

Plainview Water District
October 28, 2025
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Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, October 28, 2025.

Present:	Marc Laykind, Chairman
	Andrew Bader, Treasurer
	Michael Chad, Secretary
	Dina Scott, Business Manager
	Kevin Gielarowski, Assistant Superintendent
	Michael Ingham, Attorney
	Gregory Carman, Attorney
	James Neri, Engineer
	Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened the meeting by stating that the District's eighth annual pharmaceutical take back program which took place on Saturday, October 25, 2025 was well attended by members of the community. Commissioner Laykind thanked all those who participated, the District staff as well as ZE Creative Communications for their work in making this year's program another great success.

Commissioner Laykind also opened the meeting by congratulating Nancy Kash on her retirement. On behalf of the Board, he thanked Ms. Kash for her years of service and dedication to the District and its customers. The Board wishes Ms. Kash all the best in her retirement and future endeavors.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he submitted the engineer summary prepared by H2M architects + engineers to the designated claims representative of National Grid as it relates to the series of District customer service line leaks that have occurred directly adjacent to their cast iron gas main on Abbey Lane and Stevens Street. Furthermore, Dina Scott presented the related summary of claims for each of the incidents that took place. After discussion, the Board requested Attorney Ingham also submit the summary of claims to the designated claims representative of National Grid. The Board requested Attorney Ingham keep them informed of any related response received.

Attorney Ingham reported that he is conducting a review of the recently received FOIL request. Discussion took place and Attorney Ingham reported that upon completion of his research he will report to the Board and assist Dina Scott in drafting the appropriate response.

Attorney Ingham reported on the finding identified by Salerno Brokerage regarding the general contractor for the Plant No. 7 Advanced Oxidation Process (AOP) treatment enclosure project's insurance liability coverage which does not adhere to the contractual requirements. Discussion took place regarding the fact that the contractors auto policy coverage includes the required \$1,000,000.00 liability coverage, however, does not include the required \$5,000,000.00 excess auto policy coverage. Attorney Ingham reported that while the contractor does maintain the required \$5,000,000.00 excess policy coverage, auto liability is not included. Discussion took place and Attorney Ingham stated that both he and Nicole Morton of Salerno Brokerage agree that the existing \$1,000,000.00 auto policy coverage plus indemnification is adequate and recommend that the Board of Commissioners waive the \$5,000,000.00 excess auto policy coverage contractual requirement. After discussion, Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves waiving the \$5,000,000.00 excess auto policy coverage contractual requirement for Sema contracting for the Plant No. 7 AOP treatment enclosure project.

ENGINEER NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction punch list items are near completion at the Plant No. 4 AOP, nitrate and perchlorate treatment facility. Engineer Neri also reported that H2M architects + engineers has completed their assistance with the plumbing contractor on their revised Minority Women Business Enterprise (MWBE) utilization plans along with the related supporting documentation and has submitted to Dina Scott for her review and approval. Discussion took place and Dina Scott reported that she will update the Board upon her review.

Engineer Neri presented bid specifications and reported that two (2) bids were received on October 9, 2025 for the construction of the Plant 5 emerging contaminant treatment project. Engineer Neri stated the respective low bidder was Philip Ross Industries in the amount of \$25,877,358.00. Discussion took place with regard to only two bids being received, presumably based on the fact that this project will be administered through a project labor agreement. After discussion, the Board requested additional time for consideration.

Engineer Neri reported that the general contractor is working on forming the grade beams at the Plant No. 7 AOP treatment enclosure project as the grade beam pour took place this morning. Discussion took place regarding potential delays with the grout and quoin color selections for the building and the Board requested Engineer Neri keep them informed.

Engineer Neri reported that H2M architects + engineers is expected to submit the plans and specifications for the Plant No. 3 Granular Activated Carbon (GAC) replacement project to the Nassau County Department of Health by October 31, 2025. Furthermore, H2M architects + engineers is awaiting the pending schedule for the GAC vessel delivery from the manufacturer.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the success of the District's eighth pharmaceutical take back day for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented the first draft of the fall newsletter content for the Board's review and approval. After discussion, the Board requested a workshop in order to thoroughly review which was scheduled for Wednesday, November 5, 2025 at 3:00pm.

Greg Gordon reported that the backflow tester list was updated on the District's website.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski provided the Board with a request for water disconnect and availability at 32 Jerold Street, 7 Lark Ave., 10 Neil Drive and 125 Manor Street. The Board approved Kevin Gielarowski's requests.

Kevin Gielarowski provided the Board with a request for water disconnect at 399 S. Oyster Bay Road. The Board approved Kevin Gielarowski's request.

Kevin Gielarowski presented the Board with the drafted request for proposal for annual automated gate maintenance. Discussion took place and the Board directed Kevin Gielarowski to distribute accordingly.

Kevin Gielarowski presented the Board with a letter from the Nassau County Department of Health with comments made on the prior year's submitted sanitary survey. Detailed discussion took place and the Board requested Kevin Gielarowski to prepare the related response for their review in accordance with the required timeline.

Kevin Gielarowski reported that sampling continues at Plant No. 2, Well 1 in order to bring the Well back into service.

Kevin Gielarowski reported that preliminary sampling is taking place at Plant No. 1, Well 2 as a result of the carbon change out.

Kevin Gielarowski reported that Wire to Water has completed programming of the variable frequency drive for booster pump B at Plant No. 2.

Kevin Gielarowski reported that Eagle Control Corp. has completed changes to the newly installed Plant 5 flow meters which are now fully operational.

Kevin Gielarowski presented alkalinity, PH and chlorine levels District-wide for October 2025, noting levels are favorable.

Kevin Gielarowski reported that distribution employees are working on hydrant inspections Districtwide.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58440 through 58465 dated October 23, 2025 in the amount of \$87,607.09 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated October 21, 2025 in the amount of \$2,701.56

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated October 21, 2025 in the amount of \$2,701.56 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Dina Scott presented details related to micro penetration testing which will be conducted by Cowbell, the District's cyber security insurance policy carrier. Dina Scott reported that she will continue to keep the Board informed as to when the testing will be conducted and the related results.

Dina Scott reported that the District's annual Toys for Tots Drive will take place from November 1, 2025 through Friday, December 19, 2025. The Board requested Greg Gordon to develop the necessary communications.

Dina Scott presented a proposal submitted by H2M architects + engineers as it relates to engineering construction administration, construction progress meeting, construction observation, part-time resident engineering, start up and commissioning services, record drawings, permitting and WIIA grant administration and compliance support for Plant No. 5 emerging contaminant project. Dina Scott also presented an Engineering Construction Cost Analysis. Discussion took place and the Board agreed to further consider.

Dina Scott presented a proposal submitted by H2M architects + engineers as it relates to engineering support services for District-wide security system upgrades. Discussion took place and the Board agreed to further consider.

Dina Scott reported that Nancy Kash requested, in accordance with District Policy No. 4.9 Annual Leave and Policy No. 4.15 Sick Leave, that the Board approve payment for unused annual and sick leave upon her retirement. After discussion, the Board approved Nancy Kash's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves payment for Nancy Kash's unused annual and sick leave as of her resignation date of October 25, 2025.

The LIWC Meeting was held on Monday, October 27, 2025 at Patrizia's in Massapequa, NY at 6:00pm. The speaker was D&B Engineers and Architects to present on One Work Waterforce. Commissioner Bader and Commissioner Chad were in attendance.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.

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STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, October 28, 2025.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this ^{9th} day of December 2025.


MARC B. LAYKIND, CHAIRMAN


ANDREW N. BADER, TREASURER


MICHAEL A. CHAD, SECRETARY