

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 16, 2023.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Michael A. Chad, Secretary  
Stephen Moriarty, Superintendent  
Michael Ingham, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that Ms. Scott presented him with a draft of the Policy for Leaks in Customer Water Service. Attorney Ingham reported that he will report back to the Board after having the chance to review with Ms. Scott.

Attorney Ingham will present the remainder of his report in executive session as it relates to consideration of entering into litigation for PFAS contamination.

#### **JAMES NERI'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the general contractor has completed the remaining site work at the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment facility. Close out of the general contract is in progress.

Engineer Neri reported that construction continues to progress at the Plant No. 4 AOP, nitrate and perchlorate treatment facility. The Granular Activated Carbon (GAC) vessels have been scheduled for delivery for June 27, 2023. The next construction progress meeting is scheduled to take place Tuesday, May 23, 2023.

Engineer Neri reported that the first round of bi-annual tank inspections is complete and under quality control review at H2M architects + engineers. Upon review and approval, the report will be submitted to the District. The second round of inspections will take place in November 2023.

Engineer Neri reported that construction is progressing at the Plant No. 5, Well 5-3 interim AOP treatment project. Engineer Neri provided a revised project timeline and completion of work to be conducted before placing the well into service. Engineer Neri reported that he submitted a correspondence to the Nassau County Department of Health requesting a follow-up on the status of the project's plan approval. Sampling is complete and with the laboratory awaiting results. Upon receipt, the results will be submitted to the Nassau County Department of Health for completed works approval as well as approval to place the well into service.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a press release related to a visit and tour from the girl scout troop for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that the Spring newsletter is with the printer for printing and fulfillment with an expectation of completion tomorrow, May 17, 2023 and postal delivery Thursday, May 18, 2023.

Commissioner Laykind presented the consideration of a direct mail piece to provide residents with an update on the District's infrastructure upgrades and investments. Discussion took place and Greg Gordon agreed to present a series of topics for the Board to consider.

#### **STEPHEN MORIARTY'S REPORT - SUPERINTENDENT:**

Supt. Moriarty reported that the District will be participating in and providing water for the Rally for Rebecca 5K run on Saturday, May 27, 2023 as well as the Relay for Life on Saturday, June 3, 2023. Furthermore, the District will participate in the POB Memorial Day Parade will take place on Monday, May 29, 2023. Details of each of the events were discussed. take place on Monday, May 29, 2023. Details of each of the events were discussed.

Supt. Moriarty provided the Board with an update on the service line inventory. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed as the inventory progresses.

Supt. Moriarty reported that repair of the sign at the front entrance of the District's administrative office is complete.

Supt. Moriarty reported that he is continuing to work on updating the District's Five-Year Capital Plan.

Supt. Moriarty reported that a copy of the 2022 Annual Quality Water Report was provided to the Board for their review and consideration.

Supt. Moriarty reported that construction continues to progress at the Plant No. 7 GAC enclosure project. The contractor is working on completing HVAC work. Supt. Moriarty reported that Well 7-1 rehabilitation work is complete. Samples are being taken for submission to the Nassau County Department of Health for approval to operate. Well 7-2 was recently approved to place back into service by the Nassau County Department of Health.

Supt. Moriarty requested the Board's approval to remove a backflow penalty in the amount of \$100.00 assessed to 140A Manetto Hill Road. Discussion took place regarding the details and the Board approved Supt. Moriarty's request to remove the aforesaid backflow penalties previously assessed.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER (as presented by Supt. Moriarty):**

Vendor check nos. 55523 through 55544 dated May 11, 2023 in the amount of \$147,702.08 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100006 through 100008 dated May 11, 2023 in the amount of \$249,459.99 were previously reviewed, approved and signed by the Board.

Supt. Moriarty requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 9, 2023 in the amount of \$2,324.78

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 9, 2023 in the amount of \$2,324.78 and the Board authorized funds to be transferred into the District's dental benefit account.

Supt. Moriarty presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Supt. Moriarty reported that the poster contest award ceremony is scheduled for Wednesday, June 7<sup>th</sup> at 6:00pm. The poster submission date was extended to Friday, May 26, 2023.

Supt. Moriarty reported that the presentation of financial statements for the year ending December 31, 2022 with auditors Cullen & Danowski has been scheduled for Thursday, May 25<sup>th</sup> at 9:00am. Ms. Scott is conducting her review of the statements and will provide feedback to Cullen & Danowski upon completion.

Supt. Moriarty reported that based upon the favorable rates offered by NYCLASS, Ms. Scott is giving consideration to investing the District's Fund Balance Assignment for Emerging Contaminants with NYCLASS. Ms. Scott will present a recommendation upon further consideration.

Supt. Moriarty presented a draft of the Policy for Leaks in Customer Water Service. Supt. Moriarty reported that said Policy was sent to Attorney Ingham for his review and feedback. The Board agreed to further consider upon review of Attorney Ingham.

Supt. Moriarty presented a recently received FOIL request as well as the related five day acknowledgement letter to be submitted. Discussion took place and Commissioner Laykind requested Attorney Ingham further review.

Supt. Moriarty presented for the Board's review and consideration, an Environmental Facilities Corp. (EFC) grant status update.

Supt. Moriarty provided the Board with a copy of the Treasurer's Report for the month ending April 30, 2023. In addition, to supplement and support the Treasurer's Report, Supt. Moriarty also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending April 30, 2023. After discussion, the reports were ordered filed.

Supt. Moriarty presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending April 30, 2023. After discussion, the report was ordered filed.

The NSWCA Meeting was held on Monday, May 15, 2023 at Spuntino in Farmingdale, NY at 6:30pm. The topic was bank fraud and things to consider during times of financial stress. Commissioner Laykind, Commissioner Bader and Commissioner Chad were in attendance.

#### **PUBLIC PARTICIPATION:**

Mr. Newler of 24 Joyce Road presented a series of comments. Discussion took place and the Board of Commissioners acknowledged Mr. Newler's comments and agreed to take them under advisement.

On the motion of Commissioner Laykind, seconded by Commissioner Chad, the Board went into Executive Session at 8:15 pm to discuss consideration of entering litigation for PFAS contamination. The Board emerged from Executive Session at 8:45 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:55 pm.


STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 16, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 16<sup>th</sup> day of June, 2023.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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MICHAEL A. CHAD, SECRETARY