

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 14, 2023.

Present:        Marc B. Laykind, Chairman  
                  Andrew Bader, Treasurer  
                  Michael A. Chad, Secretary  
                  Stephen Moriarty, Superintendent  
                  Dina Scott, Business Manager  
                  Michael Ingham, Attorney

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

**MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham will present his report in executive session as it relates to the status of litigation for PFAS contamination.

**STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty reported that SecureCom is on-site at Plant No. 7 installing the security system for the new Granular Activated Carbon (GAC) enclosure building. A.C. Schultes is conducting cleaning and air-lifting of Well 7-2. Upon completion, the new pump and existing column pipe will be installed.

Supt. Moriarty reported that he is working with Eagle Control Corp. on troubleshooting the booster transmitter and variable frequency drive at Plant No. 5.

Supt. Moriarty reported that installation of the new air relief valves on the existing GAC vessels at Plant No. 5 is expected to take place in the forthcoming week now that the valves have been delivered. Supt. Moriarty reported this work is being done to address the comments issued by the Nassau County Department of Health based on their final walk through and inspection of the Plant No. 5, Well 5-3 interim Advanced Oxidation Process (AOP) treatment project. Supt. Moriarty reported that upon completion, the GAC vessels will be winterized.

Supt. Moriarty presented a memorandum of recommendation for quotes obtained for the roof replacement of the air stripper tower building at Plant No. 4. Three written quotes were secured with Long Island Roofing providing the lowest quote in the amount of \$24,820.00. If approved, the respective budget adjustment will be presented as part of Ms. Scott's report. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the quote for the roof replacement of the air stripper tower building at Plant No. 4 to Long Island Roofing in the amount of \$24,820.00.

Supt. Moriarty reported that National Wash Authority has reevaluated the size of the boom that will be required in order to conduct the elevated storage tank pressure washing. The revised proposal amount of \$39,000.00 was presented to H2M architects + engineers. Discussion took place regarding the increase in pricing due to the size of the boom required to conduct the services. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty will present the remainder of his report in executive session as it relates to personnel matters.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 56098 through 56119 dated November 8, 2023 in the amount of \$225,939.82 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated November 7, 2023 in the amount of \$1,231.59

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated November 7, 2023 in the amount of \$1,231.59 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Additionally, Ms. Scott requested the Board's approval to remove penalties assessed to 12 Washington Avenue in the amount of \$998.82 for reasons discussed. The Board approved Ms. Scott's request.

Ms. Scott reported that the ballot for upcoming Water Commissioner Election has been submitted to the Nassau County Board of Elections. Upon receipt of the related proof, Ms. Scott will request the Board's review and approval for printing.

Ms. Scott presented a Town of Oyster Bay Zoning Board of Appeals public hearing notice scheduled for November 16, 2023, as provided by Supt. Moriarty.

Ms. Scott reported that the annual Core PESH training is scheduled for Tuesday, November 14, 2023 from 9:00am-12:00pm.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Ms. Scott's analysis and after discussion with regard to the necessity of the proposed adjustment, Ms. Scott requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits;

Account Code	Description	Total
A-8310-55-2000	Distribution Operating Equipment	\$15,000.00
A-8310-70-7700	Contingency	(\$15,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer;

Account Code	Description	Total
A-8310-55-2000	Distribution Operating Equipment	\$15,000.00
A-8310-70-7700	Contingency	(\$15,000.00)

Ms. Scott presented a request to transfer \$133,500.00 from the assignment of fund balance for emerging contaminants to the cash account capital projects cash account. The purpose of this transfer is to fund the recently approved H2M architects + engineers proposal for the engineering design of the Plant No. 7 AOP enclosure project.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$133,500.00 from the assignment of fund balance for emerging contaminants to the cash account capital projects cash account.

Ms. Scott requested the Board's consideration to increase the District's capitalization threshold for capital assets from \$1,000.00 to \$5,000.00 based upon the recommendation of the Governmental Finance Officers Association (GFOA). Ms. Scott reported this would not in any way impact asset tagging and control procedures and would be strictly for the purpose of capitalization for financial reporting purposes. Ms. Scott presented the related recommendation issued by the GFOA as well as a copy of the District's existing Capital Asset Policy. Discussion took place and the Board concurred with Ms. Scott's recommendation and asked that she present the revised policy for their approval.

Ms. Scott requested Board approval to attend the NYGFOA Long Island Holiday Seminar on Thursday, December 7, 2023 from 1:00 pm – 5:30 pm at the Irish Coffee House in East Islip, NY. Ms. Scott provided the Board with a copy of the agenda and reported that continuing education credits are given for attendance. In addition, the fee for attendance is \$95.00. The Board approved Ms. Scott's request.

Ms. Scott presented the resolution regarding registration for the annual election of water commissioner and the appointment of ballot clerks and election inspectors. After discussion, the stated resolution attached herewith was adopted.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 6:55 pm to discuss litigation related to PFAS contamination as well as personnel related matters. The Board emerged from Executive Session at 7:35 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:45 pm.

STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 14, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 08<sup>th</sup> day of November, 2023.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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MICHAEL A. CHAD, SECRETARY

**EXCERPTS FROM THE MINUTES OF THE MEETING OF  
PLAINVIEW WATER DISTRICT OF NOVEMBER 14, 2023**

**RESOLUTION REGARDING REGISTRATION FOR THE ANNUAL ELECTION  
OF WATER COMMISSIONER FOR THE PLAINVIEW WATER DISTRICT  
AND THE APPOINTMENT OF BALLOT CLERKS AND ELECTION INSPECTORS**

WHEREAS, the Town Law provides for a system of registration for Commissioner Elected Special District Elections, and

WHEREAS, a register of eligible District voters must be prepared prior to District Elections, and

WHEREAS, Section 213-a 2(a) of the Town Law provides that such register shall be prepared from the names of persons who have timely registered with the Nassau County Board of Elections, and

WHEREAS, Town Law Section 212 directs that the Board of Commissioners designate for each election district no less than two and no more than four resident taxpayers to act as election inspectors and ballot clerks for each designated polling place;

NOW THEREFORE:

BE IT RESOLVED that the voter registration books and records of the Nassau County Board of Elections prepared by it for use in the District's said annual elections shall constitute the Register of Voters of the Plainview Water District for use at the District's annual election for Water Commissioner of the Plainview Water District, and

BE IT FURTHER RESOLVED that the following resident electors of the Plainview Water District are hereby appointed to constitute the Plainview Water District Board of Elections for the 2023 Annual District Election:

Ellen Schwartz	Ballot Clerk
Michele Haimes	Ballot Clerk
Margaret Poplinger	Ballot Clerk
Karen Stein	Ballot Clerk
Allan Mallenbaum	Election Inspector
Ellis Schneberg	Election Inspector
Joel Peskoff	Election Inspector
Jeremy Kessler	Election Inspector

BE IT FURTHER RESOLVED that each Election Inspector and Ballot Clerk be compensated for their respective services in preparing the Voters Registration Register and annual attendance at the Annual Election in the amount of \$15.00 per hour or any part thereof, and

BE IT FURTHER RESOLVED that should the Chairperson or any Inspector and Ballot Clerk be unable or refuse to assume or perform his or her duties, then the Board of Commissioners may provide for an alternate Chairperson or Inspector and Ballot Clerk who shall assume the office of Chairperson or Inspector and Ballot Clerk, and

BE IT FURTHER RESOLVED that the Board of Commissioners may provide for any clerical help which they may deem necessary, and such clerical help, if any, shall perform their duties under the direction and control of the Chairperson and Inspectors of Election.

The foregoing Resolution was duly moved and seconded and the following vote was cast:

In favor of the adoption: Commissioner Marc B. Laykind  
Commissioner Andrew N. Bader  
Commissioner Michael A. Chad

Opposed to the adoption: NONE