

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 30, 2023.

Present: Marc B. Laykind, Chairman
 Andrew Bader, Treasurer
 Michael A. Chad, Secretary
 Stephen Moriarty, Superintendent
 Dina Scott, Business Manager
 Michael Ingham, Attorney
 James Neri, Engineer
 Greg Gordon, ZE Creative Concepts
 Lola Rivera, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened the meeting by referencing two community events took place this weekend, both of which were tremendous success. The Rally for Rebecca 5K run took place on Saturday, May 27, 2023 where the District provided water stations. The District also participated in the POB Memorial Day Parade which took place on Monday, May 29, 2023 and was well attended.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he has provided Ms. Scott with an updated memorandum as it relates to leaks in customers' water service based on recently found NYS Comptroller opinions and decisions. Discussion took place and Ms. Scott reported that Attorney Ingham's updated memorandum further supports the draft of the Policy for Leaks in Customer Water Service to be presented to the Board.

Attorney Ingham reported that he has assisted Supt. Moriarty with a recently received FOIL request and contacted the requester to inform them that no such records have been found for the information required based on Supt. Moriarty's investigation. Supt. Moriarty will respond to the FOIL request formally in writing.

Attorney Ingham reported that he has submitted a rejection letter to the recent contractor claim for payment dated back to 2012. The rejection is based on the expires statute of limitations as well as reasons discussed.

Attorney Ingham reported that the District is in receipt of an intermunicipal agreement issued by the Town of Oyster Bay. This agreement relates to a service repair conducted by the District on water service owned by the Town of Oyster Bay. The District remitted to the Town an invoice for services rendered, by which the Town initiated an intermunicipal agreement. Attorney Ingham reported that has reviewed said agreement and will direct his comments in relation to, to the Town attorney's office.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the general contractor has completed the remaining site work at the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment facility. However, close out of the general contract cannot take place until the project is 100% complete.

Engineer Neri reported that construction continues to progress at the Plant No. 4 AOP, nitrate and perchlorate treatment facility. The general contractor is currently applying damp proofing of the exterior foundation walls and installing insulation board. Backfilling will commence upon completion. The next construction progress meeting is scheduled to take place Tuesday, June 6, 2023.

Engineer Neri reported that construction is coming to a close at the Plant No. 5, Well 5-3 interim AOP treatment project. Final punch list items have been provided to the general contractor in order to identify what is needed to bring the project to completion. The performance report is being drafted for submission to the Nassau County Department of Health for completed works approval as well as approval to place the well into service.

Engineer Neri reported that the first round of bi-annual tank inspections is complete and the related report was submitted to the District. The second round of inspections will take place in November 2023.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the finalists of the District's annual water conservation poster contest for the Board's review and approval. The Board provided comments and requested a revised draft be provided.

Lola Rivera presented the June social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Lola Rivera reported on the favorable results of the recently distributed email blast that was sent this morning.

STEPHEN MORIARTY'S REPORT - SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnection and availability at 4 Gordon Avenue. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water availability at 3 Kroll Street. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that the District will be participating in and providing water for the Relay for Life on Saturday, June 3, 2023. Details of the event were discussed.

Supt. Moriarty provided the Board with an update on the service line inventory. Priority one inspections are now complete, and the District is focusing efforts on phase two inspections of the related action plan. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed as the inventory progresses.

Supt. Moriarty reported that the District's current robo-call provider, Swiftreach has been taken over by Rave Mobile Safety. Documentation was provided and discussion took place.

Supt. Moriarty presented District-wide alkalinity, PH and chlorine residual levels for the month of May, noting all levels are favorable.

Supt. Moriarty reported that construction continues to progress at the Plant No. 7 Granular Activated Carbon (GAC) enclosure project. Well 7-1 was approved to place back into service by the Nassau County Department of Health. The District now has full use of this Plant site. Supt. Moriarty reported that the last District well to be placed back into production is Plant No. 3. All samples from this Plant site have been collected and the District is awaiting the results in order to submit to the Nassau County Department of Health.

Supt. Moriarty presented a draft customer notice for the Plant No. 4 GAC delivery scheduled to take place on Tuesday, June 27, 2023. A map was provided indicating the properties to receive said notification. Discussion took place and the Board agreed to review.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 55574 through 55591 dated May 25, 2023 in the amount of \$36,466.02 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100011 dated May 25, 2023 in the amount of \$27,978.40 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 23, 2023 in the amount of \$1,113.55

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 23, 2023 in the amount of \$1,113.55 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented for the Board's review and consideration an Environmental Facilities Corp. (EFC) grant status update. Discussion took place and the Board requested Ms. Scott continue to provide them with an updated document as deemed necessary.

Ms. Scott presented a draft of the Policy for Leaks in Customer Water Service. Ms. Scott also presented a related opinion as provided by Attorney Ingham. Discussion took place and the Board agreed to further review.

Ms. Scott reported that the water conservation poster contest award ceremony is scheduled for Wednesday, June 7, 2023 at 6:00pm. Award letters were submitted to all finalists, inviting them to the awards ceremony.

Ms. Scott presented a memorandum as it relates to a funding analysis conducted for the Plant No. 7 GAC enclosure project. In support of the memorandum provided, Ms. Scott also provided a request to transfer \$1,318,247.96 from the assignment of fund balance for emerging contaminants cash account to the capital projects cash account. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$1,318,247.96 from the assignment of fund balance for emerging contaminants to the cash account capital projects cash account.

PUBLIC PARTICIPATION:

Mr. Newler of 24 Joyce Road presented a series of comments. Discussion took place and the Board of Commissioners acknowledged Mr. Newler's comments and agreed to take them under advisement.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:40 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 30, 2023.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of June, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY