Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 16, 2025.

Present: Marc Laykind, Chairman
Andrew Bader, Treasurer
Michael Chad, Secretary
Dina Scott, Business Manager
Kevin Gielarowski, Assistant Superintendent
Michael Ingham, Attorney
Sujata Pal, Engineer
Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham presented a letter addressed to the plumbing contractor for the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. Said letter stated that the contractor has not been responsive in both the District and Engineer Neri's requests for documentation to submit to the Environmental Facilities Corp. (EFC) with regard to their inability to successfully fulfill Minority Women Business Enterprise (MWBE) and Service-Disabled Veterans' Business Development (SDVOB) grant requirements as set forth in the contractual agreement. Discussion took place and the Board requested Attorney Ingham to submit the letter.

Attorney Ingham presented his proposed reply to the response received from the recently submitted FOIL request. After discussion, the Board requested Attorney Ingham to submit the reply as presented.

ENGINEER PAL'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that construction punch list items continue to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. Eagle Control Corp. completed all programming and SCADA integration. The plumbing contractor removed the existing lime tank and has commenced installation of the new lime tank which is expected to be complete by Friday, September 19, 2025.

Engineer Pal reported on the list of contractors that have currently picked up the bid documents for the Plant 5 emerging contaminant treatment project. Engineer Pal reported the bid opening date is scheduled for Thursday, October 9, 2025.

Engineer Pal reported that helical pile drillings are complete at the Plant No. 7 AOP treatment enclosure project. Approximately 3-4 pilings are near the existing electrical conduit and potentially in conflict with the pile caps. The general contractor is reviewing and will propose their resolution to H2M architects + engineers upon conclusion. A construction progress meeting took place this morning.

Engineer Pal confirmed successful operation of the east end flow meter at Plant No. 5. Troubleshooting is taking place for the west end flow meter's signal into the SCADA system.

Engineer Pal reported that H2M architects + engineers is continuing design of the Granular Activated Carbon (GAC) replacement contract for the vessel installation. H2M architects + engineers is awaiting the pending schedule for the GAC vessel delivery from the manufacturer.

Engineer Pal reported that equipment for the pump and motor replacement Plant No. 2, Well 2-1 was delivered today and installation has commenced.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the District's annual pharmaceutical take back day for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented a flyer related to the District's annual pharmaceutical take back day for the Board's review and approval. The Board approved for posting at various locations throughout the District on Friday, October 10, 2025.

Greg Gordon presented a third quarter bill insert for the Board's review and approval. The Board approved for printing upon confirmation from the Nassau County Police Department with regard to their availability to assist the District on Saturday, October 25, 2025 for the annual pharmaceutical take back day.

Greg Gordon presented the fall 2025 newsletter content list previously agreed upon at the related kick off meeting. Discussion took place and the Board directed ZE Creative Communications to commence drafting the fall newsletter based upon the approved content.

Greg Gordon presented a draft invitation for the District to host a ceremony for the opening of the Plant No. 4 AOP, nitrate and perchlorate treatment facility on Thursday, October 9, 2025. Greg Gordon also presented a suggested list of invitees for consideration. Discussion took place and the Board provided comments and approved the invitation and list of attendees.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that District staff repaired a service line leak on 3 Steven Street. Discussion took place regarding the continued series of service line leaks that have taken place on Abbey Lane and Stevens Street and the District's intended course of action.

Kevin Gielarowski reported that the new 2025 Chevrolet express van is receiving installation of the required emergency lighting.

Kevin Gielarowski reported that District staff have patched multiple areas of delamination on top of the Plant No. 4 ground storage tank.

Kevin Gielarowski presented alkalinity, PH and chlorine levels District-wide for August 2025, noting levels are favorable.

Kevin Gielarowski presented a copy of the revised and updated Hazard Communication Program. Discussion took place and the Board agreed to further review prior to adoption.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58289 through 58312 dated September 10, 2025 in the amount of $562,927.43 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100111 through 100112 dated September 10, 2025 in the amount of $12,733.19 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated September 9, 2025 in the amount of $1,988.31

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated September 9, 2025 in the amount of $1,988.31 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott provided the Board with a copy of the Dental Claims Detail History Report for August 2025. After discussion, the report was ordered filed.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Dina Scott presented for the Board's review and consideration an Environmental Facilities Corp. (EFC) grant status update. Discussion took place and the Board requested Dina Scott continue to provide them with an updated document as deemed necessary.

Dina Scott reported that the adopted 2026 Revenue and Expenditure Operating Budget was submitted to the Town of Oyster Bay on Friday, September 12, 2025.

Dina Scott reported that in accordance with requirements set forth by the Office of the State Comptroller, the NYS tax cap filing for the 2026 Revenue and Expenditure Operating Budget has been filed on their designated web portal.

Dina Scott reported that the final 2025 tax lien roll was submitted to the Town of Oyster Bay and Nassau County Department of Assessment on Friday, September 12, 2025. Total water arrears were $140,426.72.

Dina Scott presented the 2025-2026 Tax Levy Allocation by Class as well as a summary of the District's history of taxable assessed valuation, tax rate and real property tax figures for informational purposes. Discussion took place and the Board agreed to further review.

Dina Scott reported that she is preparing a request for proposal for legal services. A draft will be provided for the Board's review in the forthcoming update. Dina Scott provided a list of attorneys utilized by all water districts listed in the Nassau Suffolk Water Commissioners Association directory for the Board's consideration in which firms to solicit proposals.

Dina Scott presented a 2025 Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Dina Scott's analysis and after discussion with regard to the necessity of the proposed adjustments, Dina Scott requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits;

Account Code	Description	Total
A-8330-20-4000	Plant Repairs & Maintenance	$15,000.00
A-8330-20-4100	AOP Repairs & Maintenance	($15,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer:

Account Code	Description	Total
A-8330-20-4000	Plant Repairs & Maintenance	$15,000.00
A-8330-20-4100	AOP Repairs & Maintenance	($15,000.00)

Dina Scott presented the District's 2025 Vendor Contract Summary. Discussion took place regarding recommended bids, quotes and proposals for 2026. After discussion, the Board requested H2M architects + engineers prepare and present a proposal to administer the asphalt repair and maintenance, mark-out locating services and plumbing maintenance and emergency service requirement contracts for the forthcoming year.

Dina Scott presented a proof of the plaque to be adhered to the Plant No. 7 AOP treatment building as submitted by the general contractor for the Plant No. 7 AOP treatment enclosure project. Discussion took place and the Board requested additional time for further consideration.

The NSWCA Meeting was held on Monday, September 15, 2025 at the Hicksville Fire Department in Hicksville, NY at 6:00pm. The meeting was a networking event for elected officials, superintendents, assistant superintendents, business managers and treasurers. Commissioner Laykind, Commissioner Bader and Commissioner Chad were in attendance.

The following board meetings were scheduled for October 2025:

- October 7th at 5:30 pm
- October 14th at 5:30 pm
- October 21st at 5:30 pm - Additional Public Session at 7:00 pm
- October 28th at 5:30 pm

Dina Scott will present the remainder of her report in executive session as it relates to personnel matters.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:25 pm to discuss personnel matters. The Board emerged from Executive Session at 8:30 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:40 pm.

STATE OF NEW YORK)

COUNTY OF NASSAU) ss.:

PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 16, 2025.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of October 2025.

MARC B. LAYKIND, CHAIRMAN

ANDREW N. BADER, TREASURER

Michael Chad

MICHAEL A. CHAD, SECRETARY