



PLAINVIEW WATER DISTRICT

10 Manetto Hill Road • P.O. Box 9113 • Plainview, New York 11803

(516) 931-6469 • Fax: (516) 931-8683 • plainviewwater.org

Board of Commissioners
Marc B. Laykind, Chairman
Michael A. Chad, Treasurer
Andrew N. Bader, Secretary

Superintendent
Andrew S. Donnelly

Business Manager
Dina M. Scott, CPA

Final Reading Request Form

Reason for Request: _____ Sale of Property _____ Tenant Moving In/Out (** see below)

I, _____, am requesting a final reading and final water bill for

Account No. _____ on (date) _____

at the following address: _____

After the final reading, the account for this address should be put in the name of the following:

When the final bill is complete:

_____ Email to: _____

_____ Fax to: _____

_____ Mail to: _____

_____ Pick up at Plainview Water District

(Signature)

(Telephone)

(Print Name)

(Date)

This form can be mailed, faxed or emailed to:

Plainview Water District, Customer Service Dept., PO Box 9113, Plainview NY 11803

Fax: 516 931 8683

Email: customerservice@plainviewwater.org

PLEASE NOTE: A final reading fee in the amount of \$75.00 will be applied to your final bill.

**** For additional information on property owners with rental property, please visit our website at www.plainviewwater.org/billing/rentalproperties/**

Proudly serving the Plainview-Old Bethpage community since 1928