

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, June 25, 2024.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Michael Chad, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Communications  
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

**MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham has no report for presentation to the Board.

**JAMES NERI'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. The general contractor is finishing minor touch ups for painting the interior trim and doors. They are now working on the drop ceiling and louvre installation. The plumbing contractor continues installation of internal small piping and valve accessories. Engineer Neri reported that H2M architects + engineers is working with the contractors to target flowing water for testing purposes by late in July. A construction progress meeting took place this morning and the next construction progress meeting is scheduled to take place Tuesday, July 9, 2024.

Engineer Neri reported that H2M architects + engineers has conducted the bi-annual tank inspections. The related report has been finalized and sent to the District for review and consideration.

Engineer Neri reported that H2M architects + engineers is continuing design of the Plant No. 5 emerging contaminant treatment project. Supt. Moriarty submitted a correspondence between himself and H2M architects + engineers relating to a District request for engineering design to add an additional storage bin to the existing bays. Supt. Moriarty reported that this bin will provide additional storage needed for various materials. Engineer Neri reported that this change in scope will require additional design efforts by H2M architects + engineers. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the increase to the previously approved purchase order related to engineering services provided by H2M architects + engineers for the Plant No. 5 emerging contaminant treatment project in the amount of \$8,000.00.

**GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a revised press release related to water conservation efforts for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented a letter directed to the POB School District to initiate discussions regarding additional collaborative efforts of educational opportunities for middle and high school grade level students. Discussion took place and the Board provided comments and feedback and requested a revised letter be submitted for their review and approval.

Greg Gordon presented a series of topics for consideration for the upcoming quarterly bill insert. Discussion took place and the Board requested ZE Creative Communications to prepare a draft and present to the District for review and approval.

**STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty provided the Board with a request for water disconnect at 32 Hofstra Drive. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that he is obtaining quotes for the Plant No. 4 booster pump replacement and will present to the Board upon receipt.

Supt. Moriarty reported that that Nassau County Department of Health has completed their triannual sanitary survey of the District. A letter summarizing the results of the survey is forthcoming.

Supt. Moriarty presented a draft letter to be sent to 778 Old Country Road based on previous discussions regarding their shared water service with 6 Evelyn Road. Discussion took place and the Board requested Supt. Moriarty revise the letter as requested and resubmit for their review.

Supt. Moriarty will present the remainder of his report in executive sessions as it pertains to ongoing litigation.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 56821 through 56842 dated June 20, 2024 in the amount of \$183,252.71 were previously reviewed, approved and signed by the Board.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy.

Ms. Scott presented a funding analysis as it relates to Plant No. 3 AOP treatment costs. Discussion took place regarding the Board's consideration in moving forward with advancing the previously constructed interim treatment facility to a permanent treatment facility. Discussion took place and the Board requested Engineer Neri to prepare a cost opinion for new Granular Activated Carbon (GAC) vessels and the related enclosure costs.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending May 31, 2024. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending May 31, 2024. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year-to-date Budget to Actual Expenditures and Budget Variance Report for the month ending May 31, 2024. After discussion, the report was ordered filed.

The following board meetings were scheduled for July 2024:

- July 2<sup>nd</sup> at 5:30 pm
- July 9<sup>th</sup> at 5:30 pm
- July 16<sup>th</sup> at 5:30 pm – Additional public session at 7:00 pm
- July 23<sup>rd</sup> at 5:30 pm
- July 30<sup>th</sup> at 5:30 pm

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:35 pm to discuss ongoing litigation. The Board emerged from Executive Session at 8:05 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:15 pm.


STATE OF NEW YORK            )  
COUNTY OF NASSAU           ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, June 25, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 9<sup>th</sup> day of July, 2024.



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MARC B. LAYKIND, CHAIRMAN



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ANDREW N. BADER, TREASURER



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MICHAEL A. CHAD, SECRETARY