

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 3, 2026.

Present: Marc Laykind, Chairman
Michael Chad, Treasurer
Andrew Bader, Secretary
Dina Scott, Business Manager
Kevin Gielarowski, Assistant Superintendent
Gregory Carman, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

GREGORY CARMAN'S REPORT – ATTORNEY:

Attorney Carman presented a proposed cost sharing agreement provided by Propel NY Energy as it relates to their planned energy projects that may have an impact on District infrastructure. Discussion took place regarding the minimal known project details and Attorney Carman requested he be provided additional time to thoroughly investigate the project as well as the agreement presented.

ENGINEER NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the contractors of the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility project are productively moving toward completion of the remaining punch list items. Engineer Neri also reported that the second lime pump has been delivered and installation is scheduled for March 4, 2026.

Engineer Neri reported that 20 of the 56 units storm trap evacuation systems have been installed at the Plant No. 5 emerging contaminant project. Furthermore, Engineer Neri presented the Board with a recommendation regarding approval for a change order to a previously approved purchase order with Philip Ross Industries for installation of an additional truss for the lime building in the form of a credit to be applied to the contingency allowance in the project. Detailed discussion took place and the Board approved the credit change order presented by Philip Ross Industries in the amount of \$1,484.14. A construction

progress meeting took place this morning and the next construction progress meeting is scheduled for March 9, 2026.

Engineer Neri reported that the general contractor has resumed installation of the split face block at the Plant No. 7 AOP treatment enclosure project. Engineer Neri also reported that he is in receipt of a submitted request for time extension for completion of the project from the general and electrical contractor. Discussion took place and the Engineer Neri stated that upon his review of the request, he has a series of inquiries to discuss with each contractor to obtain clarification of the specifics of their stated request. After discussion the Board requested Engineer Neri continue to keep them informed.

Engineer Neri reported that he is coordinating with Wire to Water to plan a site visit to Plant No. 7 with his electrical team to conduct further testing and analysis once all Wells are back online. Discussion took place and the Board requested Engineer Neri continue to keep them informed.

Engineer Neri requested coordination of a workshop with the Board to discuss details of the enclosure design for the Plant No. 3 Granular Activated Carbon (GAC) replacement project. The Board agreed to further consider.

Engineer Neri requested coordination of a workshop with the Board to discuss details of the recommended plan of action in detail for District-wide security upgrades. The Board agreed to further consider.

Engineer Neri reported that he is preparing proposals to submit to the District for engineering support with preparation of the annual water supply statement as well as the five-year capital improvement plan.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to national groundwater week for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented the March social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon presented a proposed response to a recent resident inquiry. The Board provided comments requested a revised response upon the revisions being made.

Greg Gordon presented the spring 2026 newsletter timeline and content listing based on the previous workshop that took place. Greg Gordon reported that the related content has commenced draft.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that he is in receipt of a request for water availability at 517-519 Plainview Road, which is a commercial establishment and therefore has been forwarded to H2M architects + engineers for their review and recommendation.

Kevin Gielarowski presented alkalinity, PH and chlorine levels District-wide for February 2026, noting levels are favorable.

Kevin Gielarowski that the District as well as the Nassau County Department of Health are currently taking the required samples in order to bring Plant No. 1, Well 1 back into service following the recent carbon change out.

Kevin Gielarowski reported that the new dump truck has been delivered.

Kevin Gielarowski reported that the District's backhoe has been returned after being in repair for several weeks. Discussion took place regarding details of the repairs and the timing by which they were conducted.

Kevin Gielarowski presented updated instructions for the District's hydrant flow testing to be replaced on the website. Discussion took place and Dina Scott requested the opportunity to review and make suggested edits prior to the Board approving for replacement on the website.

Kevin Gielarowski reported that he, Dina Scott and the Supervisor of Water Plant Operations virtually attended the Environmental Protection Agency's water sector threat briefing webinar on February 26, 2026. Discussion took place regarding details presented.

Kevin Gielarowski provided the Board with a listing of commercial backflow devices listed as not-tested for the year ending December 31, 2025 according to the District's records. As such, it is recommended to impose penalties to commercial accounts in accordance with the District's ordinances due to the degree of hazard posed for cross connection. Discussion took place and Dina Scott requested further review prior to the Board issuing approval.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58893 through 58909 dated February 27, 2026 in the amount of \$54,093.45 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated February 24, 2026 in the amount of \$2,138.00

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated February 24, 2026 in the amount of \$2,138.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Dina Scott requested the Board's approval to remove penalties assessed to 1231 Old Country Road in the amount of \$202.65 and \$123.25 based on extenuating circumstances discussed. Upon discussion, the Board approved the Business Manager's request.

Dina Scott reported that the District's interest rate with Flushing Bank has decreased from 3.8% to 3.6%.

Dina Scott reported that the Long Island Water Conference Legislative Forum is scheduled for Friday, March 27, 2026 at 8:30am at the Bethpage Heritage Club.

Dina Scott reported that the District has been awarded 2026 the PERMA Safety Training Grant. This grant will provide reimbursement up to \$3,500.00 for safety training courses. Discussion took place and Dina Scott thanked Commissioner Laykind for submitting the awarded application.

Dina Scott reported that the audit of the financial statements for the year ending December 31, 2025 will take place Monday, March 9, 2026 through Wednesday, March 11, 2026. Documentation in preparation of the year-end audit is in progress and near completion.

Dina Scott reported that the thirty (30) day permissive referendum period for the purchase of the Wachs valve turner trailer has expired presented the related request to transfer \$103,290.00 from the general maintenance and improvement reserve cash account to the operating cash account to fund the purchase, as previously approved. After discussion, the Board approved Dina Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$103,290.00 from the general maintenance and improvement reserve cash account to the operating cash account.

Dina Scott reported that with receipt of the 1st half tax payment the operating account currently has a high balance. As the operating account does not earn interest, Dina Scott requested Board approval to transfer \$1,250,000.00 into the District's undesignated/unappropriated interest bearing account.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$1,250,000.00 from the operating account into the District's undesignated/unappropriated interest bearing account.

Dina Scott presented the 2025 Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on the Business Manager's analysis and after an at length discussion with regard to the necessity of the proposed adjustments, Dina Scott requested the following additional general fund budget transfer be made to increase total appropriations for the Town of Oyster Bay resizing of the District's 2025 bond anticipation note principal upon refinancing;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9730-00-6100	Bond Anticipation Notes Principal	96,165.00
A-2710-00-0000	Premium on Obligations	96,165.00

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following increase in total appropriations be made for the year ending December 31, 2025;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9730-00-6100	Bond Anticipation Notes Principal	96,165.00
A-2710-00-0000	Premium on Obligations	96,165.00

Dina Scott presented the 2026 Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on the Business Manager's analysis and after an at length discussion with regard to the necessity of the proposed adjustments, Dina Scott requested the following additional general fund budget transfer be made to increase total appropriations for the previously approved purchase of the valve turner trailer from the capital improvement reserve;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-20-2000	Distribution Operating Equipment	103,290.00
A-5032-00-0000	Appropriated Reserves	103,290.00

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following increase in total appropriations be made for the year ending December 31, 2026;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-20-2000	Distribution Operating Equipment	103,290.00
A-5032-00-0000	Appropriated Reserves	103,290.00

Dina Scott will present the remainder of her report in executive session as it relates to personnel matters.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:05 pm to discuss personnel matters. The Board emerged from Executive Session at 7:55 pm with minutes produced and action taken.

Dina Scott requested the Board's approval to hire Kathleen Pinkerton as Part Time Account Clerk. Ms. Pinkerton will begin her employment with the District on Wednesday, March 4, 2026.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, upon the recommendation of Dina Scott that the Board of Commissioners approves hiring Kathleen Pinkerton as Part Time Account pursuant to the salary schedule on file and to begin employment on Wednesday, March 4, 2026.

Dina Scott requested the Board's approval to hire Andrew Donnelly as District Superintendent. Mr. Donnelly will begin his employment with the District on Monday, March 23, 2026.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, upon the recommendation of Dina Scott that the Board of Commissioners approves hiring Andrew Donnelly as District Superintendent pursuant to the salary schedule on file and to begin employment on Monday, March 23, 2026.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 3, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 1st day of March 2026.



MARC B. LAYKIND, CHAIRMAN



MICHAEL A. CHAD, TREASURER



ANDREW N. BADER, SECRETARY