

Plainview Water District
October 21, 2025
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Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, October 21, 2025.

Present: Marc Laykind, Chairman
 Andrew Bader, Treasurer
 Michael Chad, Secretary
 Dina Scott, Business Manager
 Kevin Gielarowski, Assistant Superintendent
 Andrew Manfredi, Engineer
 Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

ENGINEER MANFREDI'S REPORT – ENGINEER:

Engineer Manfredi provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Manfredi reported that construction punch list items continue to progress at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. H2M architects + engineers continues to work with the plumbing contractor on their revised Minority Women Business Enterprise (MWBE) utilization plans along with the related supporting documentation for completeness and accuracy. Discussion took place and the Board requested Engineer Manfredi to continue to keep them informed.

Engineer Manfredi presented bid specifications and reported that two (2) bids were received on October 9, 2025 for the construction of the Plant 5 emerging contaminant treatment project. Engineer Manfredi stated the respective low bidder was Philip Ross Industries in the amount of \$25,877,358.00. Discussion took place with regard to only two bids being received, presumably based on the fact that this project will be administered through a project labor agreement. After discussion, the Board requested additional time for consideration.

Engineer Manfredi reported that the general contractor is working on forming the grade beams at the Plant No. 7 AOP treatment enclosure project. The grade beam pour is scheduled for completion by the end of the week. Engineer Manfredi requested the Board's consideration for color selections to be made for the grout and quoins for the building. Discussion took place and the Board made the requested selections.

Engineer Manfredi reported that H2M architects + engineers is expected to submit the plans and specifications for the Plant No. 3 Granular Activated Carbon (GAC) replacement project to the Nassau County Department of Health by October 31, 2025. Furthermore, H2M architects + engineers is awaiting the pending schedule for the GAC vessel delivery from the manufacturer.

Engineer Manfredi presented an engineer summary provided by H2M architects + engineers supporting the correlation in the series of customer service line leaks that have occurred directly adjacent to National Grid cast iron gas main on Abbey Lane and Stevens Street. This summary was requested by the claims representative of National Grid who is handling the matter. Furthermore, Dina Scott reported that she is preparing the related summary of claims for each of the incidents that took place for submission to the designated claims representative.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that ZE Creative Communications is continuing to draft the fall newsletter content and will provide the first draft this upcoming Friday for the Board's review.

Greg Gordon presented a revised customer email blast for the Board's review and approval. The Board provided comments and approved the communication to be distributed immediately as it relates to the District's upcoming annual pharmaceutical take back day.

Greg Gordon presented an additional customer email blast for the Board's review and approval. The Board provided comments and approved the communication to be distributed.

Greg Gordon discussed details of the District's annual pharmaceutical take back day scheduled for Friday, October 25, 2025. Detailed discussion took place and the Board requested Dina Scott and Kevin Gielarowski organize the items needed for the event.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that sampling continues at Plant No. 2, Well 1 in order to bring the Well back into service.

Kevin Gielarowski reported that the carbon change out at Plant No. 1, Well 2 is complete.

Kevin Gielarowski reported that Districtwide annual interconnect inspections are complete.

Kevin Gielarowski reported that consistent with the previously conducted analysis of aging customer meters and a related action plan for meter replacement, he recommends continuation of the aging meter replacement plan discussed in prior years. Discussion took place and Kevin Gielarowski requested the purchase of two hundred fifty (250) 5/8" x 3/4" pit meters at \$318.00 each, one hundred (100) 5/8" x 3/4" indoor meters at \$298.00 each and seventy-five (75) 1" outdoor meters at \$485.00 each, plus a 5% tariff surcharge from Rio Supply, Inc. for a total cost of \$152,958.75. Kevin Gielarowski reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters which are standardized Districtwide. Dina Scott reported that she will present the related, necessary budget adjustment as part of her report. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of two hundred fifty (250) 5/8" x 3/4" pit meters at \$318.00 each, one hundred (100) 5/8" x 3/4" indoor meters at \$298.00 each and seventy-five (75) 1" outdoor meters at \$485.00 each, plus a 5% tariff surcharge from Rio Supply, Inc. for a total cost of \$152,958.75.

Kevin Gielarowski reported that employee Kyle Doogan requested two (2) days, Tuesday, October 21, 2025 through Wednesday, October 22, 2025, bereavement leave in accordance with Water District Policy No. 4.13 due to the death of his cousin. The Board approved Kyle Doogan's request and extended their condolences for his loss.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58397 through 58412 dated October 8, 2025 in the amount of \$310,581.39 were previously reviewed, approved and signed by the Board.

Vendor check nos. 58417 through 58435 dated October 15, 2025 in the amount of \$22,858.85 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100117 dated October 14, 2025 in the amount of \$82,175.00 was previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 100118 through 100120 dated October 15, 2025 in the amount of \$46,351.03 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated October 7, 2025 in the amount of \$4,483.68
- Dental claims dated October 14, 2025 in the amount of \$1,042.91

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated October 7, 2025 in the amount of \$4,483.68 and October 14, 2025 in the amount of \$1,042.91 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott provided the Board with a copy of the Dental Claims Detail History Report for September 2025. After discussion, the report was ordered filed.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Dina Scott requested the Board's approval to remove penalties assessed to Old Country Road South in the amount of \$82.96 in accordance with District policy. Upon discussion, the Board approved Dina Scott's request. Dina Scott presented the Board with a request to adjust the third quarter 2025 invoice for 19 Felice Lane by reducing the invoice amounts due to extenuating circumstances as discussed in detail. Discussion took place regarding the proposed adjustment. After discussion and consideration, the Board approved Dina Scott's request to adjust the third quarter 2025 invoice for 19 Felice Lane from \$456.60 to \$366.30.

Dina Scott presented the Environmental Facilities Corp. (EFC) recently issued draft 2025-2026 Intended Use Plan for the Bipartisan Infrastructure Law Emerging Contaminant and General Supplemental eligible project listings. Ms. Scott reported that the District is not included on either listing and therefore not eligible to receive funding through the 2025 Bipartisan Infrastructure Law grant award.

Dina Scott presented the Board with a series of cybersecurity updates for the Board's awareness. Discussion took place and the Board requested Dina Scott keep them informed.

Dina Scott presented a 2025 Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Dina Scott's analysis and after discussion with regard to the necessity of the proposed adjustments, Dina Scott requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits;

Account Code	Description	Total
A-8340-15-3500	Purchase of Meters	\$38,000.00
A-8310-70-7700	Contingency	(\$38,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer:

Account Code	Description	Total
A-8340-15-3500	Purchase of Meters	\$38,000.00
A-8310-70-7700	Contingency	(\$38,000.00)

Dina Scott provided the Board with a copy of the Treasurer's Report for the month ending September 30, 2025. In addition, to supplement and support the Treasurer's Report, Dina Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending September 30, 2025. After discussion, the reports were ordered filed.

Dina Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending September 30, 2025. After discussion, the report was ordered filed.

Dina Scott presented a FOIL request received on Friday, October 10, 2025. Dina Scott reported that she has requested Attorney Ingham to conduct the necessary research and for a legal opinion on the appropriateness of responding to a FOIL request based on appearance of the intended use of the information being requested. Discussion took place and the Board requested Dina Scott keep them informed.

Dina Scott presented an email correspondence from both Attorney Ingham and Nicole Morton regarding the general contractor for the Plant No. 7 AOP treatment enclosure project's insurance liability coverage which does not adhere to the contractual requirements. Discussion took place and the Board advised further discussion will take place with Attorney Ingham.

The NSWCA Meeting was held on Monday, October 20, 2025 at Rialto in Carle Place, NY at 6:00pm. The speaker was D&B Engineers and Architects. Commissioner Laykind, Commissioner Bader and Commissioner Chad were in attendance.

The following board meetings were scheduled for November 2025:

- November 4th at 5:30 pm
- November 18th at 5:30 pm - Additional Public Session at 7:00 pm
- November 25th at 5:30 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.

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STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, October 21, 2025.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 18th day of November 2025.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER


MICHAEL A. CHAD, SECRETARY