

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, January 16, 2024.

Present: Marc B. Laykind, Chairman
Andrew N. Bader, Treasurer
Michael A. Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Attorney Ingham administered the oath of office to newly re-elected Commissioner Marc Laykind. Commissioner Bader and Commissioner Chad congratulated Commissioner Marc Laykind on his re-election as Water Commissioner of the Plainview Water District for the forthcoming three-year term.

ANNUAL ORGANIZATION MEETING

It being duly ascertained that the Commissioners have reported proper credentials and have met the statutory requisites for service, the floor was opened to the Annual Organization meeting and for the nomination of Officers for the ensuing year.

It was moved by Commissioner Bader and seconded by Commissioner Chad, that Commissioner Laykind be elected as Chairman of the Board of Commissioners of the Plainview Water District for the year 2024 and the following Resolution was drawn:

Be it and it is hereby resolved that Commissioner Laykind is hereby elected as Chairman of the Board of Commissioners of the Plainview Water District until December 31, 2024:

On Roll Call: Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"
Commissioner Marc B. Laykind voted "aye"

The above Resolution adopted by unanimous vote.

Commissioner Laykind then chaired the remainder of the Organizational meeting.

It was moved by Commissioner Laykind and seconded by Commissioner Chad, that Commissioner Bader be elected as Treasurer of the Board of Commissioners of the Plainview Water District for the year 2024 and the following Resolution was drawn:

Be it and it is hereby resolved that Commissioner Bader is hereby elected as Treasurer of the Board of Commissioners of the Plainview Water District until December 31, 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader, that Commissioner Chad be elected as Secretary of the Board of Commissioners of the Plainview Water District for the year 2024 and the following Resolution was drawn:

Be it and it is hereby resolved that Commissioner Chad is hereby elected as Secretary of the Board of Commissioners of the Plainview Water District until December 31, 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that the depositories for the Plainview Water District are Flushing Bank, First National Bank of Long Island and NYCLASS and the following Resolution was drawn:

Be it and it is hereby resolved that the following financial institutions be the depositories through their office and/or local branch for the Plainview Water District as follows:

FINANCIAL INSTITUTION

Flushing Bank
Lake Success, NY

FINANCIAL INSTITUTION

First National Bank of Long Island
Woodbury, NY

ACCOUNT TYPES

General Maintenance & Improvement Reserve
Capital Projects Account

ACCOUNT TYPES

Undesignated/ Unappropriated Account
Assigned Fund Balance for Future Debt Service
Dental Benefit Account
Payroll Account
Cafeteria Account
Operating Account
Country Pointe Phase III Account
Country Pointe Phase IV Account

NYCLASS
Hopewell Junction, NY

Assigned Fund Balance Emerging Contaminants

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that membership in the Nassau Suffolk Water Commissioner's Association be as follows:

Be it and it is hereby resolved that the Commissioners of the Plainview Water District are authorized to be members and attend all functions of the Nassau Suffolk Water Commissioner's Association for 2024. Other District personnel may attend at the discretion of the Board:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that membership in the Long Island Water Conference be as follows:

Be it and it is hereby resolved that the Commissioners of the Plainview Water District, Stephen Moriarty, Superintendent, and Dina Scott, Business Manager are authorized to be members and attend all functions of the Long Island Water Conference for 2024. Other District personnel may attend at the discretion of the Board:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that membership in the American Water Works Association be as follows:

Be it and it is hereby resolved that the Commissioners of the Plainview Water District and Stephen Moriarty, Superintendent are authorized to be members and attend all meetings and functions of the American Water Works Association (AWWA). Other District personnel may attend at the discretion of the Board:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that reimbursement for the use of personal vehicles in performing District business be set in accordance with the current prevailing IRS mileage reimbursement allowance rate. Reimbursement will be sought in accordance with the District's Vehicle Policy.

Be it and it is hereby resolved that reimbursement for the use of personal vehicles in performing District business be set in accordance with the current prevailing IRS mileage reimbursement allowance in accordance with the District's Vehicle Policy.

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

Pursuant to the Board's review, the following personnel appointments were made for the year 2024:

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Stephen Moriarty, Superintendent and Dina Scott, Business Manager, be appointed FOIL Officers for the Plainview Water District.

Be it and it is hereby resolved that Stephen Moriarty, Superintendent and Dina Scott, Business Manager, be appointed FOIL Officers for the Plainview Water District:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Stephen Moriarty, Superintendent and Dina Scott, Business Manager, be appointed Procurement Officers for the year 2024.

Be it and it is hereby resolved that Stephen Moriarty, Superintendent and Dina Scott, Business Manager be appointed as Procurement Officers for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Dina Scott, Business Manager and Joseph DiGregorio, Water Plant Operator, be appointed Record Management Officers for the year 2024.

Be it and it is hereby resolved that Dina Scott, Business Manager and Joseph DiGregorio, Water Plant Operator, be appointed Record Management Officers for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

A discussion was held by the Commissioners in regard the District's appointment of professional service providers under the General Municipal Law.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Michael F. Ingham of Carman, Callahan & Ingham, LLP be appointed Attorney for the Plainview Water District for the year 2024, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that Michael F. Ingham of Carman, Callahan & Ingham, LLP be appointed Attorney for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that H2M architects + engineers be appointed Engineering Firm for the Plainview Water District for the year 2024, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that H2M architects + engineers be appointed Engineering Firm for the Plainview Water District for the year 2024.

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Pace Analytical Services, Inc. and Eurofins Environment Testing be appointed as Laboratory Firms for the Plainview Water District for the year 2024, pursuant to the agreements on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that Pace Analytical Services, Inc. and Eurofins Environment Testing be appointed as Laboratory Firms for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Cullen & Danowski, LLP be appointed as external auditors for the Plainview Water District for the year 2024, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that Cullen & Danowski, LLP be appointed as external auditors for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Salerno Brokerage be appointed the Insurance Broker for the Plainview Water District for the year 2024, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that Salerno Brokerage be appointed the Insurance Broker for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Edmunds GovTech be appointed as Financial and Utility Billing Software Firm for the Plainview Water District for the year 2024, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that Edmunds GovTech be appointed as Financial and Utility Billing Software Firm for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that SourcePass, Inc. be appointed as Information Technology Consulting Firm for the Plainview Water District for the year 2024, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that SourcePass, Inc. be appointed as Information Technology Consulting Firm for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that ZE Creative Communications be appointed as Public Information and Communication Firm for the Plainview Water District for the year 2024, pursuant to the agreement on file with the District, and the Resolution was drawn:

Be it and it is hereby resolved that ZE Creative Communications be appointed as Public Information and Communication Firm for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Eagle Control Corp. be recognized as the distributor and specialized professional service provider for the District's SCADA and telemetry equipment system maintenance for the Plainview Water District for the year 2024, and the following Resolution was drawn:

Be it and it is hereby resolved that Eagle Control Corp. be recognized as the distributor and specialized professional service provider for the District's SCADA and telemetry equipment system maintenance for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Wire to Water, Inc. be recognized as the specialized professional service provider for electrical motor control center system panel service and repairs for the Plainview Water District for the year 2024, and the following Resolution was drawn:

Be it and it is hereby resolved that Wire to Water, Inc. be recognized as the specialized professional service provider for electrical motor control center system panel service and repairs for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

Ms. Scott requested the Board review, approve and sign the extension with DR Administrative Services, Inc. as it relates to administration of the District's self-insured dental plan for 2024.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the extension letter with DR Administrative Services, Inc. as it relates to administration of the District's self-insured dental plan for 2024.

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Rio Supply, Inc. be recognized as the sole source provider of Neptune meters and appurtenances which are standardized for the Plainview Water District for the year 2024 pursuant to the sole source justification letter on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that Rio Supply, Inc. be recognized as the sole source provider of Neptune meters and appurtenances which are standardized for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Hach Company be recognized as the standardized distributor and maintenance provider of Hach nitrate analyzers for the Plainview Water District for the year 2024 pursuant to the standardization justification letter on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that Hach Company be recognized as the standardized distributor and maintenance provider of Hach nitrate analyzers for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Trojan Technologies Group, ULC be recognized as the standardized distributor and maintenance provider of Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide Advanced Oxidation Process (AOP) systems including the reactors, control panels, hydrogen peroxide feed systems and associated accessories for the Plainview Water District for the year 2024 pursuant to the standardization justification letter on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that Trojan Technologies Group, ULC be recognized as the standardized distributor and maintenance provider of Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP systems including the reactors, control panels, hydrogen peroxide feed systems and associated accessories for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that USP Technologies be recognized as the standardized distributor and maintenance provider of 27% hydrogen peroxide and the related chemical storage and distribution equipment for the Plainview Water District for the year 2024 pursuant to the standardization justification letter on file with the District, and the following Resolution was drawn:

Be it and it is hereby resolved that USP Technologies be recognized as the standardized distributor and maintenance provider of 27% hydrogen peroxide and the related chemical storage and distribution equipment for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that The Nassau Observer be designated official publication for the Plainview Water District for the year 2024:

Be it and it is hereby resolved that The Nassau Observer be designated official publication for the Plainview Water District for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the District's revised Procurement Policy and Uniform Guidance Purchasing Policy Addendum be adopted for the year 2024:

Be it and it is hereby resolved that the District's revised Procurement Policy and Uniform Guidance Purchasing Policy Addendum is hereby adopted for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that the District's Investment Policy be adopted for the year 2024:

Be it and it is hereby resolved that the District's Investment Policy is hereby adopted for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the District's revised Disaster Recovery Plan be adopted for the year 2024:

Be it and it is hereby resolved that the District's revised Disaster Recovery Plan is hereby adopted for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that the procedural narratives for Accounts Receivable and Billing, Accounts Payable and Cash Disbursements, Payroll, Budgetary Process, Credit Cards and Computer Application and Controls be adopted for the year 2024:

Be it and it is hereby resolved that the procedural narratives for Accounts Receivable and Billing, Accounts Payable and Cash Disbursements, Payroll, Budgetary Process, Credit Cards and Computer Application and Controls are hereby adopted for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the Plant and Distribution Employee On Call Schedule be adopted for the year 2024:

Be it and it is hereby resolved that the Plant and Distribution Employee On Call Schedule is hereby adopted for the year 2024:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

The New York State Comptroller had promulgated reporting rules for "elected and appointed officials" under 2 NYCRR 315.4 that requires the District to adopt a Standard Workday Resolution at each Reorganization Meeting. A copy of this Resolution is annexed hereto and shall be posted on the official District's website for a minimum of thirty (30) days and after said thirty (30) day posting period has expired, a certified copy of this resolution and an affidavit of posting shall be filed with the New York State Comptroller. It was moved by Commissioner Laykind and seconded by Commissioner Chad that the District adopt the 2024 Standard Workday Resolution:

Be it and it is hereby resolved that the District adopts the 2024 Standard Workday Resolution:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

Commissioner Laykind then moved into the regularly scheduled meeting, requesting presentation of reports from professionals and the District's Superintendent and Business Manager.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham will present his report in executive session as it relates to ongoing litigation.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor has commenced installation of the roof trusses. The plumbing contractor continues to install the large process piping in the new treatment building and the small piping on the ISEP treatment valve. The electrical contractor has demobilized from the site until the building is fully enclosed and weather tight. The next construction progress meeting is scheduled to take place Tuesday, January 23, 2024.

Engineer Neri reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 5 emerging contaminant treatment project. Additional percolation tests were completed for drainage design consideration, by which H2M architects + engineers is currently awaiting the results. Engineer Neri reported that a coordinated design review meeting is scheduled for January 25, 2024.

Engineer Neri reported that H2M architects + engineers is continuing the development of the engineering design for the Plant No. 7 AOP enclosure project. The survey is complete and H2M architects + engineers is working on the preliminary floor plan and foundation design.

Supt. Moriarty discussed H2M architects + engineers request for an increase to the previously approved purchase order for additional engineering service incurred as it relates to the Plant No. 5, Well 5-3 interim AOP treatment project. The request for increase includes additional engineering services incurred for construction observation due to the fact the project has extended beyond its anticipated completion date. Engineer Neri responded that the project extended beyond its anticipated completion date due to additional requests issued by the Nassau County Department of Health in order for the District to receive approval to operate. The request for increase also includes additional health department coordination as it relates to regulatory review as a result of the series of comments issued by the Nassau County Department of Health upon their walkthrough of the interim treatment facility. Discussion took place and the Board agreed to further review and consider.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a revised press release advising of the District's recent modest increase to water rates for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented a revised draft biography for each member of the Board to be posted to the District's website. Discussion took place and the Board provided comments and requested a revised draft be submitted upon incorporation of the edits provided.

Greg Gordon presented an email blast for the Board's review and approval. The Board provided comments and approved for sending upon the revisions being made.

Greg Gordon presented an engagement letter to be submitted to the POB school district, presenting consideration of a series of collaborative initiatives for the Board's review and approval. Discussion took place and the Board provided comments and approved for sending upon the revisions being made.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with an update on the service line inventory, reporting that the District is currently entering data obtained through the fourth quarterly billing cycle and will conduct further analysis upon completion. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty presented a public notice issued by the Town of Oyster Bay as it relates to zoning. The Board agreed to further review and consider.

Supt. Moriarty presented the District's existing workers compensation policy for the Board's consideration. Discussion took place and the Board requested Attorney Ingham to work with Supt. Moriarty and Salerno Brokerage on reviewing the policy and making any suggestive changes.

Supt. Moriarty reported that A.C. Schultes has completed pump testing at Plant No. 7, Well 2. A.C. Schultes has taken the required samples and is awaiting results from the laboratory and approval by the Nassau County Department of Health. Upon receipt of satisfactory results and approval, the District will be able to place Well 7-2 online. The Board requested Supt. Moriarty continue to keep them informed.

Supt. Moriarty will present the remainder of his report in executive session as it relates to personnel matters.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56320 through 56341 dated January 12, 2024 in the amount of \$141,874.42 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated January 9, 2024 in the amount of \$3,352.43

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated January 9, 2024 in the amount of \$3,352.43 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for December 2023. After discussion, the report was ordered filed.

Ms. Scott presented for the Board's review and consideration an Environmental Facilities Corp. (EFC) grant status update. Discussion took place and the Board requested Ms. Scott continue to provide them with an updated document as deemed necessary.

Ms. Scott reported that auditors Cullen & Danowski, LLP will be present Wednesday, January 24, 2024 through Friday, January 26, 2024 to conduct interim work for the audit of the financial statements for the year ending December 31, 2023.

Ms. Scott presented a Schedule of Budget Adjustments for the year ending December 31, 2023, as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.

Ms. Scott presented the 2024 Civil Service Payroll Certification for the Boards review and approval prior to submission to the Nassau County Department of Civil Service. The Chairman approved and executed the submission and directed Ms. Scott to submit to the Department of Civil Service.

The Board requested Ms. Scott to make arrangements for Commissioner Laykind, Commissioner Bader, Commissioner Chad and Supt. Moriarty to attend the AWWA Annual Conference and Exhibition held on June 10 - 13, 2024 at the Anaheim Convention Center in Anaheim, CA. The Board requested that lodging reservations be made from June 9 - 14, 2024 at the Anaheim Marriot which is in immediate proximity of where the conference is being held. Ms. Scott reported that the per diem rate for Anaheim Marriot exceeds the general services administration (gsa) rate of \$183.00. In accordance with the District's Travel Policy, the cost of lodging in excess of the maximum allowed gsa per diem rate may be approved when hotel stay is at the same location or in immediate proximity of where the convention/conference is being held.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves lodging for Commissioner Laykind, Commissioner Bader, Commissioner Chad and Supt. Moriarty from June 9 - 14, 2024 at the Anaheim Marriot which is in immediate proximity of where the conference is being held at a per diem rate of \$289.00 while attending the AWWA Annual Conference and Exhibition.

The NCWCA Meeting was held on Monday, January 15, 2024 at Rialto in Carle Place, NY at 6:30pm. The topic was roundtable discussion and best business practices. Commissioner Laykind, Commissioner Bader and Commissioner Chad were in attendance.

The following board meetings were scheduled for February 2024:

- February 6th at 5:30 pm
- February 13th at 5:30 pm
- February 20th at 5:30 pm – Additional Public Session at 7:00 pm
- February 27th at 5:30 pm

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 6:45 pm to discuss personnel related matters and ongoing litigation. The Board emerged from Executive Session at 7:25 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:35 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, January 16, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 16th day of February, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY