

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, January 9, 2024.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Andrew Manfredi, Engineer
Greg Gordon, ZE Creative Communications
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

ANDREW MANFREDI'S REPORT – ENGINEER:

Engineer Manfredi provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Manfredi reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The AOP reactor was delivered on December 20, 2023. The steel for the ISEP system was delivered on December 21, 2023 and has since been installed. The ISEP system valve was delivered on December 29, 2023 and the roof trusses were delivered on January 8, 2024. With the roof truss delivery, the general contractor will begin installation in the forthcoming week. The plumbing contractor is installing the large process piping in the new treatment building and the small piping on the ISEP treatment valve. The electrical contractor has demobilized from the site until the building is fully enclosed and weather tight. A construction progress meeting took place earlier today and the next construction progress meeting is scheduled to take place Tuesday, January 23, 2024.

Engineer Manfredi reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 5 emerging contaminant treatment project. Engineer Manfredi reported that H2M architects + engineers is configuring lime process options for consideration. Discussion took place regarding lime process modifications that were made as part of the Plant No. 1 AOP and VOC treatment facility project. Engineer Manfredi agreed to discuss those accommodations further with H2M architects + engineers design team. Engineer Manfredi reported that a coordinated design review meeting is scheduled for January 25, 2024.

Engineer Manfredi reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 7 AOP enclosure project. The soil borings and field survey work have been completed. A site visit was conducted on December 28, 2023 to investigate the blower room and EFI enclosures.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the District's recent modest increase to water rates for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Lola Rivera presented a draft biography for each member of the Board to be posted to the District's website. Discussion took place and the Board agreed to review each of their respective biographies in detail and provide any comments or feedback.

Lola Rivera reported that she has completed the necessary updates on the District's website to reflect the update to the 2024 Schedule of Rates and Charges. Ms. Scott reported that she has reviewed and verified the updates made.

Commissioner Laykind requested ZE Creative Communications present a variety of public communication initiatives for consideration in the forthcoming year. Discussion took place and the Board requested Greg Gordon to contact the appropriate individual at the POB school district to initiate a series of collaborations. Discussion took place regarding other initiatives to for consideration.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability at 9 Melissa Lane. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that the District has received approval to operate Plant No. 5, Well 5-3 from the Nassau County Department of Health. This requires the District to update its Emergency Response and Vulnerability Assessment Plan to demonstrate the interim treatment in place. H2M architects + engineers is working to obtain the chemical bulk storage permit approval from the Department of Environmental Conservation as well as update the Spill Prevention Report, where applicable and required.

Supt. Moriarty reported that A.C. Schultes has completed installation of the new pump and existing column pipe at Plant No. 7, Well 2. Bacteriological samples collected by the District have come back satisfactorily from the laboratory. A.C. Schultes is conducting the pump testing as well as independent sampling this week. After discussion, the Board requested Supt. Moriarty continue to keep them informed.

Supt. Moriarty presented a request issued by H2M architects + engineers for an increase to the previously approved purchase order for additional engineering service incurred as it relates to the Plant No. 5, Well 5-3 interim AOP treatment project. The request for increase includes additional engineering services incurred for construction observation due to the fact the project has extended beyond its anticipated completion date. Supt. Moriarty reported that additional requests issued by the Nassau County Department of Health in order for the District to receive approval to operate. The request for increase also includes additional health department coordination as it relates to regulatory review as a result of the series of comments issued by the Nassau County Department of Health upon their walkthrough of the interim treatment facility. Discussion took place and the Board agreed to further review and consider.

Supt. Moriarty will present the remainder of his report in executive session as it relates to personnel matters.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56281 through 56315 dated January 4, 2024 in the amount of \$124,663.16 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated January 2, 2024 in the amount of \$1,150.83

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated January 2, 2024 in the amount of \$1,150.83 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of 2023 and 2024 customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Additionally, Ms. Scott requested the Board's approval to remove penalties assessed to 1 Vera Avenue in the amount of \$35.00 in accordance with District policy. The Board approved Ms. Scott's request.

Ms. Scott reported that she has been in frequent correspondence with the Environmental Facilities Corp. (EFC) providing additional documentation as it relates to the close out of the 2019 Water Infrastructure Improvement Act (WIIA) grant for Plant No. 2 as well as obtaining approval for the release of funds for the Plant No. 4 ISEP and AOP projects. Discussion took place and the Board requested Ms. Scott to continue to keep them informed.

Ms. Scott presented the DR Administrative Services, Inc. annual extension letter which includes a 4% increase in the administration fee of \$.15 per person. Discussion took place and the Board executed the related extension.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 6:45 pm to discuss personnel related matters. The Board emerged from Executive Session at 7:25 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:35 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, January 9, 2024.

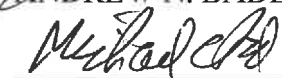
IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 23rd day of January, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY