

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, June 4, 2024.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Communications
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he continues his research into the residential customer whose water service was connected directly through vacant commercial land, and therefore, the customer does not have an independent water meter. Discussion took place the Board requested Attorney Ingham to continue to keep them updated.

Attorney Ingham presented the Board with duly executed Intermunicipal Agreements (IMAs) for the interconnections in place with each the Bethpage Water District, Hicksville Water District and Jericho Water District. Attorney Ingham reported that the duly executed agreement with the South Huntington Water District is forthcoming. Discussion took place regarding the agreements presented. Attorney Ingham requested Ms. Scott forward a copy of each to Engineer Neri for grant application purposes, as well as to the respective neighboring District.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor has completed the application of block filler and primer over the interior walls. The general contractor will now begin application of the interior paint and expects to have all coats completed by the end of this week. The plumbing contractor is installing the brine

and hydrogen peroxide small piping, however, has demobilized from the project site as painting takes place. The electrical contractor will return to the site to continue work upon completion of the interior painting. The next construction progress meeting is scheduled to take place Tuesday, June 11, 2024.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 5 emerging contaminant treatment project. A 60% design progress meeting was held with Supt. Moriarty on May 31, 2024. Engineer Neri reported that as part of the progress meeting, there was a District request for relocation of the lime and chlorine chemical injection taps from the existing chemical injection vault to the new AOP/Granular Activated Carbon (GAC) treatment building. Engineer Neri reported that this change in scope will require redesign efforts from work that was previously conducted by H2M architects + engineers. Discussion took place and Supt. Moriarty explained that this scope change will provide for an overall improvement of the related working space as opposed to that of the existing vault. At length discussion took place and the Board agreed to further consider.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 7 AOP treatment enclosure project. A 90% design progress meeting was held with Supt. Moriarty on May 31, 2024. H2M architects + engineers is now finalizing the design. Upon completion, discussions will take place regarding the construction bidding process.

Engineer Neri reported that H2M architects + engineers has conducted the bi-annual tank inspections. The related report is currently being prepared and is under internal review. Upon completion, the report will be presented to the District for review and consideration.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a revised press release related to the winners of the District's annual poster contest for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented a press release related to emphasizing responsible pool filling this summer for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon and Ms. Scott discussed details of the poster contest award ceremony scheduled for June 5, 2023. It was reported that all preparations are in order.

Lola Rivera presented the June social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Lola Rivera reported the results of the recently distributed email communication. Discussion took place and the Board expressed their pleasure with the favorable results.

STEPHEN MORIARTY’S REPORT – SUPERINTENDENT:

Supt. Moriarty presented a memorandum of recommendation for the removal of the birch tree located at the District’s administration building. Three written quotes were secured with John’s Tree Expert, Inc. providing the lowest quote for the removal of the birch tree located at the District’s administration building in the amount of \$1,100.00. Discussion took place and the Board approved Supt. Moriarty’s request.

DINA M SCOTT’S REPORT – BUSINESS MANAGER:

Vendor check nos. 56765 through 56772 dated May 30, 2024 in the amount of \$44,023.46 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100058 dated May 30, 2024 in the amount of \$4,819.17 was previously reviewed, approved and signed by the Board.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Supt. Moriarty presented a customer request for the Board’s approval to grant a six (6) month payment plan to 61 Birch Drive for reasons discussed. Upon discussion, the Board approved Supt. Moriarty’s request.

Ms. Scott reported that the presentation of financial statements for the year ending December 31, 2023 with auditors Cullen & Danowski took place Monday, June 3, 2024 at 8:30am.

Ms. Scott provided the Board with a copy of the Treasurer’s Report for the month ending April 30, 2024. In addition, to supplement and support the Treasurer’s Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending April 30, 2024. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year-to-date Budget to Actual Expenditures and Budget Variance Report for the month ending April 30, 2024. After discussion, the report was ordered filed.

Ms. Scott presented a 2024 Schedule of Budget Adjustments as processed in accordance with the District’s Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Ms. Scott also requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-15-3500	Purchase of Meters	\$20,000.00
A-8310-70-7700	Contingency	(\$20,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-15-3500	Purchase of Meters	\$20,000.00
A-8310-70-7700	Contingency	(\$20,000.00)

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, June 4, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 05th day of June, 2024.



MARC B. LAYKIND, CHAIRMAN



ANDREW W. N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY