Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, August 12, 2025.

Present: Marc Laykind, Chairman
Andrew Bader, Treasurer
Michael Chad, Secretary
Dina Scott, Business Manager
Kevin Gielarowski, Assistant Superintendent

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski provided the Board with a request for water disconnect at 22 Northern Parkway East. The Board approved Kevin Gielarowski's request.

Kevin Gielarowski reported that District staff repaired a water main break at 16 Bucknell Drive.

Kevin Gielarowski reported that District staff replaced a fire hydrant at 99 Roundtree Drive. Commissioner Chad inquired as to the status of any additional hydrants requiring replacement. Discussion took place and the Board requested Kevin Gielarowski continue to keep them informed.

Kevin Gielarowski reported the District took delivery of hydrogen peroxide at Plant Nos. 1 and 2.

Kevin Gielarowski reported that Delta Well & Pump Co., Inc. successfully inspected Well 2-1 and recommended that the screen and well do not require cleaning. Delta Well & Pump Co., Inc. will coordinate installation of the new pump and motor upon receipt. Discussion took place and the Board requested Kevin Gielarowski continue to keep them informed.

Kevin Gielarowski presented a quote and related recommendation to purchase one 2025 Chevrolet express van from Smithtown Chevrolet at a price of $49,994.00 for the District's fleet as the distribution staff are short one vehicle. Kevin Gielarowski reported that pricing was obtained through the Nassau County Boces Cooperative Bidding Program. After discussion, the Board approved Kevin Gielarowski's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the purchase of one 2025 Chevrolet van from Smithtown Chevrolet at a price of $49,994.00 as procured through the Nassau County Boces Cooperative Bidding Program.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58176 through 58192 dated August 7, 2025 in the amount of $295,436.76 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100107 through 100108 dated August 7, 2025 in the amount of $34,308.70 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated August 5, 2025 in the amount of $337.47

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated August 5, 2025 in the amount of $337.47 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for July 2025. After discussion, the report was ordered filed.

Ms. Scott reported that she provided the Board with additional supplementary schedules for review and consideration as it relates to the 2026 Operating Budget. A complete draft of the 2026 Operating Budget in the required format as set forth by the Town of Oyster Bay will be prepared and provided upon conclusion of discussions to be had as part of the forthcoming workshop scheduled for Friday, August 15, 2025 at 8:15am.

Ms. Scott provided the Board with a listing of customers who have received final notice prior to being placed on tax lien. The due date noted on the lien notification is September 5, 2025. The tax roll is required to be remitted to the Town of Oyster Bay on Friday, September 12, 2025.

Ms. Scott provided the Board with information pertaining to the District obtaining an unlimited member subscription for the American Water Works Association (AWWA), where plant and distribution employees can obtain required credits through utilization of their e-learning educational programs. Discussion took place and the Board approved the District obtaining an unlimited member subscription for AWWA.

Ms. Scott requested the Board's consideration of hosting a ceremony for the opening of the Plant No. 4 AOP, nitrate and perchlorate treatment facility. Discussion took place and the Board concluded on Thursday, October 9, 2025. The Board requested Ms. Scott communicate the concluded date to ZE Creative Communications and request they provide a suggested list of attendees for consideration.

Ms. Scott requested the Board's consideration of posting the informational notice provided by the NYS Department of Environmental Conservation on the District's website regarding the monitoring well investigation taking place on Michael Drive in Old Bethpage. Discission took place and the Board requested Ms. Scott contact ZE Creative Communications to obtain their assistance in posting the related information.

Ms. Scott presented a series of proposals submitted by SourcePass for various information technology upgrades. The proposals include five (5) computers to be upgraded to the Windows 11 operating system due to the fact the existing operating system is no longer going to be supported, the purchase and installation of ten (10) desktop computers and four (4) monitors, as each desktop listed for replacement has extended beyond its useful life and requires replacement, and the conversation of multi-factor authenticator software due to the fact the existing software is no longer going to be supported. After at length discussion, the Board approved each of the proposals presented by Ms. Scott and authorized SourcePass, the District's information technology professional service provider to perform the work aforementioned.

Ms. Scott will present the remainder of her report in executive session as it relates to litigation.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:35 pm to discuss litigation. The Board emerged from Executive Session at 7:55 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)

COUNTY OF NASSAU) ss.:

PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, August 12, 2025.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of September 2025.

MARC B. LAYKIND, CHAIRMAN

ANDREW N. BADER, TREASURER

MICHAEL A. CHAD, SECRETARY