

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 12, 2024.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Michael Chad, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty reported that the District is in its final phase of conducting and analyzing service line inventory. Supt. Moriarty is working with H2M architects + engineers to collaborate efforts in drafting a compliance letter and preparation of the related form for submittal to the required agencies. The District is well ahead of the deadline for compliance which is October 2024. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that the Nassau County Department of Health has requested additional sample results from Plant No. 7, Well 2 in order to obtain approval to bring the recently rehabilitated well and treatment system back into service. Supt. Moriarty stated that he requested the sampling results to be processed expeditiously.

Supt. Moriarty submitted revisions to the District's workers compensation policy for the Board's consideration. Supt. Moriarty stated that he submitted the proposed revised policy to Attorney Ingham for his review. Discussion took place and the Board requested further review and consideration be given to the policy revisions.

Supt. Moriarty reported that he has a meeting with H2M architects + engineers to discuss progress on the design of the Plant No. 5 emerging contaminant treatment project as well as the Plant NO. 7 AOP treatment enclosure project on Wednesday, March 13, 2024.

Supt. Moriarty reported that the District has completed draining the ground storage tank located at Plant No. 4 in preparation for the valve replacements. Supt. Moriarty also reported that while the tank is empty, it is recommended that the inside of the tank be pressure washed, disinfected, and inspected for unforeseen conditions as suggested preventative maintenance. Three written quotes were secured with Aqueous Infrastructure Management Co. providing the lowest quote for the inspection, sediment removal and

interior pressure washing of the Plant No. 4, 1.5-million-gallon water storage tank in the amount of \$8,932.00. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the inspection, sediment removal and interior pressure washing of the Plant No. 4, 1.5-million-gallon water storage tank to the lowest total quote, Aqueous Infrastructure Management Co. for a total annual quote of \$8,932.00.

Supt. Moriarty presented a recommendation to engage the services of MicroBac Laboratories to conduct the District's 2024 UCMR5 sampling at a total cost of \$5,550.00. Supt. Moriarty reported that this represents substantial savings to the District from utilizing its current designated laboratory. The Board approved Supt. Moriarty's request and complimented him on his cost savings effort.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves MicroBac Laboratories to conduct the District's 2024 UCMR5 sampling at a total cost of \$5,550.00.

Supt. Moriarty reported that due to long lead times for the purchase and delivery of meters, he has conducted an analysis of the aging customer meters and an action plan for meter replacement moving forward. The analysis was provided to the Board and notes the District has over three thousand meters in excess of twenty years old, and thereby, he recommends continuation of the meter replacement plan discussed in the prior year. Discussion took place and Supt. Moriarty requested the purchase of four hundred eighty (480) 5/8" x 3/4" pit meters at \$266.00 each, ninety (90) 5/8" x 3/4" indoor meters at \$252.00 each, forty (40) 1" pit meters at \$418.00 each and twenty (20) 1" indoor meters at \$403.00 each from Rio Supply, Inc. for a total cost of \$175,140.00. Supt. Moriarty reported that Rio Supply, Inc. is honoring the same rate charged per meter in 2022 and 2023 as a result of the long lead times. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters which are standardized Districtwide. Board approval was requested.

Motion made by Commissioner Bader, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of four hundred eighty (480) 5/8" x 3/4" pit meters at \$266.00 each, ninety (90) 5/8" x 3/4" indoor meters at \$252.00 each, forty (40) 1" pit meters at \$418.00 each and twenty (20) 1" indoor meters at \$403.00 each from Rio Supply, Inc. for a total cost of \$175,140.00.

Supt. Moriarty will provide the remainder of his report in Executive Session as it relates to personnel.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 56487 through 56510 dated March 7, 2024 in the amount of \$205,925.46 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 5, 2024 in the amount of \$107.00

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 5, 2024 in the amount of \$107.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for February 2024. After discussion, the report was ordered filed.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented a letter addressed to the Superintendent of Schools of the Plainview-Old Bethpage Central School District regarding the 2024 Plainview Water District Annual Poster Contest. Discussion took place and the Board requested Ms. Scott submit the letter on Friday, March 15, 2024.

Ms. Scott reported the field work for the audit of the financial statements for the year ending December 31, 2023 is complete. The auditors are working on preparing and providing a series of governmental fund financial statement adjusting journal entries. Upon receipt of said adjusting entries, Ms. Scott reported that she will complete and submit the Component Unit Financial Report to the Town of Oyster Bay.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:25 pm to discuss personnel related matters. The Board emerged from Executive Session at 7:55 pm with minutes produced and action taken.

Supt. Moriarty requested the Board's approval to hire Nicholas Bellia as Water Servicer Trainee. Supt. Moriarty also requested the Board sign the respective Payroll/Status Change Notice. Mr. Bellia will begin his employment with the District on Monday, March 25, 2024.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, upon the recommendation of Supt. Moriarty that the Board of Commissioners approves hiring Nicholas Bellia as Water Servicer Trainee at an annual salary of \$43,000.00 to begin employment on Monday, March 25, 2024.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK            )  
COUNTY OF NASSAU           ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 12, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 20<sup>th</sup> day of March, 2024.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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MICHAEL A. CHAD, SECRETARY