

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 28, 2023.

Present: Marc B. Laykind, Chairman
 Andrew Bader, Treasurer
 Michael A. Chad, Secretary
 Stephen Moriarty, Superintendent
 Dina Scott, Business Manager
 Michael Ingham, Attorney
 Andrew Manfredi, Engineer
 Greg Gordon, ZE Creative Communications
 Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham will present his report in executive session as it relates to the status of litigation for PFAS.

ANDREW MANFREDI'S REPORT – ENGINEER:

Engineer Manfredi provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Manfredi presented revised pricing in the amount of \$34,990.00 issued by National Wash Authority to conduct the elevated storage tank pressure washing as a result of the size of the equipment required to conduct the services. At length discussion took place regarding the necessity of the work being conducted for aesthetic and preventative maintenance purposes as well as the reasonableness of the price as compared to alternative vendors who provide this service. Ms. Scott reported that if approved, the respective budget adjustment will be presented as part of her report. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the revised pricing in the amount of \$34,990.00 issued by National Wash Authority to conduct the elevated storage tank pressure washing.

Engineer Manfredi reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor is on hold until the delivery of the ISEP system and mixing valve which are scheduled for delivery the third week of December. Upon delivery, they will then install the roof trusses and the building will be enclosed. The plumbing contractor continues to install the large process piping within the new treatment building. The electrical contractor has demobilized from the site as most electrical work has been completed until arrival of the motor control center. Discussion took place regarding the extended lead time on the motor control center and the options for the electrical contractor to install a temporary motor control center until the one order is received. Engineer Manfredi presented the electrical contractors proposed change order pricing for installation of the temporary motor control center. Discussion took place and the Board requested Engineer Manfredi to present a counter offer as discussed and to continue to keep the Board informed. The next construction progress meeting is scheduled to take place Tuesday, Decem 12, 2023.

Engineer Manfredi reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 5 emerging contaminant removal project. A site meeting with the full team of engineers engaged on this project is scheduled for December 8, 2023. H2M architects + engineers will coordinate a design review meeting with the District in January 2024.

Engineer Manfredi reported that H2M architects + engineers has commenced the development of the engineering design for the Plant No. 7 AOP enclosure project. H2M architects + engineers is working on coordination of the subsurface utility mark out and topographical survey.

Engineer Manfredi reported that the general contractor has completed installation of the new air relief valves on the existing Granular Activated Carbon (GAC) vessels for the Plant No. 5, Well 5-3 interim AOP treatment project. H2M architects + engineers has submitted the related response to the Nassau County Department of Health requesting recommendation of approval to operate.

Engineer Manfredi reported that the second round of observations were completed by H2M architects + engineers for the bi-annual tank inspections. The related report is under quality control review and will be provided to the District upon completion.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a post issued by Legislator Drucker, thanking New York State for its allocation of \$6.4 million in grants to the Plainview Water District for infrastructure upgrades to protect drinking water from emerging contaminants for Plant Nos. 3 and 4.

Greg Gordon presented the Board's consideration of a series of water conservation initiatives for the forthcoming year for consideration. Discussion took place and the Board agreed to further consider.

Lola Rivera reported that she is reviewing the District's website and compiling a list of recommended updates for the District's consideration.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that SecureCom is on-site at Plant No. 7 completing installation of the security system for the new GAC enclosure building. A.C. Schultes is conducting cleaning and airlifting of Well 7-2. Upon completion, the new pump and existing column pipe will be installed.

Supt. Moriarty reported that annual respiratory protection training was conducted for all plant and distribution employees.

Supt. Moriarty reported that responses for the requests for proposal distributed for information technology professional services as well as generator maintenance for the forthcoming year are due back to the District on December 8, 2023. Upon review and evaluation of said proposals, Supt. Moriarty will present his recommendation of award to the Board.

Supt. Moriarty reported that he is working with Eagle Control Corp. on troubleshooting the booster transmitter and variable frequency drive at Plant No. 5.

Supt. Moriarty provided the Board with an update on the service line inventory. A meeting is scheduled for the forthcoming week with H2M architects + engineers to discuss remaining steps and recommendations.

Supt. Moriarty presented a memorandum of recommendation for quotes obtained for the replacement of two heaters that supply heat source to the basement at Plant No. 7. Three written quotes were secured with Master Plumbing providing the lowest quote in the amount of \$8,800.00. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the quote for the replacement of two heaters that supply heat source to the basement at Plant No. 7 to Master Plumbing in the amount of \$8,800.00.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56144 through 56156 dated November 22, 2023 in the amount of \$46,742.70 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated November 21, 2023 in the amount of \$4,171.46

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated November 21, 2023 in the amount of \$4,171.46 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Additionally, Ms. Scott requested the Board's approval to remove penalties assessed to 62 Knowles Street in the amount of \$50.86 as well as 531 S. Oyster Bay Road in the amount of \$161.26 in accordance with District policy. The Board approved Ms. Scott's request.

Ms. Scott presented the proposed 2024 public relations agreement with ZE Creative Communications for the Board's review. After discussion the Board agreed to further review.

Ms. Scott presented a series of documentation as it relates to a proposed change order issued by H2M architects + engineers for services rendered on the Plant No. 2 permanent AOP treatment facility project. Discussion took place and the Board agreed to further review and consider.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Ms. Scott's analysis and after discussion with regard to the necessity of the proposed adjustment, Ms. Scott requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits;

Account Code	Description	Total
A-8330-20-4050	Tank Maintenance	\$15,500.00
A-8330-20-4100	AOP Repairs and Maintenance	(\$15,500.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer:

Account Code	Description	Total
A-8330-20-4050	Tank Maintenance	\$15,500.00
A-8330-20-4100	AOP Repairs and Maintenance	(\$15,500.00)

Ms. Scott reported that there is a new IRS requirement where all entities who have in excess of ten (10) combined Forms W-2, 1099NEC and 1095B now have an obligation to report each of these forms via electronic filing as opposed to paper filing. Ms. Scott discussed the series of steps required to adhere to this new requirement and reported that each of the appropriate applications have been submitted to the respective federal government agencies.

The LIWC Meeting was held on Monday, November 27, 2023 at Westbury Manor in Westbury, NY at 6:30pm. The program for the meeting was consideration and approaches to corrosion control and water quality. Commissioner Laykind, Commissioner Bader, Commissioner Chad, and Ms. Scott were in attendance.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:40 pm to discuss litigation related to PFAS. The Board emerged from Executive Session at 8:05 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:15 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 28, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 18th day of December, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY