

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, July 9, 2024.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham presented a revised draft letter to be issued to the property owner of 778 Old Country Road as it relates to their shared water service with 6 Evelyn Road. Discussion took place and the Board provided revisions and requested the letter be resubmitted for review. Furthermore, Commissioner Laykind requested Attorney Ingham to continue to work with Supt. Moriarty to also draft a letter to be submitted to the owner of 6 Evelyn Road on behalf of the District, making them aware of the matter at hand.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that he is obtaining quotes for the Plant No. 4 booster pump replacement and will present to the Board upon receipt.

Supt. Moriarty presented a memorandum related to additional work conducted by Bancker Construction Corp. as it relates to a series of valve replacements previously conducted at Plant No. 4. Furthermore, Supt. Moriarty reported that as previously discussed, the District also requested Bancker Construction Corp. to excavate the back side of the ground storage tank at Plant No. 4 and replace the inoperable drainage valve system. Ms. Scott reported the respective budget adjustment will be presented as part of her report. Discussion took place and Supt. Moriarty requested Board approval for the additional work conducted by Bancker Construction Corp. in the amount of \$58,500.00. The Board approved Supt. Moriarty's request pursuant to the existing distribution system repairs and maintenance requirements contract.

Supt. Moriarty presented a letter issued by Nicholas Bellia requesting two (2) days bereavement leave in accordance with Section 4.13 of the District's Policy Manual due to the death of his cousin. After discussion, the Board approved said request.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 56864 through 56882 dated July 3, 2024 in the amount of \$49,003.21 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100059 through 100062 dated July 3, 2024 in the amount of \$807,231.24 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated July 2, 2024 in the amount of \$3,321.53

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated July 2, 2024 in the amount of \$3,321.53 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for June 2024. After discussion, the report was ordered filed.

Ms. Scott reported that the Tiffit Jr. Water Supply Symposium is scheduled to take place September 18-19, 2024 in White Plains, NY. Early bird registration ends August 5, 2024. Discussion took place and the Board agreed to consider.

Ms. Scott presented a 2024 Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Ms. Scott also requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits as it relates to the recently approved valve replacement presented in Supt. Moriarty's report;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-2020	Valve Replacement and Repair	\$58,500.00
A-8310-70-7700	Contingency	(\$58,500.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer;


<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-2020	Valve Replacement and Repair	\$58,500.00
A-8310-70-7700	Contingency	(\$58,500.00)


There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:35 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, July 9, 2024.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 28th day of July, 2024.



MARC B. LAYKIND, CHAIRMAN


ANDREW N. BADER, TREASURER


MICHAEL A. CHAD, SECRETARY