

Plainview Water District
November 18, 2025
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Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 18, 2025.

Present: Marc Laykind, Chairman
 Andrew Bader, Treasurer
 Michael Chad, Secretary
 Dina Scott, Business Manager
 Kevin Gielarowski, Assistant Superintendent
 Michael Ingham, Attorney
 James Neri, Engineer
 Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham provided an update on communications with the designated claims representative of National Grid which relates to the series of District customer service line leaks that have occurred directly adjacent to their cast iron gas main on Abbey Lane and Stevens Street. Discussion took place and the Board requested Attorney Ingham to continue to keep them informed of any additional developments.

Attorney Ingham presented the conformed contracts for the Plant 5 emerging contaminant treatment project to the Board for execution. Said contract was executed in triplicate and one copy will be forwarded to the awarded contractor as well as H2M architects + engineers.

ENGINEER NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction punch list items are near completion at the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. Discussion took place and the Board requested Engineer Neri continue to keep them informed.

Engineer Neri reported that contractor Philip Ross Industries is scheduled to mobilize on site to commence dewatering the existing retaining pond in order to commence drainage installation at the Plant No. 5 emerging contaminant project on November 19, 2025, upon receipt of the Notice to Proceed based on this evening's contract execution.

Engineer Neri reported that he inquired as to the status of the installation of water main project at the Golden Age Housing of the Country Pointe Development and was advised that the project is currently on hold due to litigation. Discussion took place and the Board requested Engineer Neri to keep them informed of any future updates.

Engineer Neri reported that the general contractor is preparing to form the concrete slab on grade, trench drains and pvc piping at the Plant No. 7 AOP treatment enclosure project. The electrical contractor is working on installation of new conduit on the north side of the AOP building. Furthermore, upon the general contractor conducting trenching at the site, they struck a damaged the power line feeding Well 7-2. As a result, Wire to Water is on site conducting the necessary repairs which will be billed to the District but deducted from the general contractors contract amount. Discussion took place and the Board requested Engineer Neri keep them informed.

Engineer Neri reported that H2M architects + engineers is working with Attorney Ingham on preparation of the bids and annual maintenance contracts set to expire at year-end. Bid advertisements for the asphalt repair and utility mark out bids were advertised on November 13, 2026, with the related bids taking place on Wednesday, November 26, 2025 at 4:00pm

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to winter tips for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented a series of proposed updates to be made to the District's project page on the website. After discussion, the Board requested edits be made and a revised draft be provided for approval.

Greg Gordon presented the final draft of the fall newsletter to the Board for review and approval. The Board approved for printing and Greg Gordon reported that he will submit to the printer and inquire as to the anticipated postal delivery date and report back to the Board.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that the Plant No. 4 AOP, nitrate and perchlorate treatment facility is operating to the distribution system.

Kevin Gielarowski reported that Plant No. 2, Well 1 back into service after rehabilitation of the well pump and motor.

Kevin Gielarowski reported that District staff replaced the damage sample station on Harvard Drive.

Kevin Gielarowski reported that he implemented a change in sampling frequency for PFAS based on treatment systems deployed. Discussion took place regarding District sampling protocols and development of the SampleServe software.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58483 through 58503 dated November 6, 2025 in the amount of \$235,969.81 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100121 dated November 6, 2025 in the amount of \$13,736.97 was previously reviewed, approved and signed by the Board.

Vendor check nos. 58508 through 58531 dated November 13, 2025 in the amount of \$384,855.00 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated November 5, 2025 in the amount of \$1,045.00

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated November 5, 2025 in the amount of \$1,045.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott provided the Board with a copy of the Dental Claims Detail History Report for October 2025. After discussion, the report was ordered filed.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Dina Scott reported that she is working with Sourcepass on completion of the conversion of the District's multifactor authentication software from Passley to Duo.

Dina Scott presented a letter submitted by Andrew Ward, Director of Facilities of the POB School District requesting the ability to connect to our meter reading software. Discussion took place and Commissioner Laykind agreed to contact Mr. Ward to discuss.

Ms. Scott presented a proposal submitted by H2M architects + engineers as it relates to engineering support services for the soil borings, design, regulatory review and bidding phases of the Plant No. 3 GAC vessel installation and enclosure portion of the Plant No. 3 permanent treatment facility project. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the proposal submitted by H2M architects + engineers for engineering support services for the soil borings, design, regulatory review and bidding phases of the Plant No. 3 GAC vessel installation and enclosure portion of the Plant No. 3 permanent treatment facility project with an estimated cost of \$102,773.33.

Dina Scott presented a proposal submitted by H2M architects + engineers as it relates to engineering construction administration, construction progress meeting, construction observation, part-time resident engineering, start up and commissioning services, record drawings, permitting and WIIA grant administration and compliance support for Plant No. 5 emerging contaminant project, to be billed on an hourly basis.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the proposal submitted by H2M architects + engineers as it relates to engineering construction administration, construction progress meeting, construction observation, part-time resident engineering, start up and commissioning services, record drawings, permitting and WIIA grant administration and compliance support for Plant No. 5 emerging contaminant project with an estimated cost of \$2,168,100.00, to be billed on an hourly basis.

Dina Scott presented a proposal submitted by H2M architects + engineers as it relates to engineering support services for District-wide security system upgrades. Discussion took place and the Board agreed to further consider.

Ms. Scott reported that the ballot for upcoming Water Commissioner Election has been submitted to the Nassau County Board of Elections. Upon receipt of the related proof, Ms. Scott will request the Board's review and approval for printing.

Ms. Scott presented the resolution regarding registration for the annual election of water commissioner and the appointment of ballot clerks and election inspectors. After discussion, the stated resolution attached herewith was adopted.

Dina Scott reported that in order to promote interest earnings, she proposes the transfer of \$300,000.00 from the District's operating cash account to its unreserved/undesignated cash account. After discussion, the Board approved Dina Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$300,000.00 from the District's operating cash account to its unreserved/undesignated cash account.

Dina Scott presented a 2025 Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Dina Scott's analysis and after discussion with regard to the necessity of the proposed adjustments, Dina Scott requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9010-00-8000	NYS Retirement System	\$27,500.00
A-8310-00-1000	Superintendent Salaries	(\$27,500.00)
A-9060-00-8010	Dental Coverage	\$20,000.00
A-9060-00-8000	Medical Empire	(\$20,000.00)
A-8310-05-1100	Office Salaries	\$47,000.00
A-8310-00-1000	Superintendent Salaries	(\$47,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer:

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9010-00-8000	NYS Retirement System	\$27,500.00
A-8310-00-1000	Superintendent Salaries	(\$27,500.00)
A-9060-00-8010	Dental Coverage	\$20,000.00
A-9060-00-8000	Medical Empire	(\$20,000.00)
A-8310-05-1100	Office Salaries	\$47,000.00
A-8310-00-1000	Superintendent Salaries	(\$47,000.00)

Dina Scott provided the Board with a copy of the Treasurer's Report for the month ending October 31, 2025. In addition, to supplement and support the Treasurer's Report, Dina Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending October 31, 2025. After discussion, the reports were ordered filed.

Dina Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending October 31, 2025. After discussion, the report was ordered filed.

The NSWCA Meeting was held on Monday, November 24, 2025 at Palmers in Farmingdale, NY at 6:00pm. The topic was PSEG rates and educational information. Commissioner Laykind, Commissioner Bader and Commissioner Chad were in attendance.

The following board meetings were scheduled for December 2025:

- December 2nd at 5:30 pm
- December 16th at 5:30 pm - Additional Public Session at 7:00 pm
- December 23rd at 5:30 pm

Dina Scott will present the remainder of her report in executive session as it relates to litigation.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 8:45 pm to discuss litigation. The Board emerged from Executive Session at 8:15 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.

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STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 18, 2025.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 18th day of December 2025.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY