

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, October 10, 2023.

Present:        Marc B. Laykind, Chairman  
                  Andrew Bader, Treasurer  
                  Michael A. Chad, Secretary  
                  Stephen Moriarty, Superintendent  
                  Dina Scott, Business Manager  
                  Michael Ingham, Attorney  
                  James Neri, Engineer  
                  Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened the meeting with a moment of silence for the tragic events occurring in Israel and for those who have lost their lives, have been injured or are in combat.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that Sher Edling, the District's attorney for PFAS contamination litigation is requesting a date to meet with the District to discuss the status of the litigation. Discussion took place and the Board requested to conduct a meeting with Attorney Ingham in advance of the meeting with Sher Edling. Attorney Ingham agreed and both meetings will be coordinated.

#### **JAMES NERI'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor continues masonry work for the new treatment building. The plumbing contractor has completed piping from the new sanitary manhole towards the new treatment building and will begin pipe installation inside of the building upon receipt of the valves. The electrical contractor continues installation of electrical conduit as the general contractor progresses with the masonry block work. The next construction progress meeting is scheduled to take place Tuesday, October 17, 2023.

Engineer Neri reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 5 emerging contaminant removal project. H2M architects + engineers has scheduled a meeting with Supt. Moriarty and the Supervisor of Water Plant Operations on Thursday, October 12, 2023 to review the 30% progress design.

Engineer Neri reported that H2M architects + engineers has received additional comments from the Nassau County Department of Health based on their response to the comments issued from their final walk through and inspection of the Plant No. 5, Well 5-3 interim AOP treatment project. Engineer Neri reported that H2M architects + engineers is currently preparing the related response. Discussion took place and the Board requested Engineer Neri to continue to keep them informed.

Engineer Neri reported that H2M architects + engineers has confirmed with National Wash Authority that they will be conducting the elevated storage tank pressure washing on Wednesday, October 18, 2023. Discussion took place and the Board requested Supt. Moriarty and Greg Gordon distribute the related communications.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon reported that he will submit the press release and correlated social media posts related to the elevated storage tank pressure washing scheduled to take place on Wednesday, October 18, 2023.

Greg Gordon discussed details for coordination of the District's sixth annual pharmaceutical take back program which is scheduled for Saturday, October 28, 2023.

Greg Gordon reported that the bill insert for the District's third quarterly invoice has been finalized.

Greg Gordon reported that the draft of the content for the fall 2023 newsletter has been distributed to the Board for review. The draft includes edits and comments provided by Supt. Moriarty and Ms. Scott based upon their review. In accordance with the newsletter production timeline, edits and comments should be provided to ZE Creative Communications by the close of business on Thursday, October 12, 2023.

#### **STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty provided the Board with an update on the service line inventory, reporting that responses are being received from the letters that were recently sent to forty-six (46) residential homes requesting the District's inspection of the customers service line and water meter. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that the previously ordered a carbon change-out for Plant 1, Well 1-2 has been scheduled for Wednesday, October 18, 2023.

Supt. Moriarty reported that hydrant operating and maintenance attributes have been added to the District's GIS system. Supt. Moriarty also reported that he is drafting a written policy on hydrant maintenance standard operating procedures for the Board's review and adoption.

Supt. Moriarty reported that he has received written satisfactory confirmation from the NYS Department of Environmental Conservation (NYSDEC) regarding submission of the District's updated Spill Prevention Report.

Supt. Moriarty presented the Pumpage Report for the quarter ending September 30, 2023. After discussion, the report was ordered filed.

Supt. Moriarty provided the Board with a proposal presented by H2M architect + engineers to conduct engineering design and preliminary construction support services for the construction of the Plant No. 7 AOP enclosure project. Ms. Scott also presented an engineering design and construction cost analysis. After discussion, the Board agreed to further review and consider.

#### **DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 55983 through 56000 dated October 5, 2023 in the amount of \$164,587.74 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated October 3, 2023 in the amount of \$2,287.72

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated October 3, 2023 in the amount of \$2,287.72 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented a memorandum as it relates to annual Core PESH training which is mandatory for all District employees and Commissioners. Ms. Scott reported that she has scheduled each Commissioner for attendance on November 14, 2023.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for September 2023. After discussion, the report was ordered filed.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Ms. Scott's analysis and after discussion with regard to the necessity of the proposed adjustment, Ms. Scott requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-25-4500	Uniforms	\$1,500.00
A-8340-10-2000	Mains	(\$1,500.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfers;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-25-4500	Uniforms	\$1,500.00
A-8340-10-2000	Mains	(\$1,500.00)

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:15 pm.

STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, October 10, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 27<sup>th</sup> day of October, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY