

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, October 7, 2025.

Present: Marc Laykind, Chairman  
Andrew Bader, Treasurer  
Michael Chad, Secretary  
Dina Scott, Business Manager  
Kevin Gielarowski, Assistant Superintendent  
Michael Ingham, Attorney  
Gregory Carman, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Communications  
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that he submitted the letter addressed to legal counsel of National Grid requesting an investigation take place into the series of District customer service line leaks that have occurred directly adjacent to their cast iron gas main on Abbey Lane and Stevens Street. Attorney Ingham reported that his letter was referred to a claims representative of National Grid who will now be handling the matter. Discussion took place and Attorney Ingham requested Ms. Scott to compile a summary of claims for each of the incidents that took place for submission to the designated claims representative. Furthermore, the Board requested Engineer Neri to draft an engineer summary supporting the correlation in the series of service line leaks.

#### **ENGINEER NERI'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction punch list items continue to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. H2M architects + engineers is reviewing the plumbing contractors revised Minority Women Business Enterprise (MWBE) utilization plans along with the related supporting documentation for completeness and accuracy. Discussion took place and the Board requested Engineer Neri to continue to keep them informed.

Engineer Neri provided an update on the list of contractors that have currently picked up the bid documents for the Plant 5 emerging contaminant treatment project. Engineer Neri reported the bid opening date is scheduled for Thursday, October 9, 2025.

Engineer Neri reported that the general contractor is finalizing forming all helical pile caps that are conflict with existing utilities at the Plant No. 7 AOP treatment enclosure project. Upon completion, H2M architects + engineers will conduct rebar inspection prior to the concrete pour taking place. Discussion took place and the Board requested Engineer Neri to continue to keep them informed.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Lola Rivera presented a revised press release related to the District's unveiling of the Plant No. 4 state of the art treatment facility for the Board's review and approval. The Board provided comments and requested a revised draft be provided after the ceremony takes place.

Greg Gordon reported that ZE Creative Communications is continuing to draft the fall newsletter content and will provide upon completion in accordance with the timeline.

Greg Gordon presented a customer email blast for the Board's review and approval. The Board provided comments and requested a revised draft be provided upon the revisions being made.

Greg Gordon presented an informational handout related to the Plant No. 4 AOP, nitrate and perchlorate treatment facility for the Board's review and approval. The Board provided comments and requested Dina Scott to print in preparation for Thursday's ceremonial and educational event upon the revisions being made.

Greg Gordon provided an update of the response of invitations sent for the ceremonial opening of the Plant No. 4 AOP, nitrate and perchlorate treatment facility on Thursday, October 9, 2025. Discussion took place regarding details of the event, including a review of the run of show and related media advisory.

#### **KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:**

Kevin Gielarowski reported that with completion of the new submersible pump and related piping at Plant No. 2, Well 1, the Well has been flushed in preparation of sampling in order to bring it back into service.

Kevin Gielarowski reported that Maccarone Plumbing has completed replacement of the fire hydrant that was damaged due to a car accident on Old Country Road. Dina Scott reported that the required documentation has been filed with the District's insurance company for reimbursement.

Kevin Gielarowski reported that he attended the deposition regarding ongoing litigation on Tuesday, September 30, 2025. Discussion took place and the Board requested he continue to keep them informed.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 58365 through 58391 dated October 2, 2025 in the amount of \$49,919.29 were previously reviewed, approved and signed by the Board.

Vendor check no. 58396 dated October 7, 2025 in the amount of \$24.80 was reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover dental claim costs. Discussion took place and the Board denied the dental claims dated September 30, 2025 in the amount of \$202.00. The Board requested Dina Scott communicate the denial to the District's dental plan administrator.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Dina Scott presented the Board with a customer request to remove the seven (7) \$75.00 inaccessible meter charges imposed on 5 Prescott Place due to extenuating circumstances as discussed in detail. Discussion took place regarding the proposed adjustment. After discussion and consideration, the Board approved Dina Scott to remove six (6) of the seven (7) \$75.00 inaccessible meter charges imposed on 5 Prescott Place for a total adjustment of \$450.00.

Dina Scott reported the District's interest rate with ConnectOne Bank has decreased from 4.39% to 4.34%. Furthermore, the District's interest rate with Flushing Bank has decreased from 4.050% to 3.90%.

Dina Scott reported the request for proposal for legal services was sent via postal mail on Wednesday, October 1, 2025. Dina Scott provided a copy of the proposal and transmittal letters submitted to all solicited proposers.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:55 pm.

STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, October 7, 2025.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 28<sup>th</sup> day of October 2025.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY