

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, December 5, 2023.

Present: Marc B. Laykind, Chairman
 Andrew Bader, Treasurer
 Michael A. Chad, Secretary
 Stephen Moriarty, Superintendent
 Dina Scott, Business Manager
 Michael Ingham, Attorney
 James Neri, Engineer
 Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham had no report to present to the Board.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The steel for the ISEP system is scheduled for delivery for the week of December 18, 2023. The ISEP system valve is to be delivered the week after the structural steel. Engineer Neri presented the electrical contractors proposed change order pricing for installation of the temporary electrical power to operate one well through the new treatment equipment. Discussion took place and the Board agreed to further consider. The next construction progress meeting is scheduled to take place Tuesday, December 12, 2023.

Engineer Neri reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 5 emerging contaminant removal project. A site meeting with the full team of engineers engaged on this project is scheduled for December 8, 2023. H2M architects + engineers will coordinate a design review meeting with the District in January 2024.

Engineer Neri reported that H2M architects + engineers has commenced the development of the engineering design for the Plant No. 7 AOP enclosure project. The subsurface utility mark out has been scheduled for the week of December 11, 2023, with the topographical survey to follow.

Engineer Neri reported that H2M architects + engineers has submitted a response to the Nassau County Department of Health and is now requesting approval to operate the Plant No. 5, Well 5-3 interim AOP treatment project. H2M architects + engineers will continue to follow up with the Nassau County Department of Health until approval is received. Supt. Moriarty reported that he is also conducting follow up in order to obtain approval.

Engineer Neri reported that the second round of observations were completed by H2M architects + engineers for the bi-annual tank inspections. The related report is under quality control review and will be provided to the District upon completion.

LOLA RIVERA'S REPORT – PUBLIC INFORMATION FIRM:

Lola Rivera presented a press release related to the District's preparedness for water main breaks that are anticipated with winter weather approaching for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Lola Rivera presented an email blast for the Board's review and approval. The Board provided comments and approved for sending upon the revisions being made.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability at 3 Point of Woods Road and 16 Gordon Ave. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented contract extension letters for vendors with available contract extensions in 2024. Discussion took place and the Board approved Supt. Moriarty to send the extension letters.

Supt. Moriarty reported that responses for the requests for proposal distributed for information technology professional services as well as generator maintenance for the forthcoming year are due back to the District on Friday, December 8, 2023. Upon review and evaluation of said proposals, Supt. Moriarty will present his recommendation of award to the Board.

Supt. Moriarty reported that he is working with Eagle Control Corp. on troubleshooting the booster transmitter and variable frequency drive at Plant No. 5. Programming is scheduled to take place on December 6, 2023.

Supt. Moriarty provided the Board with an update on the service line inventory. A meeting took place with H2M architects + engineers on Monday, December 4, 2023, to discuss summarizing the data gathered and next steps in our field observations.

Supt. Moriarty reported that he is coordinating with Long Island Roofing for a start date to conduct the roof replacement of the air stripper tower building at Plant No. 4. Supt. Moriarty reported H2M architects + engineers will be on standby to provide part-time inspection services.

Supt. Moriarty presented a memorandum of recommendation to purchase one Chevrolet Blazer from Smithtown Chevrolet at a price of \$37,409.00 for the District's fleet. Supt. Moriarty reported that pricing was obtained through the NYS Office of General Services (OGS) mini-bid system and is in accordance with NYS contract rates. Supt. Moriarty reported that the existing 2011 Chevrolet Tahoe will be put up for auction once the new vehicle is placed in serviced. After discussion, the Board approved Supt. Moriarty's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the purchase of one Chevrolet Blazer at price of \$37,409.00 from Smithtown Chevrolet for the District's fleet as purchased under NYS contract through the OGS.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56161 through 56176 dated November 30, 2023 in the amount of \$67,262.62 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated November 28, 2023 in the amount of \$4,434.95

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated November 28, 2023 in the amount of \$4,434.95 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented a series of documentation as it relates to a proposed change order issued by H2M architects + engineers for services rendered on the Plant No. 2 permanent AOP treatment facility project. Discussion took place and the Board agreed to further review and consider.

Ms. Scott reported that she has issued solicitation for invoice printing and fulfilled quotes for 2024.

Ms. Scott reported that postcards were delivered to notify residents of the Water Commissioner Election scheduled to take place on Tuesday, December 12, 2023.

Ms. Scott presented a series of documents as it relates to consideration of proposed 2024 metered water rates. Discussion took place and the Board agreed to further consider.

Ms. Scott presented a series of documents as it relates to real property tax revenue allocations. Discussion took place and the Board agreed to further consider.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Ms. Scott's analysis and after discussion with regard to the necessity of the proposed adjustment, Ms. Scott requested the following additional general fund budget transfers be made in excess of the Budget Transfer Policy limits;

Account Code	Description	Total
A-8310-55-2000	Building Repairs	\$8,500.00
A-8310-30-4510	AOP Repairs and Maintenance	(\$8,500.00)
A-8330-30-5000	Plant Tools, Maint, Safety & Supplies	\$15,000.00
A-8330-30-2000	Plant Operating Equipment	(\$15,000.00)
A-9060-00-8010	Dental Coverage	\$10,000.00
A-9010-00-8000	NYS Retirement System	(\$10,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfers:

Account Code	Description	Total
A-8310-55-2000	Building Repairs	\$8,500.00
A-8310-30-4510	AOP Repairs and Maintenance	(\$8,500.00)
A-8330-30-5000	Plant Tools, Maint, Safety & Supplies	\$15,000.00
A-8330-30-2000	Plant Operating Equipment	(\$15,000.00)

Account Code	Description	Total
A-9060-00-8010	Dental Coverage	\$10,000.00
A-9010-00-8000	NYS Retirement System	(\$10,000.00)

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:35 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, December 6, 2023.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of December, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY