

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, April 16, 2024.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Michael Chad, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Communications  
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

**MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that he will be submitting the District with a draft letter to address the difficulties encountered with a vendor and the work they conducted on the inspection, sediment removal and interior pressure washing of the Plant No. 4, 1.5-million-gallon water storage tank. Discussion took place and the Board agreed to review the letter upon receipt and further consider.

Attorney Ingham reported that he will be submitting the District with a draft letter to address an alleged copyright infringement. Discussion took place and the Board agreed to review the letter upon receipt and further consider.

**JAMES NERI'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor is finalizing installation of siding and FRP grating and will begin interior painting following the installation of temporary heaters to maintain appropriate conditions. The plumbing contractor is continuing process piping within the new treatment building. The ISEP header piping has been delivered to the site and the plumbing contractor will begin installation. A construction progress meeting took place this morning and the next construction progress meeting is scheduled to take place Tuesday, April 30, 2024.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 5 emerging contaminant treatment project as well as the lime treatment process building. Engineer Neri reported that Supt. Moriarty has concluded with H2M architects + engineers on the generator sizing and emergency power options and is awaiting direction from on the lime injection location options.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 7 AOP treatment enclosure project. 30% design progress is scheduled to be complete by April 17, 2024.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a press release related to the District being in compliance with the new water quality standards recently announced by the Environmental Protection Agency for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made. Furthermore, Greg Gordon suggested that the content from this press release also be communicated in various additional media platforms. Discussion took place and the Board agreed.

Greg Gordon presented a press release related to celebrating Earth Day for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that ZE Creative Communications is updating the draft of the Spring newsletter for edits received by the District. Upon completion, a revised draft will be submitted to the District in layout form for further review.

Greg Gordon reported that the technical difficulties experienced with the service utilized to distribute District email communications has been resolved. He and Lola Rivera will now work to provide updates to the recently issued email comment to the residents in order to include the new water quality standards set by the Environmental Protection Agency.

#### **STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty provided the Board with a request for water disconnect and availability at 1099 Old Country Road. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water availability 41 Floral Drive West. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented the compliance letter for submittal to the required agencies as it relates to the District's service line inventory. Discussion took place and the Board requested Supt. Moriarty and Greg Gordon to consider and present a proposed suggestion for how to address several of the items located within.

Supt. Moriarty reported an update related to the correspondence submitted to neighboring districts inquiring of their interest in participation of an Intermunicipal Agreement (IMA) for the interconnections in place with each, as well as for the purpose of the District submitting an application for the 2024 Water Infrastructure Improvement Act (WIIA) grant. Discussion took place and the Board requested that Supt. Moriarty and Engineer Neri continue to keep them informed.

Supt. Moriarty reported that the carbon replacement for Plant No. 3, Well 3-2 took place last week. Backwashing is being conducted this week and samples will be taken next week prior to bringing the Well back into service.

Supt. Moriarty presented alkalinity, PH and chlorine levels District-wide, noting levels are favorable.

Supt. Moriarty provided an update on the valve replacement work located at Plant No. 4, noting that all four (4) valves have been successfully replaced.

Supt. Moriarty presented a recommendation memorandum of recommendation for quotes obtained for the ground storage tank drainage piping and valve replacement at Plant No. 4. Four written quotes were secured with contractors by which the District is already contractually engaged. Supt. Moriarty reported that Merrick Utilities Assoc., Inc. provided the lowest quote in the amount of \$25,250.00. Discussion took place and Supt. Moriarty requested Board approval. The Board approved Supt. Moriarty's request as the replacement is in accordance with the previously awarded distribution system repairs and maintenance requirements contract.

#### **DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 56606 through 56633 dated April 12, 2024 in the amount of \$241,628.10 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100051 through 100052 dated April 12, 2024 in the amount of \$20,838.94 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated April 9, 2024 in the amount of \$4,252.70

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated April 9, 2024 in the amount of \$4,252.70 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for March 2024. After discussion, the report was ordered filed.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott requested authorization for the Board of Commissioners to attend the 2024 PERMA Annual Member Conference and Workshops. Said conference is to be held on May 9-10, 2024 at the Sagamore Hotel in Bolton Landing, NY. Ms. Scott requested that lodging reservations be made at the Sagamore Hotel which is the same venue in which the conference is being held. Ms. Scott reported that the per diem rate of the Sagamore Hotel exceeds the general services administration (gsa) rate of \$119.00. In accordance with the District's Travel Policy, the cost of lodging in excess of the maximum allowed gsa per diem rate may be approved when hotel stay is at the same location in which the convention/conference is being held.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves lodging for the Board of Commissioners from May 9-10, 2024, for one night, at the Sagamore Hotel in Bolton Landing, NY which is the same hotel in which the conference is being held at a per diem rate of \$298.00 while attending the 2024 PERMA Annual Member Conference and Workshops.

The NSWCA Meeting was held on Monday, April 15, 2024 at Palmers in Farmingdale, NY at 6:30pm. The topic was Governmental Accounting Standards Board (GASB) 87 and 96 accounting pronouncements. Commissioner Laykind and Commissioner Chad were in attendance.

The following board meetings were scheduled for May 2024:

- May 7<sup>th</sup> at 5:30 pm
- May 14<sup>th</sup> at 5:30 pm
- May 21<sup>st</sup> at 5:30 pm - Additional Public Session at 7:00 pm
- May 28<sup>th</sup> at 5:30 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:55 pm.

STATE OF NEW YORK            )  
COUNTY OF NASSAU           ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, April 16, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 1<sup>th</sup> day of May, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY