

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, February 13, 2024.

Present:        Marc B. Laykind, Chairman  
                  Andrew Bader, Treasurer  
                  Michael Chad, Secretary  
                  Stephen Moriarty, Superintendent  
                  Dina Scott, Business Manager

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

**STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty reported that the District is in its final phase of conducting and analyzing service line inventory. Maps are being prepared to present to the Board. The District has less than thirty (30) surveys to conduct on indoor meters in order to complete the inventory requirements. The District is well ahead of the deadline for compliance which is October 2024. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that after coordinating with SourcePass and Advanced Hosting Solutions to develop best practices for the District's administrative office phone and internet system back up. Supt. Moriarty reported that he is awaiting a quote from Verizon FIOS and will report to the Board upon receipt and review. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that the District is currently running Plant No. 7, Well 2 to waste and took final samples yesterday in an effort to bring the recently rehabilitated well and treatment system back into service. He will await sample results before bringing the well back to system.

Supt. Moriarty reported that the District is draining the ground storage tank located at Plant No. 4 in preparation for the valve replacements. Quotes for valve replacement are being gathered and will be presented by H2M architects + engineers. Supt. Moriarty also reported that while the tank is empty, it is recommended that the inside of the tank be pressure washed, disinfected, and inspected for unforeseen conditions. Supt. Moriarty presented the related proposal to conduct the tank services as submitted by H2M architects + engineers. Discussion took place and the Board agreed to consider and discuss further with Engineer Neri.

Supt. Moriarty will present the remainder of his report in executive session as it relates to personnel matters.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 56403 through 56423 dated February 8, 2024 in the amount of \$190,658.79 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated February 6, 2024 in the amount of \$1,309.20

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated February 6, 2024 in the amount of \$1,309.20 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for January 2024. After discussion, the report was ordered filed.

Ms. Scott presented for the Board's review and consideration an Environmental Facilities Corp. (EFC) grant status update. Discussion took place and the Board requested Ms. Scott continue to provide them with an updated document as deemed necessary.

Ms. Scott reported that she conducted research and had a discussion with Nicole Morton of Salerno Brokerage Corp. as it relates to the consideration of updating the District's workers compensation policy. Ms. Scott discussed in detail the results of her research and discussion and presented the Board with a series of items for consideration. Discussion took place and the Board requested Supt. Moriarty to consult with Attorney Ingham regarding amending the District's policy.

Ms. Scott presented a series of documentation prepared by ZE Creative Concepts. Discussion took place and the Board requested Ms. Scott and Supt. Moriarty to discuss in detail with ZE Creative Concepts.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Additionally, Ms. Scott requested the Board's approval to adjust the fourth quarter 2023 invoice for 7 Abbey Court by reducing the invoice amount due to extenuating circumstances as discussed in detail. Discussion took place regarding the proposed adjustment. After discussion and consideration, the Board approved Ms. Scott's request to adjust the fourth quarter 2023 invoice for 7 Abbey Court to from \$46.00 to \$18.00. Ms. Scott also requested the Board's approval to grant a six (6) month payment plan to 124 Washington Avenue for reasons discussed. Upon discussion, the Board approved Ms.

Scott's request. Finally, Ms. Scott presented the Board with a customer request to adjust the third and fourth quarter 2023 invoice for 19 Dahill Road by reducing the invoice amount as a result of a leak in their irrigation system. After discussion and consideration, the Board denied the customer request to adjust the third and fourth quarter 2023 invoice and approved the penalty removal of \$108.82 and granted a six (6) month payment plan to 19 Dahill Road.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:55 pm to discuss personnel related matters. The Board emerged from Executive Session at 8:15 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.

STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, February 13, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 10<sup>th</sup> day of March, 2024.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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MICHAEL A. CHAD, SECRETARY