

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, April 30, 2024.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham will present his report in executive session as it relates to various litigation and potential litigation matters.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor has finalized installation of siding and FRP grating and will now begin interior painting. Engineer Neri reported that the general contractor has submitted several change orders which are being reviewed in detail by H2M architects + engineers. Upon review, they will be presented to the District for discussion and consideration. The plumbing contractor is working on installation of ISEP header piping along with the associated piping of the ISEP system. The well contractor has reviewed the existing well pumps and column piping and made a recommendation along with submittal of a change order to replace the existing well pump from a three stage to a five stage pump which contains higher flow capacity. Engineer Neri reported that the change order presented will not result in an increase to the total contract price and will be funded through the contingency line allocated as part of the existing contract. Detailed discussion took place and the Board approved the change order presented by AC Schultes in the amount of \$7,180.00. A construction progress meeting took place this morning and the next construction progress meeting is scheduled to take place Tuesday, May 14, 2024.

Engineer Neri reported that the pressure washing for the elevated storage tank has been successfully completed. Discussion took place and the Board expressed their pleasure with the results of the work conducted.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 5 emerging contaminant treatment project. 60% design progress is scheduled to be complete by the end of May.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 7 AOP treatment enclosure project. 60% design progress is scheduled to be complete by the beginning of May.

LOLA RIVERA'S REPORT – PUBLIC INFORMATION FIRM:

Lola Rivera presented a revised draft of the Spring newsletter for the Board's review and approval. Discussion took place and the Board provided additional comments and edits for incorporation.

Lola Rivera presented a revised email comment for the Board's review and approval. The Board provided comments and approved for sending upon the revisions being made.

Lola Rivera presented the May social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability at 15 Edison Drive. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported an update related to the correspondence submitted to neighboring districts inquiring of their interest in participation of an Intermunicipal Agreement (IMA) for the interconnections in place with each, as well as for the purpose of the District submitting an application for the 2024 Water Infrastructure Improvement Act (WIIA) grant. Supt. Moriarty reported that all District's solicited have agreed to partake in the shared costs of securing an IMA to be drafted by Attorney Ingham as well as an engineering report and grant application as prepared by H2M architects + engineers. Participating neighboring District's that share an interconnect with the Plainview Water District are Jericho Water District, Hicksville Water District, Bethpage Water District and South Huntington Water District. Discussion took place and the Board requested Attorney Ingham to proceed with developing the related IMA and for Engineer Neri to proceed with the related engineering report and grant application.

Supt. Moriarty reported that the carbon replacement for Plant No. 3, Well 3-2 took place last week. Backwashing is being conducted this week and samples will be taken next week in order to bring the Well back into service.

Supt. Moriarty reported that the District will be participating in the Long Island Water Conference Annual Water Tasting Contest on May 8, 2024.

Supt. Moriarty reported that with the valve replacement work located at Plant No. 4 complete, the ground storage tank has been backfilled and all bacteriological samples have come back clean.

Supt. Moriarty presented the Pumpage and Sales Report for the quarter ending March 31, 2024. After discussion, the report was ordered filed.

Supt. Moriarty presented a letter to be issued to a residential customer who removed their water meter from their water service line, against District Ordinances. Discussion took place regarding the penalty to be assessed for such a violation. Attorney Ingham agreed to review the letter and advise accordingly.

Supt. Moriarty reported that it has been identified that the residential customer located at 6 Evelyn Drive's water service was connected directly through vacant land located on 778 Old Country Road, and therefore, the customer did not have an independent water meter. Discussion took place and Supt. Moriarty requested that the District require said customer to connect their water service directly to the water main on Evelyn Drive. The Board concurred with Supt. Moriarty's recommendation.

Supt. Moriarty reported that the lamp drivers in the Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP system located at Plant No. 7 have failed. Supt. Moriarty reported that he is working with Trojan Technologies Group, ULC, H2M architects + engineers, Wire to Water and Eagle Control Corp. to identify the cause of the failure and remedy it in order to prevent any instance of reoccurrence. Discussion took place and Engineer Neri discussed his hypothesis as to what caused the failure to occur. Supt. Moriarty requested Board approval to purchase thirty-two (32) replacement lamp drivers and the related labor and appurtenances required for installation for a total cost of \$62,018.25. Supt. Moriarty reminded the Board that Trojan Technologies Group, ULC is the standardized distributor and maintenance provider of purchase Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP systems pursuant to the standardization resolution on file. After discussion, the Board of Commissioners approved the purchase of thirty-two (32) replacement lamp drivers and the related labor and appurtenances required for installation for a total cost of \$62,018.25 for Plant No. 7.

Supt. Moriarty requested Board approval to procure a leak truck through the Nassau County Boces Cooperative Bidding Program to replace the current 2006 truck. Ms. Scott reported that this program provides participating municipalities with an electronic bidding system that helps fulfill purchasing needs efficiently and cost effectively. Ms. Scott also reported that this anticipated purchase has been appropriated in the District's 2024 operating budget, with a designated funding source of the Restricted General Maintenance and Improvement Capital Reserve Fund. Supt. Moriarty reported that a 2023 Chevrolet Leak Truck is available for purchase through this cooperative bidding program without the elongated lead time that comes from ordering these trucks directly through the

manufacturer after bid. Ms. Scott reported that due to the fact the reserves were established in accordance with Section 6-c of General Municipal Law, a Board resolution authorizing the use of the reserve funds is required. In addition, use of these funds is also subject to permissive referendum by which the District is required to publish and post a legal notice informing the taxpayers of the Board's planned action.

After reviewing Supt. Moriarty and Ms. Scott's recommendation and concurring with same, and upon motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolutions were adopted unanimously:

WHEREAS, this resolution is adopted subject to permissive referendum as set forth in Town Law Section 90 and shall take effect thirty (30) days after its adoption or, if a referendum is held, upon the affirmative vote of a majority of the qualified electors of the issuer voting on the referendum; and

NOW THEREFORE,

BE IT RESOLVED, the Board of Commissioners deems it in the best interest of the District to procure a 2023 Chevrolet Leak Truck through the Nassau County Boces Cooperative Bidding Program for a total of \$157,469.00 as funded through the previously designated Restricted General Maintenance and Improvement Capital Reserve Fund, as appropriated through the District's 2024 operating budget; and

BE IT FURTHER RESOLVED THAT the Business Manager is hereby authorized and directed to, within ten (10) days after the adoption of this resolution, cause this resolution to be published in the District's official newspaper and be posted on both the sign boards of the Town of Oyster Bay and the District pursuant to Town Law, together with a notice of adoption thereof.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56638 through 56653 dated April 19, 2024 in the amount of \$41,006.92 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100053 through 100056 dated April 19, 2024 in the amount of \$149,852.62 were previously reviewed, approved and signed by the Board.

Vendor check nos. 56658 through 56670 dated April 26, 2024 in the amount of \$99,010.64 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated April 16, 2024 in the amount of \$115.00
- Dental claims dated April 23, 2024 in the amount of \$2,613.40

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated April 16, 2024 in the amount of \$115.00 and April 23, 2024 in the amount of \$2,613.40 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Additionally, Ms. Scott presented the Board with a customer request to adjust the first quarter 2024 invoice for 18 Summit Court by reducing the invoice amount due to extenuating circumstances as discussed in detail. Discussion took place regarding the proposed adjustment. After discussion and consideration, the Board approved Ms. Scott's request to adjust the first quarter 2024 invoice for 18 Summit Court to from \$151.50 to \$19.50. Ms. Scott also presented the Board with a customer request to adjust the first quarter 2024 invoice for 10 Linda Lane by reducing the invoice amount due to extenuating circumstances as discussed in detail. Discussion took place regarding the proposed adjustment. After discussion and consideration, the Board approved Ms. Scott's request to adjust the first quarter 2024 invoice for 10 Linda Lane to from \$27.15 to \$19.50. Finally, Ms. Scott requested the Board's approval to remove penalties assessed to 28 Michael Drive in the amount of \$52.96 in accordance with District policy. The Board approved Ms. Scott's request.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending March 31, 2024. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending March 31, 2024. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year-to-date Budget to Actual Expenditures and Budget Variance Report for the month ending March 31, 2024. After discussion, the report was ordered filed.

Ms. Scott provided the Board with an update on the current activity of canvass letters for the replacement of Janette Diehlmann on her retirement from the District effective May 2, 2024. Discussion took place and the Board wished Ms. Diehlmann all the best in her retirement and requested Ms. Scott to continue to keep them informed.

Ms. Scott presented a proposal submitted by Edmunds GovTech for the purchase and annual maintenance of a software license for their IVR utility module. This module will provide the District will the ability for customers to remit payment through the WIPP portal via telephone which is a frequent, ongoing customer request. Discussion took place and the Board requested Ms. Scott to gather certain data and report back for further consideration.

Ms. Scott requested the Board's consideration of a date for the poster contest award ceremony. Ms. Scott reported that posters are scheduled to be returned on Friday, May 10, 2024. Discussion took place and the Board agreed to host the awards ceremony on Wednesday, June 5, 2024 at 6:00pm.

Ms. Scott requested Board approval for Shannon Leahy to return as a summer intern for 2024. After discussion, the Board approved Shannon Leahy to return as a summer intern for the 2024 season.

Ms. Scott will present the remainder of her report in executive session as it relates to her employment contract.

PUBLIC PARTICIPATION:

Mr. Newler of 24 Joyce Road presented a series of inquiries. Discussion took place and the Board of Commissioners responded to Mr. Newler's inquiries.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:45 pm to discuss various litigation and potential litigation matters as well as an employee contract. The Board emerged from Executive Session at 8:40 pm with minutes produced and action taken.

The Board of Commissioners approved and executed the revised 2024 Employee Salary Schedule.

The Board of Commissioners approved and executed Ms. Scott's employment contract.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:45 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, April 30, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 21st day of May, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY