

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 12, 2023.

Present: Marc B. Laykind, Chairman
 Andrew Bader, Treasurer
 Michael A. Chad, Secretary
 Dina Scott, Business Manager
 Michael Ingham, Attorney
 James Neri, Engineer
 Greg Gordon, ZE Creative Concepts
 Lola Rivera, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham will present the remainder of his report in executive session as it relates to the status of litigation for PFAS contamination.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor has placed the concrete landing and concrete walkways. Masonry work is scheduled to begin the week of September 18, 2023. The plumbing contractor continues installation of both small and large piping in the interior basement of the new treatment building. The electrical contractor continues installation of electrical conduit and will continue to do so as the general contractor progresses with the masonry block work. Engineer Neri reported that the electrical contractor requested a substitute for equipment designated in the plan specifications. Discussion took place and Engineer Neri reported that he will further investigate the contractor's inquiry and report back to the Board. The next construction progress meeting is scheduled to take place Tuesday, September 19, 2023.

Engineer Neri reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 5 emerging contaminant removal project. A series of concepts have been developed in an effort to gain approval from the Nassau County Department of Public Works as it relates to the District's request for drainage into the County owned storm water basin. H2M architects + engineers is working to coordinate a meeting with Supt. Moriarty to discuss further. Engineer Neri also reported that the site survey has been completed and soil boring is being scheduled. Discussion took place and the Board requested Engineer Neri to continue to keep them informed.

Engineer Neri reported that the Nassau County Department of Health provided formal approval to construct the Plant No. 5, Well 5-3 interim AOP treatment project. Engineer Neri reported that H2M architects + engineers has again requested approval of completed works from the NYS and Nassau County Departments of Health and has provided performance testing results and the related report in an effort to obtain. Engineer Neri reported that the final walk through is being coordinated with Nassau County Department of Health. The walk through is anticipated to be the last step required in obtaining approval to operate. The Board requested Engineer Neri to continue to keep them informed.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a revised draft of the direct mail piece to be submitted to customers. This document presents informational updates related to the various construction projects taking place throughout the District in order for the District to be able to continue to provide the highest quality water possible. The Board provided comments and requested a revised draft be submitted.

Greg Gordon presented the content list and production timeline for the fall 2023 newsletter as prepared and provided by ZE Creative Communications. Upon discussion, the Board approved the content list and production timeline and requested that ZE Creative Communications commence drafting the articles for the newsletter.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT (as presented by Ms. Scott):

Ms. Scott reported that Supt. Moriarty ordered a carbon change-out for Plant 1, Well 1-2 and is awaiting confirmation on scheduling.

Ms. Scott presented an email correspondence written by Supt. Moriarty to the NYS Department of Health in a continued effort to obtain approval to operate Well 5-3 as the lead well for the Plant No. 5 site based upon installation of the interim AOP treatment. Engineer Neri reported that the NYS Department of Health has released approval for the site plans but has not yet issued approval to operate. Discussion took place and the Board requested that Supt. Moriarty continue to keep them informed.

Ms. Scott reported that employee Kyle Doogan is in receipt of his NYS Department of Health Grade D Water Distribution System Operator's License and Grade IIB Water Treatment Plant Operator's License. In accordance with Section 3.2 – Compensation for Obtaining Special License and In Service Training of the District's Employee Handbook, such certifications provides for an increase to be paid to the respective full time employee's annual salary in the amount of \$500.00 for the Grade D Water Distribution System Operator's License and \$1,000.00 for the Grade IIB Water Treatment Plant Operator's License. Upon discussion, the Board agreed to increase full time employee Kyle Doogan's annual salary in the total amount of \$1,500.00 as stated in accordance with Section 3.2 – Compensation for Obtaining Special License and In Service Training of the District's Employee Handbook.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 55904 through 55927 dated September 7, 2023 in the amount of \$406,184.55 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100026 through 10027 dated September 7, 2023 in the amount of \$15,843.48 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated September 5, 2023 in the amount of \$287.77

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated September 5, 2023 in the amount of \$287.77 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Ms. Scott requested the Board's approval to remove penalties assessed to 30 Ridge Drive in the amount of \$53.34 in accordance with District policy. The Board approved Ms. Scott's request.

Ms. Scott reported that the Long Island Water Conference Drinking Water Symposium is scheduled for Friday, October 20, 2023 at the Heritage Club in Bethpage, NY at 8:30am.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for August 2023. After discussion, the report was ordered filed.

Ms. Scott presented for the Board's review and consideration an Environmental Facilities Corp. (EFC) grant status update. Discussion took place and the Board requested Ms. Scott continue to provide them with an updated document as deemed necessary.

Ms. Scott reported that the final tax lien roll will be prepared for approval on Thursday, September 14, 2023 and is required to be remitted to the Town on due date Friday, September 15, 2023. A copy of the most updated list was provided to the Board for their review.

Ms. Scott presented the final 2024 Operating Budget to the Board of Commissioners and requested the Board execute and adopt.

After discussion, the following Resolution was offered:

WHEREAS, New York State Town Law Section 215 subd. 9-a requires the Plainview Water District ("District") to prepare an estimated budget for its fiscal year commencing January 1, 2024, conduct a public hearing thereon and file such estimated budget with the Budget Officer for the Town of Oyster Bay; and

WHEREAS, the Board has prepared an estimated budget for the District's 2024 fiscal year and conducted public hearings with respect thereto on September 7, 2023; and

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves and adopts the District's Operating Budget for 2024.

Ms. Scott reported that the District will receive an increase in its interest rate from 5.05% to 5.15% for interest-bearing cash accounts with Flushing Bank. Ms. Scott also reported that the District will receive an increase in its interest rate from 5.14% to 5.20% for interest-bearing cash accounts with First National Bank of Long Island (FNBLI). Ms. Scott reported a recommendation for the District to reinvest its Fund Balance Assignment for Emerging Contaminants cash account from FNBLI to NYCLASS. Ms. Scott reported that her recommendation is based upon the increased interest earnings through the compounded daily interest offered by NYCLASS. Discussion took place and the Board agreed with Ms. Scott's recommendation and directed Ms. Scott to prepare the related wire transfer form for approval.

Ms. Scott requested Board approval to attend the NYGFOA Long Island Fall Seminar on Friday, October 13, 2023 from 9:00 am – 2:00 pm in Farmingdale, NY. Ms. Scott provided the Board with a copy of the agenda and reported that continuing education credits are given for attendance. In addition, the fee for attendance is \$95.00. The Board approved Ms. Scott's request.

On the motion of Commissioner Laykind, seconded by Commissioner Chad, the Board went into Executive Session at 7:20 pm to discuss litigation related to PFAS contamination. The Board emerged from Executive Session at 7:35 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:45 pm.

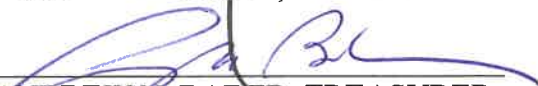
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 12, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 25th day of September, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY