

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 5, 2024.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
Andrew Manfredi, Engineer
Greg Gordon, ZE Creative Communications
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham will present his report in executive session as it relates to personnel matters.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor continues to install windows, doors and siding. Following a weathertight building, the general contractor will begin interior painting. The plumbing contractor is continuing process piping within the new treatment building as well as installation of gas piping and motorized valves. The electrical contractor has remobilized at the site to install temporary lighting. H2M architects + engineers had a site meeting with Bancker Construction Corp. for the valve replacement and is awaiting their availability to schedule the work to be conducted. A construction progress meeting took place this morning and the next construction progress meeting is scheduled to take place Tuesday, March 19, 2024.

Engineer Neri reported that H2M architects + engineers is meeting with Supt. Moriarty to discuss progress on the design of the Plant No. 5 emerging contaminant treatment project as well as the Plant NO. 7 AOP treatment enclosure project on Wednesday, March 13, 2024.

Engineer Neri provided a schedule as it relates to the conceptual frame work of the interconnection construction projects with neighboring districts as part of the 2024 Water Infrastructure Improvement Act (WIIA) grant submittal. This NYS funded grant can reimburse the District up to 40% of expenditures incurred in connection with the project. Discussion took place and Attorney Ingham explained the process of drafting the related IMA as well as recommended the District develop the agreements despite the grant submittal. Discussion took place and the Board requested Engineer Neri to prepare and submit a proposal for the related engineers report and grant application submittal. The Board also requested Attorney Ingham to prepare and submit a proposal for developing the required IMA's.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented an updated Spring newsletter content listing. Discussion took place and the Board approved the content presented for drafting of the District's Spring newsletter.

Greg Gordon presented a draft of the revised postcard mailer to be sent to all District's customers with a registered backflow device. This mailer is being sent in an effort to educate and remind customers of the importance of backflow testing as well as the respective compliance requirements. Discussion took place and the Board approved for printing and mailing.

Lola Rivera provided an update on the series of website updates recently conducted.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability at 32 Hofstra Drive and 3 Netto Lane. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that the District is in its final phase of conducting and analyzing service line inventory. Supt. Moriarty had a meeting with H2M architects + engineers on Monday, March 4, 2024 to collaborate efforts in drafting a compliance letter for submittal to the required agencies. The District is well ahead of the deadline for compliance which is October 2024. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that the District has submitted final sample results from Plant No. 7, Well 2 to the Nassau County Department of Health and is awaiting approval to bring the recently rehabilitated well and treatment system back into service. Completed works has been issued to the NYS and Nassau County Departments of Health.

Supt. Moriarty reported that he continues to pursue obtaining a quotation from Verizon FIOS as it relates to redundancy and back up phone and internet capabilities for the District's administrative office and will continue to keep the Board informed.

Supt. Moriarty reported that the District has received approval to operate Well 5-3 from the Nassau County Department of Health. Supt. Moriarty also reported the District's Emergency Response Plan requires update for the newly installed interim AOP treatment.

Supt. Moriarty provided an update regarding the District's presence at the POB Schools STEAM night. Discussion took place regarding details of the event which will be attended by Supt. Moriarty and the Board of Commissioners.

Supt. Moriarty provided the Board with a listing of commercial backflow devices listed as not-tested for the year ending December 31, 2023 according to the District's records. As such, it is recommended to impose penalties to commercial accounts in accordance with the District's ordinances due to the degree of hazard posed for cross connection. The Board approved Supt. Moriarty's recommendation.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56467 through 56482 dated February 29, 2024 in the amount of \$34,784.78 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100048 dated February 29, 2024 in the amount of \$1,263.85 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated February 27, 2024 in the amount of \$5,748.15

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated February 27, 2024 in the amount of \$5,748.15 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported the audit of the financial statements for the year ending December 31, 2023 is currently taking place.

Ms. Scott reported that with receipt of the 1st half tax payment the operating account currently has a high balance. As the operating account does not earn interest, Ms. Scott requested Board approval to transfer \$1,250,000.00 into the District's undesignated/unappropriated interest bearing account.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$1,250,000.00 from the operating account into the District's undesignated/unappropriated interest bearing account.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:05 pm to discuss personnel related matters. The Board emerged from Executive Session at 7:55 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 5, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 20th day of March, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY