

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, April 2, 2024.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael Chad, Secretary
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Communications
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham presented a memorandum as it relates to vendor claims. Discussion took place and the Board agreed to further review and consider.

Attorney Ingham will present the remainder of his report in executive session as it relates to personnel.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor is continuing work to complete a weathertight building with installation of temporary doors. The plumbing contractor has completed installation of gas piping and is continuing process piping within the new treatment building. Engineer Neri reported that Bancker Construction Corp. is on site and conducting the ground storage tank valve replacement work. Discussion took place and the Board requested Engineer Neri continue to keep them informed. A construction progress meeting took place this morning and the next construction progress meeting is scheduled to take place Tuesday, April 15, 2024.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 5 emerging contaminant treatment project as well as the lime treatment process building. H2M architects + engineers has recently spent time on site discussing items regarding lime injection and drainage schematics with District personnel. Engineer Neri reported H2M architects + engineers is prepared to coordinate a meeting with the District to discuss generator sizing and emergency power options. Commissioner Laykind inquired if H2M architects + engineers has developed a solution for drainage options as part of the design. Discussion took place and Engineer Neri reported that the design for drainage is now being coordinated for construction directly at the Plant site location as opposed to offsite.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 7 AOP treatment enclosure project. H2M architects + engineers conducted a meeting with various support disciplines on April 2, 2024, to coordinate and continue progress.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that ZE Creative Communications is drafting the content for the Spring newsletter. The first draft was submitted to Supt. Moriarty and Ms. Scott for their review. Their suggestive edits have been received and are being incorporated accordingly. Upon completion, a revised draft will be submitted to the Board for review.

Greg Gordon presented the revised first quarter bill insert for the Board's review. Discussion took place and the Board approved for printing.

Greg Gordon reported that he is continuing to experience technical difficulties with the service utilized to distribute District email communication. Upon resolution, he will send the recently approved email comment to the residents.

Lola Rivera presented the April social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Lola Rivera reported an update on details of the POB School career day scheduled to take place on Wednesday, April 17, 2024 which will be attended by Supt. Moriarty and Ms. Scott. Discussion took place and the Board requested Lola Rivera continue to keep them informed.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT (as presented by Ms. Scott):

Ms. Scott presented the compliance letter drafted by Supt. Moriarty for submittal to the required agencies as it related to the District's service line inventory. Discussion took place and the Board agreed to further review.

Ms. Scott reported that Supt. Moriarty has submitted the additional sample results requested by the Nassau County Department of Health from Plant No. 7, Well 7-2 in order to obtain approval to bring the recently rehabilitated well and treatment system back into service. Discussion took place and the Board requested that Supt. Moriarty continue to keep them informed.

Ms. Scott reported an update related to the correspondence submitted to neighboring districts inquiring of their interest in participation of an Intermunicipal Agreement (IMA) for the interconnections in place with each, as well as for the purpose of the District submitting an application for the 2024 Water Infrastructure Improvement Act (WIIA) grant. Discussion took place and the Board requested that Supt. Moriarty continue to keep them informed.

Ms. Scott reported that the valve replacement work located at Plant No. 4 is in progress.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56564 through 56578 dated March 27, 2024 in the amount of \$77,961.45 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 25, 2024 in the amount of \$115.00

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 25, 2024 in the amount of \$115.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott reported that she has conducted an annual record purge of dated files in the basement. All documents are being reviewed against the Retention and Disposition Schedule for NYS Local Government Records (LGS-01). A complete listing will be provided for the Board's review and approval upon completion.

Ms. Scott will provide the remainder of her report in Executive Session as it relates to potential litigation.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:05 pm to discuss personnel related matters as well as potential litigation. The Board emerged from Executive Session at 7:35 pm with no minutes produced and no action taken.

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There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:45 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, April 2, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of April, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY