

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, June 20, 2023.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael A. Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he assisted Supt. Moriarty and Ms. Scott with obtaining documentation required to respond to a recently received FOIL request. Ms. Scott reported that she will prepare the related response accordingly.

Attorney Ingham reported that he has received a reply from his rejection letter responding to a contractor claim for payment dated back to 2012. Discussion took place and the Board requested Attorney Ingham to reply accordingly, affirming the District's rejection to remit payment based on the reasons discussed.

Attorney Ingham presented a letter of recommendation as it relates to the District adopting a two-year maintenance bond as standard practice for all construction contracts going forward. Attorney Ingham reported that based on his involvement in a series of litigations with contractors and subcontractors for various water district's, he deems it in the District's best interest to standardize on two-year, as opposed to one year maintenance bond going forward. After discussion, the Board agreed to adhere to Attorney Ingham's recommendation and requested Engineer Neri and Supt. Moriarty adhere to this recommendation on all future construction contracts. Supt. Moriarty stated that two-year maintenance bonds have been applied to all recent Advanced Oxidation Process (AOP) construction contracts.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 AOP, nitrate and perchlorate treatment facility. The general contractor is finalizing back filling and site preparation for the Granular Activated Carbon (GAC) delivery scheduled for June 27, 2023. The plumbing contractor is coordinating the receipt, delivery and installation of the GAC vessels. A construction progress meeting took place this morning and the next construction progress meeting is scheduled to take place Tuesday, July 11, 2023.

Engineer Neri reported that final punch list items have been provided to the general contractor in order to identify what is needed to bring the Plant No. 5, Well 5-3 interim AOP treatment project to completion. The performance report was submitted to the Nassau County Department of Health for completed works approval as well as approval to place the well into service. Engineer Neri reported that H2M architects + engineers has prepared and submitted responses to comments received from the Nassau County Department of Health based upon the engineering plan review. The Board requested Engineer Neri to continue to keep them informed.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that preparations are in place for the water conservation poster contest award ceremony which has been rescheduled to take place Wednesday, June 23, 2023. Details of the ceremony were discussed in preparation of the event.

Greg Gordon presented a press release related to storm preparedness for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented the July social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon presented a series of topics for consideration for the second quarter bill insert. Discussion took place and Greg Gordon agreed to prepare the bill insert for the District's review.

STEPHEN MORIARTY'S REPORT - SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnection and availability at 114 Morton Blvd. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that he is nearing completion on updating the District's Five-Year Capital Plan. Ms. Scott requested her review and consideration of funding sources for the items contained within prior to providing to the Board for consideration.

Supt. Moriarty reported that he has reviewed the bi-annual thank inspection report prepared by H2M architects + engineers. A copy of the report was provided to the Board. Supt. Moriarty reported that he is working with District staff to address action items contained within.

Supt. Moriarty reported an update related to the District's requirement to conduct lead and copper sampling in accordance with requirements set forth by the Nassau County Department of Health. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that construction continues to progress at the Plant No. 7 GAC enclosure project. Pictures of the construction were provided to the Board.

Supt. Moriarty presented the revised customer notice for the Plant No. 4 GAC delivery scheduled to take place on Tuesday, June 27, 2023. Said notices will be hand delivered on June 22, 2023. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty provided the Board with a memorandum of recommendation to engage H2M architect + engineers to conduct engineering design and preliminary construction support services for the construction of the Plant No. 5 emerging contaminant removal project. Supt. Moriarty reminded the Board that the District is in receipt of the 2022 Water Infrastructure Improvement Act grant award to assist with funding of the project costs. Ms. Scott stated the District's responsible matching portion of this grant awarded project is through general obligation bonds previously secured through the Town of Oyster Bay. Ms. Scott also presented an engineering design and construction cost analysis. Ms. Scott reported that a series of previous detailed discussions and negotiations have taken place over recent weeks regarding the related proposal. Supt. Moriarty reported that construction of this Plant site will provide year-round operation as opposed to seasonal operation only. After at length discussion, the Board approved Supt. Moriarty's request and agreed to entering into the capital project for Plant No. 5 emerging contaminant removal.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the proposal submitted by H2M architects + engineers for engineering design and preliminary construction support services provided for the Plant No. 5 emerging contaminant removal project in the amount not to exceed of \$808,200.00.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 55612 through 55635 dated June 8, 2023 in the amount of \$106,465.56 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100014 through 100015 dated June 8, 2023 in the amount of \$13,386.48 were previously reviewed, approved and signed by the Board.

Vendor check nos. 55640 through 55652 dated June 16, 2023 in the amount of \$34,484.18 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100016 dated June 16, 2023 in the amount of \$41,109.82 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated June 6, 2023 in the amount of \$6,168.02
- Dental claims dated June 13, 2023 in the amount of \$937.35

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated June 6, 2023 in the amount of \$6,168.02 and June 13, 2023 in the amount of \$937.35 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented an email requesting the District to provide water to the POB Library Summer Reading Program Carnival Event on Sunday, June 25, 2023.

Ms. Scott reported that she informed the First National Bank of Long Island (FNBLI) that the District intends to liquidate its fund balance assignment for emerging contaminants cash account and transfer the funds to NYCLASS in order to take advantage of their high yield interest rates. FNBLI responded to Ms. Scott's notification by agreeing to increase the District's interest rate from 4.50% to 4.90%. Discussion took place regarding the previous decision to liquidate the account with FNBLI and transfer the funds to NYCLASS. Upon discussion, the Board agreed to continue to invest the fund balance assignment for emerging contaminants cash account with FNBLI and requested Ms. Scott to continue to be diligent in monitoring interest rates with both institutions.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending May 31, 2023. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending May 31, 2023. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending May 31, 2023. After discussion, the report was ordered filed.

The NSWCA Meeting was held on Monday, June 19, 2023 at Rialto in Carle Place, NY at 6:30pm. The presentation topic was water conservation initiatives. Commissioner Laykind, Commissioner Chad and Commissioner Bader were in attendance.

Ms. Scott reported that she's had a series of discussions with DR Administrative Services, the District's self-insured dental plan administrator, regarding their recommendation to update a series of frequently used dental codes to more appropriately conform with customary rates. Such consideration has not been given since inception of the plan in March 2007 and it has been identified that several of the previously approved dental code rates are no longer customary in today's market. Ms. Scott presented the schedule provided by DR Administrative Services which lists the recommended increase to the series of frequently used dental codes. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the recommended increase to the series of dental codes provided by DR Administrative Services to the existing fee schedule of dental services covered.

Ms. Scott requested Board approval to hire Shannon Leahy as a seasonal employee, pending Nassau County Civil Service Commission approval, at an hourly rate of \$16.50. Ms. Scott reported that seasonal positions are available from May 1, 2023 through September 30, 2023.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves hiring Shannon Leahy as a seasonal employee at an hourly rate of \$16.50 pending approval by Nassau County Civil Service Commission.

The following board meetings were scheduled for July 2023:

- July 11th at 5:30 pm
- July 18th at 5:30 pm – Additional public session at 7:00 pm
- July 25th at 5:30 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:55 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, June 20, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 1st day of July, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY