

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, February 10, 2026.

Present: Marc Laykind, Chairman
 Michael Chad, Treasurer
 Andrew Bader, Secretary
 Dina Scott, Business Manager
 Kevin Gielarowski, Assistant Superintendent

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that District staff repaired water main breaks on Belair Road, Gerhard Road, Lillian Lane and Briarwood Lane.

Kevin Gielarowski presented the a backflow report compiled by the District for the year ending December 31, 2025. Discussion took place and the Board reiterated the efforts taken through various means of communication to remind customers of the importance of annual backflow testing.

Kevin Gielarowski reported that he performed a walk through of all District facilities with H2M architects + engineers as it relates to District-wide security upgrades. Discussion took place and the Board requested Kevin Gielarowski keep them informed.

Kevin Gielarowski reported that the District took delivery of hydrogen peroxide at Plant Nos. 1 and 2.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58812 through 58831 dated February 5, 2026 in the amount of \$37,323.47 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated February 4, 2026 in the amount of \$315.00

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated February 4, 2026 in the amount of \$315.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Dina Scott presented the Nassau County Civil Service approval issued for the District's 2026 certified payroll.

Dina Scott reported that employee Jonathan Bassetta has transitioned from a Water Plant Operator Trainee to Water Plant Operative effective February 5, 2026. Discussion took place and the Board congratulated Jonathan Bassetta on his new title.

Dina Scott presented the Board with a recommendation regarding approval for a change order to a previously approved purchase order with Hirsch Plumbing for the purchase and installation of a larger sized lime tank based on a material specification conflict for the Plant No. 4 AOP treatment project. Discussion took place regarding the details of the proposed change order in the amount of \$7,500.00 and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the increase to the previously approved purchase order Hirsch Plumbing for the purchase and installation of a larger sized lime tank based on a material specification conflict for the Plant No. 4 AOP treatment project in the amount of \$7,500.00.

Dina Scott presented an increase to the previously approved purchase order with H2M architects + engineers as it relates to engineering construction administration and construction observation for Plant No. 4 nitrate and perchlorate treatment project in the amount of \$2,292.43. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the increase to the previously approved purchase order to engineering construction administration and construction observation provided by H2M architects + engineers for the Plant No. 4 nitrate and perchlorate treatment project in the amount of \$2,292.43.

Dina Scott presented an increase to the previously approved purchase order with H2M architects + engineers as it relates to engineering construction administration, part-time resident engineering, construction observation, and Water Infrastructure and Improvement Act (WIIA) grant administration and compliance support for Plant No. 4 AOP

treatment project in the amount of \$21,613.97. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the increase to the previously approved purchase order related to engineering construction administration, part-time resident engineering, construction observation, and WIIA grant administration and compliance support provided by H2M architects + engineers for the Plant No. 4 AOP treatment project in the amount of \$21,613.97.

Dina Scott provided the Board with a copy of the Treasurer's Report for the month ending December 31, 2025. In addition, to supplement and support the Treasurer's Report, Dina Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending December 31, 2025. After discussion, the reports were ordered filed.

Dina Scott presented the Board with a copy of the year-to-date Budget to Actual Expenditures and Budget Variance Report for the month and year ending December 31, 2025. After discussion, the report was ordered filed. Dina Scott reported that she will provide an updated report upon recording all year-end accounting accruals.

Dina Scott reported that as authorized in the 2025 Annual Budget, the District has budgeted to transfer \$150,000.00 to fund capital projects through expenditure appropriations. Total amounts unexpended as of December 31, 2025 are \$44,384.47. Due to the fact the District committed to using these funds for capital expenditures, Dina Scott recommends transferring the unexpended amount to the fund balance assignment for future emerging contaminants cash account to fund future capital projects. Board authorization is requested to execute the transfer of \$44,384.47 from the unreserved/undesignated cash account to the fund balance assignment for future emerging contaminants cash account for the year ending December 31, 2025.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$44,384.47 from the unreserved/undesignated cash account to the fund balance assignment for future emerging contaminants cash account for the year ending December 31, 2025.

Dina Scott reported that as authorized in the 2025 Annual Budget, the District has budgeted to transfer \$500,000.00 to the capital improvement reserve through expenditure appropriations. Dina Scott therefore requested Board authorization to execute the transfer

of \$500,000.00 from the unreserved/undesignated cash account to the capital improvement reserve cash account for the year ending December 31, 2025.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$500,000.00 from the unreserved/undesignated cash account to the capital improvement reserve cash account for the year ending December 31, 2025 as previously adopted.

Dina Scott reported that in accordance with general accepted accounting principles, all interest earned in the capital projects fund derived from reserve/assigned funding sources should be transferred back to the respective reserve/assignment account. Therefore, Board approval was requested to transfer \$81,855.46 of interest earned for the year ending December 31, 2025 from the capital projects cash account to the fund balance assignment for future emerging contaminants cash account.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$81,855.46 from the capital projects cash account to the fund balance assignment for future emerging contaminants cash account for interest earned for the year ending December 31, 2025.

Dina Scott provided the Board with resumes submitted in response to the District's canvass for the position of superintendent through the Nassau County Civil Service. The Board agreed to further consider and coordinate interviews accordingly.

Dina Scott will present the remainder of her report in executive sessions as it relates to personnel related matters.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:35 pm to discuss personnel related matters. The Board emerged from Executive Session at 7:55 pm with minutes produced no action taken.

The Board emerged from executive session accepting the resignation of Marie Caputo, Part Time Accounts Payable Clerk effective February 5, 2026.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, February 10, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 7th day of March 2026.



MARC B. LAYKIND, CHAIRMAN



MICHAEL A. CHAD, TREASURER



ANDREW N. BADER, SECRETARY