

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 5, 2023.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael A. Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Concepts
Lola Rivera, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he received an update from the attorney of the contractor for the Plant No. 7 Granular Activated Carbon (GAC) enclosure project in response the claim for payment pursuant to bond under the subcontractors contract with the contractor engaged with the District. The subcontractor filed a public improvement lien against the contractor's retainage held by the District. Discussion took place and Attorney Ingham instructed Ms. Scott on how to properly handle the business matter as it relates to the contractor's retainage.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor is working on placement of concrete landing and concrete walkways. The plumbing contractor continues installation of piping in the interior basement of the new treatment building. The electrical contractor continues installation of electrical conduit and power boxes. The next construction progress meeting is scheduled to take place Tuesday, September 19, 2023.

Engineer Neri reported that H2M architects + engineers has reviewed close out documentation from the general contractor of the Plant No. 2 permanent AOP treatment facility. Close out documentation has been submitted to the District for review and processing. Upon issuance of final payment to the general contractor, the District can submit to the Environmental Facilities Corp. for the release of retainage of the remaining 25% of the Water Infrastructure Improvement Act grant award.

Engineer Neri reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 5 emerging contaminant removal project. A series of concepts are being developed in an effort to gain approval from the Nassau County Department of Public Works as it relates to the District's request for drainage to blow off discharge into the County owned storm water basin. H2M architects + engineers will look to coordinate a meeting with Supt. Moriarty to discuss further. Discussion took place and the Board requested Engineer Neri to continue to keep them informed.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a revised press release related to informing residents on upcoming maintenance to the District's elevated water tower for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that he will coordinate the press release related to reminding customers about required backflow testing with the recently approved postcard mailer to be sent to all District's residents who have not yet filed their annual backflow device test with the District. This mailer is being sent in an effort to inform customers of the importance of annual backflow testing as well as the respective NYS compliance requirements.

Greg Gordon reported that revisions to the draft of the direct mail piece are being made based on previous discussions. A revised draft will be provided to the District for review at the end of this week.

Lola Rivera reported the results of the recently distributed email blast giving customers who are enrolled in paperless billing the option to elect out of receiving paper bills. This previously requested option was recently made available through upgrades processed through the District's utility billing software.

Lola Rivera reported that the virtual meeting to discuss topics for the fall 2023 newsletter is scheduled for Friday, September 8, 2023.

STEPHEN MORIARTY'S REPORT - SUPERINTENDENT:

Supt. Moriarty reported that he has completed and submitted updated the District's Spill Prevention Report as recommended by the NYS Department of Environmental Conservation (NYSDEC). Supt. Moriarty reported that he will keep the Board informed upon response to the submission.

Supt. Moriarty reported an update related to the District's requirement to conduct lead and copper sampling in accordance with requirements set forth by the Nassau County Department of Health. Supt. Moriarty reported that all samples have been collected and are at the laboratory for testing. Upon receipt of the sample results, Supt. Moriarty will prepare the related report for submission to the Nassau County Department of Health. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that the electrical contractor for the Plant No. 7 Granular Activated Carbon (GAC) enclosure project is working to complete several remaining items.

Supt. Moriarty reported that the Nassau County Department of Public Works has completed paving Plainview Road from Route 135 to Old Bethpage Road as part of their road restoration project.

Supt. Moriarty reported that he continues to pursue both the NYS and Nassau County Departments of Health for permission to operate Well 5-3 as the lead well for this Plant site based upon installation of the interim AOP treatment. Both Supt. Moriarty and Engineer Neri have put forth significant effort and follow up in an effort to obtain Health Department approval to operate. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 55886 through 55899 dated August 31, 2023 in the amount of \$29,530.12 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated August 29, 2023 in the amount of \$698.00

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated August 29, 2023 in the amount of \$698.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported the publicly held budget hearing for the 2024 Operating Budget is scheduled for Thursday, September 7, 2023 at 5:30 pm. A copy of the draft budget which was made available to the public was provided.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.


Ms. Scott presented an email correspondence sent by Flushing Bank as it relates to changes being made to the District's Insured Cash Sweep (ICS) investment account. Ms. Scott reported that the changes have resulted in the required execution of a new ICS Deposit Placement Agreement. A copy of said agreement was provided to the Board. After discussion, the Board executed the revised ICS investment agreement with Flushing Bank.

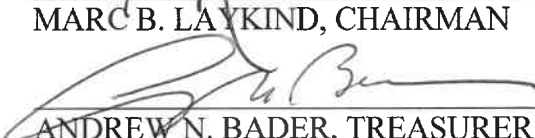
There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:45 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 5, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 19th day of September, 2023.



MARC B. LAYKIND, CHAIRMAN


ANDREW N. BADER, TREASURER


MICHAEL A. CHAD, SECRETARY