

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 21, 2024.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Michael Chad, Secretary  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Communications  
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham presented the letter sent to the residential customer who removed the water meter from their water service line, against District Ordinances. Discussion took place and Ms. Scott reported that the letter was submitted via certified mail. The Board requested Ms. Scott to keep them informed of any communications with the customer.

Attorney Ingham reported that he is working with Supt. Moriarty to draft a letter to be issued to the residential customer whose water service was connected directly through vacant commercial land, and therefore, the customer does not have an independent water meter. Upon completion, Attorney Ingham will submit to the Board for review.

Attorney Ingham reported that he is working with Engineer Neri to develop an Intermunicipal Agreement (IMA) for the interconnections in place with each the Bethpage Water District, Hicksville Water District, Jericho Water District and South Huntington Water District, for the purpose of the District submitting an application for the 2024 Water Infrastructure Improvement Act (WIIA) grant. Engineer Neri reported that the grant application deadline is Friday, June 14, 2024. Discussion took place regarding the items required for timely submittal. Ms. Scott requested Attorney Ingham to provide a draft of each agreement for the Board's review at the forthcoming meeting.

#### **JAMES NERI'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor completed the opening for the AOP cable tray and has commenced preparing the walls for interior painting. The plumbing contractor has finalized installation of ISEP system as well as the FRP tanks. The electrical contractor will return to the site to continue work upon completion of the interior painting. The next construction progress meeting is scheduled to take place Tuesday, May 28, 2024.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 5 emerging contaminant treatment project. A 60% design progress meeting will be coordinated with Supt. Moriarty.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 7 AOP treatment enclosure project. A 90% design progress meeting will be coordinated with Supt. Moriarty.

Engineer Neri reported that H2M architects + engineers will conduct the bi-annual tank inspections on Wednesday, May 22, 2024.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a press release related to the District encouraging residents to remain mindful when selecting lawn fertilizer for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that the Spring newsletter will be dropped to the post office by the printer for delivery on Thursday, May 23, 2024.

Greg Gordon reported that he and Lola Rivera are assisting Ms. Scott with communications and preparations for the poster contest award ceremony scheduled for June 5, 2023.

Lola Rivera reported that she is preparing a customer email communication and will present for review and approval upon completion.

#### **STEPHEN MORIARTY'S REPORT – SUPERINTENDENT (as presented by Ms. Scott):**

Ms. Scott provided the Board with a request for water availability at 69 Main Parkway East and 29 Vera Avenue. The Board approved Supt. Moriarty's request.

Ms. Scott presented a training hosted by H2M architects + engineers taking place at the Garden City Park Firehouse in the summer. The training is related to confined space, arc flash and hydrogen peroxide awareness. All plant and distribution employees will be in attendance.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 56718 through 56739 dated May 15, 2024 in the amount of \$109,603.08 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 14, 2024 in the amount of \$3,526.66

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 14, 2024 in the amount of \$3,526.66 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that the presentation of financial statements for the year ending December 31, 2023 with auditors Cullen & Danowski has been scheduled for Monday, June 3, 2024 at 2:00pm. Ms. Scott reported that she has completed her review of the statements and all related comments have been reflected accordingly within.

Ms. Scott reported that the District will be participating in and providing water for the Rally for Rebecca 5K on Saturday, May 25, 2024 as well as the Relay for Life on Saturday, June 1, 2024. Furthermore, the District will participate in the POB Memorial Day Parade which will take place on Monday, May 27, 2024. Details of each of the events were discussed.

Ms. Scott reported that the water conservation poster contest award ceremony is scheduled for Wednesday, June 5, 2024 at 6:00pm. Award letters were submitted to all winners, inviting them to the awards ceremony.

The LIWC Meeting and Trade Show was held on Wednesday, May 15, 2024 at the Holiday Inn in Plainview, NY. The trade show took place during business hours where an employee training was attended by District plant and distribution staff. The presentation was the trade show and a meet and greet with trade show vendors took place in the evening. Commissioner Laykind, Commissioner Chad and Commissioner Bader were in attendance.

The NSWCA Meeting was held on Monday, May 20, 2024 at Spuntino in Williston Park, NY at 6:30pm. The topic was cybersecurity. Commissioner Laykind, Commissioner Bader and Commissioner Chad were in attendance.

The following board meetings were scheduled for June 2024:

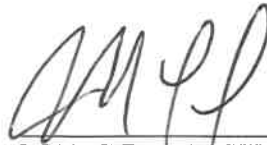
- June 4<sup>th</sup> at 5:30 pm
- June 18<sup>th</sup> at 5:30 pm
- June 25<sup>th</sup> at 5:30 pm – Additional public session at 7:00 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:35 pm.

STATE OF NEW YORK            )  
COUNTY OF NASSAU           ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 21, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 4<sup>th</sup> day of June, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY