

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 28, 2024.

Present: Marc B. Laykind, Chairman
 Andrew Bader, Treasurer
 Dina Scott, Business Manager
 Michael Ingham, Attorney
 James Neri, Engineer
 Greg Gordon, ZE Creative Communications
 Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened the meeting by referencing two community events took place this weekend, both of which were a great success. The Rally for Rebecca 5K run/walk/ride took place on Saturday, May 25, 2024 where the District participated and provided water stations. The District also participated in the POB Memorial Day Parade which took place on Monday, May 27, 2024 and was well attended.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham requested Ms. Scott assist him in gathering information to continue his research into the residential customer whose water service was connected directly through vacant commercial land, and therefore, the customer does not have an independent water meter. Discussion took place and Ms. Scott agreed to assist Attorney Ingham with providing the information requested.

Attorney Ingham presented the Board with an Intermunicipal Agreement (IMA) for the interconnections in place with each the Bethpage Water District, Hicksville Water District, Jericho Water District and South Huntington Water District, for the purpose of the District submitting an application for the 2024 Water Infrastructure Improvement Act (WIIA) grant. Attorney Ingham reported that he is working with each of the related District's for them to execute accordingly. Discussion took place regarding each of the agreements presented. Commissioner Laykind executed each agreement on behalf of the Board of Commissioners.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor has prepared the walls for interior painting and will work on block filler and primer over the next couple of weeks. The plumbing contractor has set the brine tank and hydrogen peroxide tank and will start installing the related small piping accordingly. The plumbing contractor will demobilize from the project site as painting takes place. The electrical contractor will return to the site to continue work upon completion of the interior painting. A construction progress meeting took place this morning and the next construction progress meeting is scheduled to take place Tuesday, June 11, 2024.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 5 emerging contaminant treatment project. A 60% design progress meeting will be coordinated with Supt. Moriarty.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 7 AOP treatment enclosure project. A 90% design progress meeting will be coordinated with Supt. Moriarty.

Engineer Neri reported that H2M architects + engineers has conducted the bi-annual tank inspections. The related report is currently being prepared and is under internal review. Upon completion, the report will be presented to the District for review and consideration.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the winners of the District's annual poster contest for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that the Spring newsletter has been delivered by the postal service. Commissioner Laykind thanked Greg Gordon and Lola Rivera for their efforts and hard work on another successful newsletter for the District to be proud of. The related social media content was discussed.

Greg Gordon reported that he is drafting a letter to the POB School District extending invitation to certain grade levels for an educational tour of District facilities in the forthcoming school year. Discussion took place and the Board requested Greg Gordon present the letter for review prior to submission.

Lola Rivera reported that she is assisting Ms. Scott with preparations for the poster contest award ceremony scheduled for June 5, 2023.

Lola Rivera presented an email communication for the Board's review and approval. The Board approved for sending upon the revisions being made.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56744 through 56760 dated May 23, 2024 in the amount of \$12,479.84 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 21, 2024 in the amount of \$2,351.56

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 21, 2024 in the amount of \$2,351.56 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that the presentation of financial statements for the year ending December 31, 2023 with auditors Cullen & Danowski has been rescheduled for Monday, June 3, 2024 at 8:30am. Ms. Scott reported that she will provide the Board with a copy of the financial statements and related communications for review prior to the upcoming presentation.

Ms. Scott reported that the water conservation poster contest award ceremony is scheduled for Wednesday, June 5, 2024 at 6:00pm. Award letters were submitted to all winners, inviting them to the awards ceremony.

Ms. Scott reported that in order to adhere to current cash flow requirements she proposes the transfer of \$675,000.00 from the District's unreserved/undesignated account to its operating account. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$675,000.00 from the District's unreserved/undesignated account to its operating account.

Ms. Scott presented a series of resolutions required for submittal of a grant application under the 2024 Water Infrastructure Improvement Act. The District is seeking financial assistance through an intermunicipal grant to reconstruct the interconnections in place with each the Bethpage Water District, Hicksville Water District, Jericho Water District and South Huntington Water District. The first resolution presented is to demonstrate the Board's support of an application for the 2024 Water Infrastructure Improvement Act grant as well to authorize the appointment of Supt. Moriarty as the representative of the District for execution of the 2024 NYS WIIA grant agreement and all documents as it relates to its administration. The second resolution is to demonstrate funding commitments for the District's respective matching portion of each of the stated intermunicipal projects, if awarded. The third resolution is for the appointment of Dina Scott, Business Manager as the Minority Business Officer as it relates to the administration of the 2024 NYS WIIA grant awards. The final resolution concurs with the recommendation made by H2M architects + engineers to deem each of the intermunicipal interconnection projects as Type II action in accordance with NYCRR Section 617.5(c) under the State Environmental Quality Review Act (SEQRA).

After reviewing Ms. Scott's recommendation and concurring with same, and upon motion made by Commissioner Laykind, seconded by Commissioner Bader, the stated resolutions which are annexed hereto were adopted unanimously.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 28, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 18th day of June, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY

**EXCERPTS FROM THE MINUTES OF THE MEETING OF
PLAINVIEW WATER DISTRICT OF MAY 28, 2024**

**BOARD RESOLUTION IN SUPPORT OF AN APPLICATION TO APPLY FOR THE NYS
INTERMUNICIPAL GRANT 2024:**

WHEREAS, the Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022 will make \$4.2 Billion available for environmental and community projects across the State of New York, and

WHEREAS, \$325 million in grants is being offered for clean and drinking water projects during the 2024-2025 state fiscal year to selected municipalities with infrastructure projects that protect public health and/or improve water quality, and

WHEREAS, under this program, the Environmental Facilities Corporation (EFC) provides grants to assist cooperating municipalities in funding water projects including water infrastructure projects at municipally-owned public water systems for: Construction, replacement, or repair of infrastructure. (Intermunicipal Grant- IMG)

WHEREAS, awardees of an IMG could benefit by an amount of the lesser of \$30 million or 40% of net eligible project costs.

WHEREAS, the grant application and documentation sufficient for a project to be considered for a NYS IMG Grant must be submitted to the EFC no later than 5:00 p.m. on Friday, June 14, 2024, and

WHEREAS, the Board of Commissioners of the Plainview Water District believes itself to be qualified for a NYS IMG Grant, and is willing to carry out all activities described in the grant application, and

WHEREAS, the Board of Commissioners of the Plainview Water District has entered into an agreement with its neighboring water districts, Jericho Water District, Hicksville Water District, South Huntington Water District and Bethpage Water District, respectively to undertake this grant;

WHEREAS, in this action the Plainview Water District will upon an award and acceptance of the grant, agree to the terms of the grant;

NOW THEREFORE, after discussion and due deliberation, and in consideration of the above recitals, the Board Unanimously:

RESOLVED, that the Board of Commissioners of the Plainview Water District authorizes the submittal of a grant application for the following project: Interconnect Improvement to the New York State Water Infrastructure Improvement Act and authorizes Stephen Moriarty, P.E., Superintendent, to act as an authorized Agent on behalf of the District to execute a Grant Agreement and any and all other contracts, documents, and instruments necessary to fulfill the

District's obligations under the Grant Agreement, and authorizes H2M architects + engineers to submit the grant applications on behalf of the District.

FURTHER RESOLVED that the Plainview Water District requests the funds and assistance available from the NYS IMG Grant and will comply with all rules and requirements of this program.

VOTE	AYES:	NOES:	ABSTENTIONS:
Commissioner Laykind	AYE		
Commissioner Bader	AYE		
Commissioner Chad	ABSENT		

I, Dina Scott, duly appointed and qualified Business Manager of the Plainview Water District, hereby, CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of the Plainview Water District, a quorum being present on the 28th day of May 2024, and that said copy is true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH, my hand and seal this 28th day of May 2024



Dina M. Scott, CPA, Business Manager

**EXCERPTS FROM THE MINUTES OF THE MEETING OF
PLAINVIEW WATER DISTRICT OF MAY 28, 2024**

**BOARD RESOLUTION TO DOCUMENT AND AUTHORIZE PROJECT COSTS AND
LOCAL MATCH FUNDING REQUIREMENTS FOR THE NYS INTERMUNICIPAL
GRANT:**

WHEREAS, the Board of Commissioners is desirous of improving its infrastructure to increase reliability and resiliency by strengthening the connecting structures that allow seamless flow between adjoining water suppliers in times of maintenance and emergency and had authorized H2M architects + engineers to prepare engineering basis of design documents for said improvements.

WHEREAS, the project to complete the stated modifications will include engineering, permit review fees, laboratory sampling and analysis, and contractor improvements estimated as not to exceed, \$1,337,260.

WHEREAS, as part of the Grant Application, the Plainview Water District will commit to providing the difference between the total cost of the project and funds which may be received through the Grant.

NOW THEREFORE, after discussion and due deliberation, and in consideration of the above recitals, the Board:

RESOLVED, that the Board of Commissioners of the Plainview Water District, should it be successful in obtaining a grant, authorizes the expenditure of \$1,337,260 to fund the project: Interconnect Improvements.

VOTE	AYES:	NOES:	ABSTENTIONS:
Commissioner Laykind	AYE		
Commissioner Bader	AYE		
Commissioner Chad	ABSENT		

I, Dina Scott, duly appointed and qualified Business Manager of the Plainview Water District, hereby, CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of the Plainview Water District, a quorum being present on the 28th day of May 2024, and that said copy is true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH, my hand and seal this 28th day of May 2024



Dina M. Scott, CPA, Business Manager

**EXCERPTS FROM THE MINUTES OF THE MEETING OF
PLAINVIEW WATER DISTRICT OF MAY 28, 2024**

**BOARD RESOLUTION TO APPOINT A MINORITY BUSINESS OFFICER
(MBO) FOR THE PLAINVIEW WATER DISTRICT**

WHEREAS, one of the requirements under the NYS WIIA grant administered by the NYS Environmental Facility Corporation (EFC) is that the Commissioners are required to appoint a Minority Business Officer (MBO) as the official contact person to administer the Minority and Women Owned Business Enterprise (MWBE) documentation and act as a liaison between the NYS EFC and the prime contractors;

NOW THEREFORE, after discussion and due deliberation, and in consideration of the above recitals, the Board Unanimously:

RESOLVED, that the Board of Commissioners appoint Dina M. Scott, CPA to act as the District's Minority Business Officer on behalf of the Plainview Water District.

VOTE	AYES:	NOES:	ABSTENTIONS:
Commissioner Laykind	AYE		
Commissioner Bader	AYE		
Commissioner Chad	ABSENT		

I, Dina Scott, duly appointed and qualified Business Manager of the Plainview Water District, hereby, CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of the Plainview Water District, a quorum being present on the 28th day of May 2024, and that said copy is true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH, my hand and seal this 28th day of May 2024

Dina Scott
Dina M. Scott, CPA, Business Manager

**EXCERPTS FROM THE MINUTES OF THE MEETING OF
PLAINVIEW WATER DISTRICT OF MAY 28, 2024**

**BOARD RESOLUTION IN SUPPORT OF AN APPLICATION TO APPLY FOR THE NYS
INTERMUNICIPAL GRANT 2024:**

WHEREAS the Board of Commissioners of the Plainview Water District has resolved to the submittal of a grant application for the following project: Interconnect Improvements.

WHEREAS the grant submission process requires the completion of the SEQRA – State Environmental Quality Review Act.

WHEREAS, the District’s consulting engineer has completed a review of the subject project and recommended that the project is a Type II action in accordance with 6 NYCRR Section 617.5(c):

“(6) street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities

and

(13) extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list;

and

(9) construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls.”

NOW THEREFORE, after discussion and due deliberation, and in consideration of the above recitals, the Board:

RESOLVED, that the Board of Commissioners of the Plainview Water District has determined that the project is a Type II and therefore requires no further review in accordance with 617.5.

VOTE	AYES:	NOES:	ABSTENTIONS:
Commissioner Laykind	AYE		
Commissioner Bader	AYE		
Commissioner Chad	ABSENT		

I, Dina Scott, duly appointed and qualified Business Manager of the Plainview Water District, hereby, CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of the Plainview Water District, a quorum being present on the 28th day of May 2024, and that said copy is true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH, my hand and seal this 28th day of May 2024

Dina Scott
Dina M. Scott, CPA, Business Manager