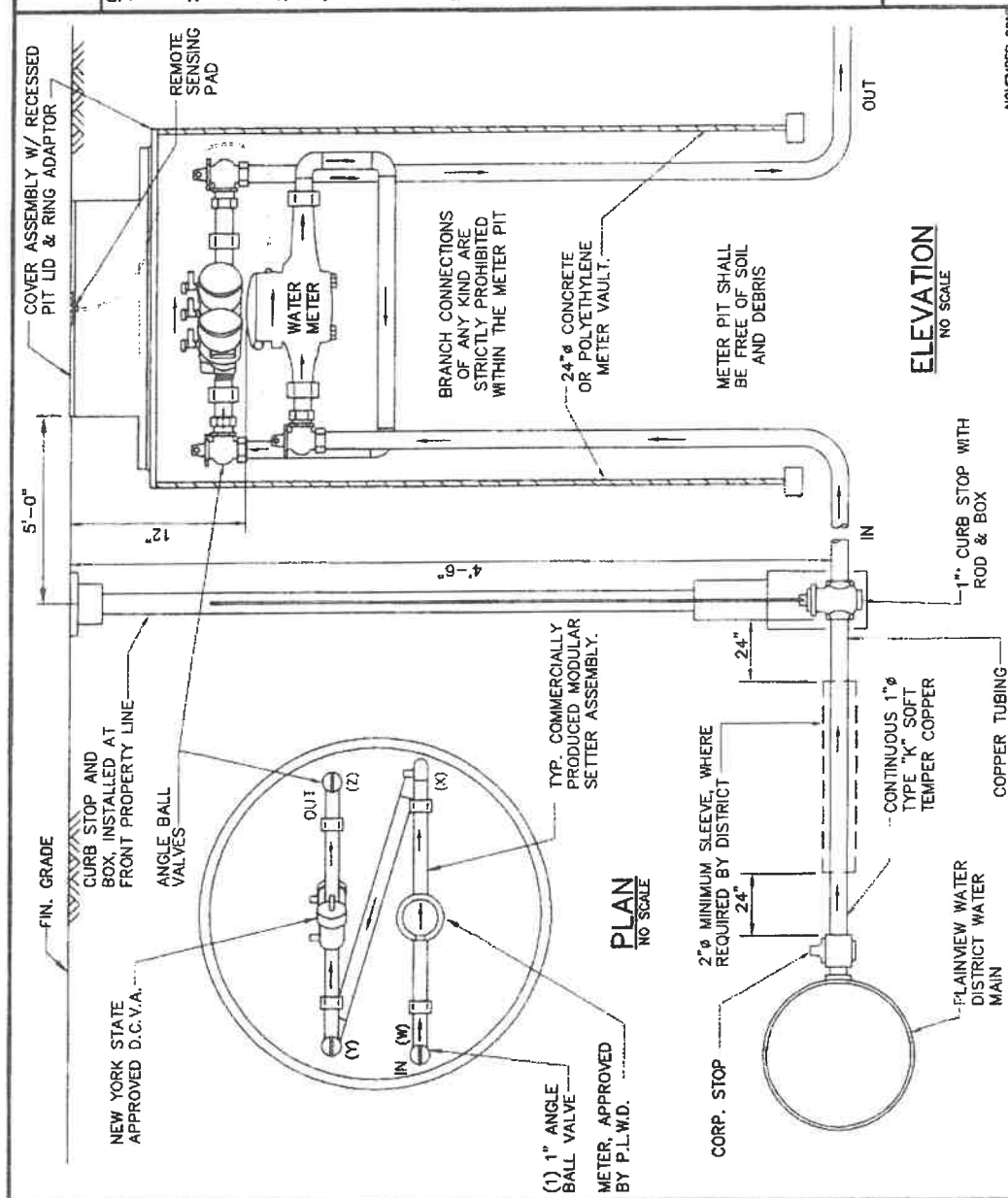
Very truly yours,

**Plainview Water District**

Stephen Moriarty, P.E.

Superintendent

*Proudly serving the Plainview-Old Bethpage community since 1928*



**NOTIFICATION TO WATER REQUIREMENT:**

THE PLUMBER SHALL NOTIFY THE SUPERINTENDANT OF THE PLAINVIEW WATER DISTRICT, AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF ANY WORK.

**GENERAL NOTES:**

1. THE CEMENTATION STOP, CURB STOP, STREET SIDE ANGLE, BALL VALVE, CURB BOX, ROD, COVER ASSEMBLY WITH ADAPTER RING AND THE METER SHALL BE PURCHASED FROM THE DISTRICT.
2. THE SERVICE LINE SHALL BE TYPE "K" SOFT TAMPER COPPER TUBING. THE SERVICE MUST BE ONE CONTINUOUS LENGTH FROM THE CORPORATION STOP TO CURB STOP AND ONE CONTINUOUS LENGTH FROM THE CURB STOP TO THE FIRST METER PIT FITTING. THE SERVICE SHALL HAVE 4'-6" OF COVER. SOLDERED JOINTS ARE STRICTLY PROHIBITED.
3. BRANCH CONNECTIONS OF ANY KIND ARE STRICTLY PROHIBITED IN THE METER PIT AND/OR PRIOR TO THE BACKFLOW DEVICE.
4. WATER PIPING SHALL BE INSTALLED IN UNDISTURBED SOIL. NO OTHER UTILITIES WILL OCCUPY WATER TRENCHES. HORIZONTAL SEPARATION DISTANCES OF 3'-0" SHALL BE MAINTAINED BETWEEN FIRE AND DOMESTIC SERVICES. 10'-0" BETWEEN WATER PIPING AND SANITARY SEWER, 10'-0" BETWEEN WATER PIPING AND DRAINAGE, 5'-0" BETWEEN WATER PIPING AND GASELECTRIC, ETC. AND 5'-0" BETWEEN WATER PIPING AND OTHER UTILITIES OR STRUCTURES, UNLESS OTHERWISE SPECIFIED. SHAKING OF TRENCHES WITH OTHER UTILITIES WILL NOT BE PERMITTED.
5. METER PITS SHALL BE INSTALLED INSIDE THE FRONT PROPERTY LINE AND A MINIMUM OF 5' INSIDE THE SIDE PROPERTY LINES, OR AS OTHERWISE DETERMINED. METER PITS SHALL NOT BE INSTALLED IN DRIVEWAYS OR PARKING AREAS.
6. THE PLUMBER SHALL BE LICENSED BY THE TOWN OF OYSTER BAY, AND SHALL BE APPROVED BY THE PLANNING BOARD. THE BACKFLOW PREVENTION DEVICE MUST BE TESTED BY A NEW YORK STATE LICENSED BACKFLOW DEVICE INSPECTOR AND THE RESULTS FORWARDED TO THE DISTRICT WITHIN 30 DAYS OF INSTALLATION.
7. NO NATURAL OR MANMADE OBSTRUCTIONS (SUCH AS SHRUBBERY, RETAINING WALLS, FENCES, ETC.) SHALL BE PLACED CLOSER THAN 24" TO THE METER PIT COVER RIM.
8. UNUSUAL CIRCUMSTANCES MAY PREVENT INSTALLATION AS PRESENTED HERE. SPECIAL PERMISSION MUST BE GRANTED IN ADVANCE BY THE DISTRICT FOR ANY DEVIATION FROM THIS STANDARD DETAIL.
9. ALL WATER SERVICE WORK FROM THE DISTRICT'S DISTRIBUTION MAIN UP TO AND INCLUDING THE METER PIT SHALL BE PERFORMED ONLY BY A LICENSED WATER MAIN/WATER SERVICE INSTALLER WHO IS SPECIFICALLY APPROVED BY THE WATER DISTRICT AND WHO HAS FILED A CURRENT AFFIDAVIT WITH THE DISTRICT. ALL WATER SERVICE WORK MAY PROCEED PRIOR TO THE OWNER'S PAYMENT OF THE ASSOCIATED FEES. THE DISTRICT IS NOT RESPONSIBLE FOR INSPECTION OF THE WATER SERVICE BEYOND THE METER VALVE. THE CONTRACTOR SHALL CHECK WITH OTHER REGULATORY AGENCIES REGARDING THESE REQUIREMENTS.

PLAINVIEW WATER DISTRICT  
STANDARD SERVICE DETAIL  
1" WATER SERVICE  
(METER PIT)