

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, January 6, 2026.

Present: Marc Laykind, Chairman
 Andrew Bader, Treasurer
 Michael Chad, Secretary
 Dina Scott, Business Manager
 Kevin Gielarowski, Assistant Superintendent
 Franklyn Crowley, Water Service Supervisor
 Gregory Carman, Attorney
 James Neri, Engineer
 Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened the meeting by welcoming everyone back from the holiday season and wished everyone a happy and healthy new year.

GREGORY CARMAN'S REPORT – ATTORNEY:

Attorney Carman reported that no response has been received to date regarding the letter submitted to the executive vice president and legal counsel of National Grid which relates to the series of District service line leaks that have occurred directly adjacent to their cast iron gas main on Abbey Lane and Stevens Street. Discussion took place and Attorney Carman recommended awaiting an additional few weeks to obtain a response based on the recent end of the holiday season. After discussion, the Board concurred with Attorney Carman's recommendation and requested he keep them informed.

Attorney Carman reported that he is working with the Assistant Superintendent on updating the District's annual gate repairs and maintenance requirements contract.

ENGINEER NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that he is drafting the letter to the contractors of the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility project regarding liquidated damages due to the project extending beyond its agreed upon

completion date. Discussion took place and the Board requested Engineer Neri continue to keep them informed.

Engineer Neri reported that contractor for the Plant No. 5 emerging contaminant project is continuing with sheeting installation. Color selection of the generator was discussed and the Board agreed to further consider. Building material selection was discussed with the Board and a conclusion was made on brick with the color selection to be made no later than March 1st. The next construction progress meeting is scheduled for January 13, 2026.

Engineer Neri reported that the split face block was delivered to the Plant No. 7 AOP treatment enclosure project site and the mock wall was complete for Board review and approval. Also for Board approval were color selections for the siding, asphalt roof shingles and paint. Discussion took place and the Board agreed to further consider. The electrical contractor completed installation of new conduit beneath the slab and is assisting in door replacements and security hardware reconnections. Discussion took place and the Board requested Engineer Neri keep them informed.

Engineer Neri reported that award letters have been sent for the recently awarded asphalt repair maintenance and utility mark out requirements contracts administered by H2M architects + engineers. Engineer Neri reported that each of the respective contracts were delivered to Attorney Carman today to coordinate execution.

Engineer Neri reported that the District received a letter from the Environmental Facilities Corporation (EFC) stating that its application for the Intermunicipal Water Infrastructure Grant program was denied due to the fact the intermunicipal agreement was deemed incomplete as it did not demonstrate a mutual interest among all parties. Discussion took place regarding the District's disagreement with such statement. Dina Scott stated that she has requested H2M architects + engineers coordinate a conference call with the EFC, Engineer Neri and Attorney Carman to discuss in further detail. After discussion, the Board requested Engineer Neri and Dina Scott keep them informed.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that the previously approved press release related to construction commencing on the Plant No. 5 emerging contaminant project is being published tomorrow, January 7, 2026.

Greg Gordon reported that the pop-up function on the website has been consistently updated for the series of water main breaks that have taken place throughout the recent weekend. Discussion took place and Commissioner Laykind requested Greg Gordon and Kevin Gielarowski ensure the pop-up function updated in real time.

Greg Gordon reported that ZE Creative Communication is working on preparation of a press release related to Commissioner Chad's re-election.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that District staff repaired water main breaks on Santa Barbara Drive as well as at 177 Morton Blvd.

Kevin Gielarowski reported that distribution staff are working on completion of meter change outs for the fourth quarter billing cycle.

Kevin Gielarowski presented color selections for the Board's consideration for the generator at the Plant No. 5 emerging contaminant project. Color selection of the generator was discussed and the Board agreed to further consider.

Kevin Gielarowski presented the Board with a pricing agreement submitted by USP Technologies for the purchase of peroxide for the year ending December 31, 2026. Dina Scott stated that USP Technologies is recognized as the District's standardized distributor and maintenance provider of 27% hydrogen peroxide and the related chemical storage and distribution equipment. Furthermore, it was reported that the stated price per gallon was publicly bid by the Hicksville Water District in accordance with the LIWC Cooperating Purchasing Alliance. After discussion, the Board authorized Kevin Gielarowski to execute the annual pricing agreement.

Kevin Gielarowski will present the remainder of his report in executive session as it relates to personnel matters.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58662 through 58679 dated December 23, 2025 in the amount of \$142,796.19 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated December 23, 2025 in the amount of \$375.00
- Dental claims dated December 30, 2025 in the amount of \$1,091.87

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated December 23, 2025 in the amount of \$375.00 and December 30, 2025 in the amount of \$1,091.87 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott presented a reconciliation and summary of meter inventory for the Board's review. Discussion took place regarding details of the summary presented.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Dina Scott presented a Board with a customer request to adjust the third quarter 2025 invoice for 13 Melony Ave by reducing the invoice amounts due to circumstances presented as discussed in detail. After discussion, the Board concurred with Dina Scott's recommendation to deny the request, as the circumstances presented were not in accordance with District policy as it relates to customer billing adjustments.

Dina Scott reported that she is working with the Assistant Business Manager on preparation of a reportable reconciliation of overtime for District employees for the year ending December 31, 2025 in accordance with the One Big Beautiful Bill Act's new federal income tax deduction for a portion of qualified overtime pay, effective retroactively to January 1, 2025.

Dina Scott provided the Board with a copy of the Dental Claims Detail History Report for December 2025. After discussion, the report was ordered filed.

Dina Scott reported that the thirty (30) day permissive referendum period for the encumbering of engineering support services for District-wide security system upgrades has expired. Dina Scott reported that the District has complied with the requirement to publish the intended use of funds through the general maintenance and improvement reserve pursuant to Town Law. Discussion took place regarding the details surrounding the security systems upgrade project and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes engineering support services for District-wide security system upgrades and commencement of the security system upgrade project as a whole.

Dina Scott presented a request to transfer \$29,500.00 from the capital improvement reserve cash account to the capital projects cash account to fund the commitment to purchase the dump truck, as approved. After discussion, the Board approved Dina Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$29,500.00 from the capital improvement reserve cash account to the capital projects cash account.

Dina Scott presented a FOIL request received on Friday, December 26, 2025 as well as the related 5 five day acknowledgement letter. Dina Scott also presented the previously issued and related memorandum from Attorney Ingham pertaining to denying the FOIL on the basis of its intended use for solicitation purposes. After discussion, the Board instructed Dina Scott to send the appropriate response to the request.

Dina Scott presented the quotes for the purchase of billing supplies and printing, folding and mailing quarterly invoices for the year 2026. Three written quotes were secured with AIG Graphic Printers, Plainview providing the lowest quote for the purchase billing supplies and printing, folding and mailing quarterly invoices in the amount of \$16,059.00. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the purchase of billing supplies and printing, folding and mailing quarterly invoices for the year 2026 to the lowest total quote, AIG Graphic Printers, Plainview for a total annual quote of \$16,059.00.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:10 pm to discuss personnel. The Board emerged from Executive Session at 7:35 pm with minutes produced and action taken.

Kevin Gielarowski requested the Board approve the hiring of Joseph DiGregorio as part-time water plant attendant. Mr. DiGregorio will begin his employment with the District on Monday, January 12, 2026.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

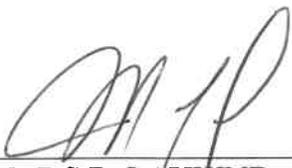
RESOLVED, that the Board of Commissioners approves hiring Joseph DiGregorio as part-time water plant attendant pursuant to the salary schedule on file, to begin employment on Monday, January 12, 2026.

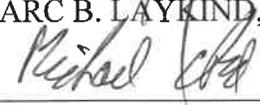
There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:45 pm.

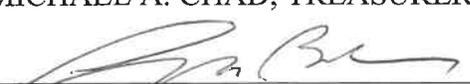
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, January 6, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 10th day of February 2026.



MARC B. LAYKIND, CHAIRMAN


MICHAEL A. CHAD, TREASURER


ANDREW N. BADER, SECRETARY