

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 26, 2024.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Communications
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he has reviewed the information submitted to the District as it relates to an alleged copyright infringement. Discussion took place and the Board requested Attorney Ingham to inquire further into the matter.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor is continuing work to complete a weathertight building with installation of temporary doors. The plumbing contractor is continuing process piping within the new treatment building as well as installation of small piping main runs. H2M architects + engineers has confirmed that Bancker Construction Corp. will commence the ground storage tank valve replacement work on Wednesday, March 27, 2024. The next construction progress meeting is scheduled to take place Tuesday, April 2, 2024.

Engineer Neri reported that H2M architects + engineers has received communication from the company engaged to conduct the elevated storage tank pressure washing, noting that they are looking to coordinate scheduling of the work to be conducted in early April.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 5 emerging contaminant treatment project. H2M architects + engineers has reviewed the lime treatment process at Plant No. 1 for incorporations into the Plant No. 5 design. Consideration is being given to generator sizing and emergency power options for the District's consideration.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 7 AOP treatment enclosure project. H2M architects + engineers is scheduling to meet with various support disciplines to continue progress.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that ZE Creative Communications is drafting the content for the Spring newsletter. The first draft is on schedule to be submitted to Supt. Moriarty and Ms. Scott for their review at the end of this week, and prior to distribution to the Board.

Greg Gordon presented the upcoming first quarter bill insert for the Board's review. The Board provided comments and requested a revised draft be presented for their review and approval.

Greg Gordon reported that he is experiencing technical difficulties with the service utilized to distribute District email communication. Upon resolution, he will send the recently approved email comment to the residents.

Lola Rivera reported that she previously shared a link to view photos for consideration of use on the District's website. Discussion took place and the Board agreed to review and further consider.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that the District is in its final phase of conducting and analyzing service line inventory. Supt. Moriarty is working with H2M architects + engineers to collaborate efforts in drafting a compliance letter and preparation of the related form for submittal to the required agencies. The District is well ahead of the deadline for compliance which is October 2024. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that he has submitted the additional sample results requested by the Nassau County Department of Health from Plant No. 7, Well 7-2 in order to obtain approval to bring the recently rehabilitated well and treatment system back into service. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that the carbon replacement for Plant No. 1, Well 1-1 took place last week. Samples are currently being taken in order to bring the Well back into service.

Supt. Moriarty reported that a carbon replacement for Plant No. 3 has been scheduled for Tuesday, April 9, 2024.

Supt. Moriarty reported an update related to the correspondence he submitted to neighboring districts inquiring of their interest in participation of an Intermunicipal Agreement (IMA) for the interconnections in place with each, as well as for the purpose of the District submitting an application for the 2024 Water Infrastructure Improvement Act (WIIA) grant. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported an update related to the valve replacement work located at Plant No. 4 as well as the sites ground storage tank pressure washing, disinfection, and inspection. Discussion took place and the Board requested Supt. Moriarty to continue to keep them informed.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56538 through 56559 dated March 21, 2024 in the amount of \$35,615.58 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 19, 2024 in the amount of \$1,144.00

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 19, 2024 in the amount of \$1,144.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that she has conducted an annual record purge of dated files in the basement. All documents are being reviewed against the Retention and Disposition Schedule for NYS Local Government Records (LGS-01). A complete listing will be provided for the Board's review and approval upon completion.

The LIWC Meeting was held on Monday, March 25, 2024 at Patrizia's in Massapequa, NY at 6:30pm. The topic was water conservation as it relates to irrigation systems. Commissioner Laykind, Commissioner Bader, Commissioner Chad and Ms. Scott were in attendance.

Ms. Scott will provide the remainder of her report in Executive Session as it relates to personnel.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:45 pm to discuss personnel related matters. The Board emerged from Executive Session at 8:15 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 26, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 9th day of April, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY