

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 24, 2026.

Present: Marc Laykind, Chairman
Michael Chad, Treasurer
Andrew Bader, Secretary
Andrew Donnelly, Superintendent
Dina Scott, Business Manager
Kevin Gielarowski, Assistant Superintendent
Gregory Carman, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Communications
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened the meeting by announcing the appointment of the District's recently hired Superintendent, Andrew Donnelly. The Board of Commissioners welcomes Andrew Donnelly and looks forward to working together.

GREGORY CARMAN'S REPORT – ATTORNEY:

Commissioner Laykind reported that another service line leak has occurred on Stevens Street, directly adjacent to National Grid's cast iron gas main. Discussion took place and the Board request Attorney Carman to consider a recommended path forward.

ENGINEER NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the contractors of the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility project are productively moving toward completion of the remaining punch list items. Furthermore, discussion took place regarding the current status of communication with the project's contractors as it relates to the Board's consideration of assessing liquidated damages against the contractors due to the project extending beyond its agreed upon completion date. After discussion, the Board requested Attorney Carman to consider a recommended path forward.

Engineer Neri reported that the storm trap evacuation system installation is complete at the Plant No. 5 emerging contaminant project. Also complete are the Well No. 5-3 blow off piping installation and the operational ability to blow off at Well No. 5-2. Engineer Neri presented a letter of endorsement by H2M architects + engineers, certifying milestone completion of Phase I of the project. A construction progress meeting took place this morning and the next construction progress meeting is scheduled for March 31, 2026.

Engineer Neri reported that installation of the split face block and trusses are complete at the Plant No. 7 AOP treatment enclosure project. Engineer Neri also reported that he is in receipt of a submitted request for time extension for completion of the project from the general and electrical contractor. Engineer Neri stated that upon his review of the request, it is deemed reasonable and has requested the Board's consideration. Furthermore, Engineer Neri presented a series of change orders submitted by the general contractor for approval for items previously requested by the District.

Engineer Neri presented the Board with a recommendation regarding approval for a change order to a previously approved purchase order with Sema Contracting for dry well cover replacement as it relates to the Plant No. 7 AOP treatment enclosure project. Discussion took place regarding the details of the additional work performed in the amount of \$7,206.84. After discussion, the Board approved Engineer Neri's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the change order submitted by Sema Contracting for dry well cover replacement as it relates to the Plant No. 7 AOP treatment enclosure project at a cost of \$7,206.84.

Engineer Neri presented the Board with a recommendation regarding approval for a change order to a previously approved purchase order with Sema Contracting for installation of fencing and a gate as it relates to the Plant No. 7 AOP treatment enclosure project. Discussion took place regarding the details of the additional work performed in the amount of \$210,214.25. After discussion, the Board approved Engineer Neri's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the change order submitted by Sema Contracting for installation of fencing and a gate as it relates to the Plant No. 7 AOP treatment enclosure project at a cost of \$210,214.25.

Engineer Neri presented the Board with a recommendation regarding approval for a change order to a previously approved purchase order with Sema Contracting for installation of tablet chlorinators and a lime feed pump as it relates to the Plant No. 7 AOP treatment enclosure project. Discussion took place regarding the details of the additional work performed in the amount of \$91,597.00. After discussion, the Board approved Engineer Neri's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the change order submitted by Sema Contracting for installation of tablet chlorinators and a lime feed pump as it relates to the Plant No. 7 AOP treatment enclosure project at a cost of \$91,597.00.

Engineer Neri presented the Board with a recommendation regarding approval for a change order to a previously approved purchase order with Sema Contracting for basement piping and sump pump replacement as it relates to the Plant No. 7 AOP treatment enclosure project. Discussion took place regarding the details of the additional work performed in the amount of \$20,745.05. After discussion, the Board approved Engineer Neri's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the change order submitted by Sema Contracting for basement piping and sump pump replacement as it relates to the Plant No. 7 AOP treatment enclosure project at a cost of \$20,745.05.

Engineer Neri presented the Board with a recommendation regarding approval for a change order to a previously approved purchase order with Roland's Electric for installation of additional lighting located in the booster building as it relates to the Plant No. 7 AOP treatment enclosure project. Discussion took place regarding the details of the additional work performed in the amount of \$9,919.20. After discussion, the Board approved Engineer Neri's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the change order submitted by Roland's Electric for installation of additional lighting located in the booster building as it relates to the Plant No. 7 AOP treatment enclosure project at a cost of \$9,919.20.

Engineer Neri presented the Board with a recommendation regarding approval for a change order to a previously approved purchase order with Sema Contracting for exhaust fan replacement as it relates to the Plant No. 7 AOP treatment enclosure project. Discussion took place regarding the details of the additional work performed in the amount of \$6,440.00. After discussion, the Board approved Engineer Neri's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the change order submitted by Sema Contracting for exhaust fan replacement as it relates to the Plant No. 7 AOP treatment enclosure project at a cost of \$6,440.00.

Engineer Neri confirmed the workshop scheduled for Wednesday, March 25, 2026 with the Board, Supt. Donnelly, Kevin Gielarowski, and the H2M architects + engineers projects team to discuss details of various items and upgrades taking place throughout the District. Discussion took place and the Board confirmed.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a revised draft of the postcard mailer to be sent to all District customers with a registered backflow device. This mailer is being sent in an effort to educate and remind customers of the importance of backflow testing as well as the respective compliance requirements. Discussion took place and the Board approved for printing and mailing.

Lola Rivera presented the quarterly bill insert for the Board's review and approval. The Board provided comments and requested a revised draft be submitted to Dina Scott for final review upon the revisions being made.

Lola Rivera presented various options of revised letterhead. Discussion took place and the Board selected the appropriate letterhead for all future correspondence.

Greg Gordon reported that the related content for the spring 2026 newsletter is currently being drafted.

Greg Gordon presented ideas for consideration with regard to the District hosting its touch-a-truck event on Saturday, May 9, 2026. Discussion took place and the Board requested Greg Gordon to continue to plan and coordinate accordingly.

Greg Gordon presented the idea of drafting a press release welcoming the District's new Superintendent, Andrew Donnelly. After discussion, the Board agreed and requested ZE Creative Communications to draft the related press release.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski provided the Board with a request for water availability at 8 Jamacia Ave. The Board approved Kevin Gielarowski's request.

Kevin Gielarowski provided the Board with a request for water availability at Shepherd Hill Apartments and the Pad Building at Woodbury Plaza, both of which were reviewed by H2M architects + engineers. The Board approved Kevin Gielarowski's request.

Kevin Gielarowski reported that Plant No. 1, Well 1 is authorized to be placed back in service by the Nassau County Department of Health after the recent carbon change-out.

Kevin Gielarowsk reported that Plant No. 4, Well 3 is authorized to be placed back in service by the Nassau County Department of Health for the upcoming pumpage season.

Kevin Gielarowski reported that the District is taking the required samples in order to bring Plant No. 5, Well 3 back into service for the upcoming pumpage season.

Kevin Gielarowski presented alkalinity, PH and chlorine levels District-wide for March 2026, noting levels are favorable.

Kevin Gielarowski presented a quote submitted by T Mina for the purchase of water main repair materials in the amount of \$11,881.05. Dina Scott advised the Board that purchases for water main supplies from T Mina have been bid through the Long Island Water Conference Cooperative Bidding Program. After discussion, the Board approved Kevin Gielarowski's request.

Kevin Gielarowski presented a quote submitted by T Mina for the purchase of new service installation materials in the amount of \$6,892.90. Dina Scott advised the Board that purchases for new service installation supplies from T Mina have been bid through the Long Island Water Conference Cooperative Bidding Program. After discussion, the Board approved Kevin Gielarowski's request.

Kevin Gielarowski presented a quote submitted by T Mina for the purchase of three (3) new Eddy fire hydrants in the amount of \$12,020.04. Dina Scott advised the Board that purchases for fire hydrants and related supplies from T Mina have been bid through the Long Island Water Conference Cooperative Bidding Program. After discussion, the Board approved Kevin Gielarowski's request.

Dina Scott presented a quotation issued by Trojan Technologies Group and requested Board approval to purchase 128 (one hundred twenty eight) lamps required for a full bulb replacement on the Plant 1, Well 1 and 2 reactors. Kevin Gielarowski reported that the current system is approaching the required change out after usage of 18,000 lamp hours. Dina Scott reminded the Board that Trojan Technologies Group is the standardized distributor and maintenance provider of purchase Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP systems pursuant to the standardization resolution on file. After discussion, the Board of Commissioners approved the 128 (one hundred twenty eight) lamps required for a full bulb replacement on the Plant 1, Well 1 and 2 reactors for a total cost of \$78,835.96.

Kevin Gielarowski will present the remainder of her report in executive session as it relates to personnel matters.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58946 through 58961 dated March 13, 2026 in the amount of \$328,397.31 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100136 dated March 13, 2026 in the amount of \$10,545.00 was previously reviewed, approved and signed by the Board.

Vendor check nos. 58966 through 58982 dated March 19, 2026 in the amount of \$16,008.96 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100137 dated March 19, 2026 in the amount of \$10,545.00 was previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 10, 2026 in the amount of \$435.00
- Dental claims dated March 17, 2026 in the amount of \$2,300.00

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 10, 2026 in the amount of \$435.00 and March 17, 2026 in the amount of \$2,300.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed

Dina Scott presented an email correspondence related to registration for PERMA's Annual Member Conference which takes place May 14-15, 2026 at Turning Stone Resort Casino. Discussion took place and the Board agreed to further consider.

Dina Scott presented a communication issued by the Cybersecurity and Infrastructure Security Agency (CISA) as it related to continued vigilance amid conflict with Iran. Discussion took place and the Board agreed to further consider.

Dina Scott presented an invitation from the LIWC Young Professionals committee for a preview of members' presentations selected for the NYSAWWA New York Water Event hosted by H2M architects + engineers on Thursday, April 2, 2026 from 4:30pm-6:30pm. Discussion took place and the Board agreed to further consider.

Dina Scott presented an updated memorandum submitted by H2M architects + engineers as it relates to the current status of exceeding the previously approved purchase orders for the Plant No. 4 AOP and perchlorate treatment facility project based on the construction completion extension past of the originally anticipated project completion date of September 27, 2024. Discussion took place and the Board requested Attorney Carman to coordinate details with Engineer Neri and consider a recommended path forward for pursuing liquidated damages against the related contractors.

Dina Scott presented a memorandum submitted by H2M architects + engineers as it relates to the current status of exceeding the previously approved purchase order for the Plant No. 7 AOP enclosure project based on the anticipated construction completion extension past of the originally anticipated completion date of April 13, 2026. The Business Manager stated that the reason for the project's extension beyond the originally anticipated completion date is as a result of additional work to be performed at the District's request. Discussion took place and the Board requested Engineer Neri continue to keep them informed as it relates to the project's status.

Dina Scott provided the Board with a copy of the Treasurer's Report for the month ending February 28, 2026. In addition, to supplement and support the Treasurer's Report, Dina Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending February 28, 2026. After discussion, the reports were ordered filed.

Dina Scott presented a transfer request form from the operating cash account to the general maintenance and improvement reserve cash account in the amount of \$6,500.00. Dina Scott reported that in accordance with generally accepted accounting principles, any unexpended funds related to a capital expenditure should be transferred back to the respective funding source upon the project's completion. The initial transfer for the purchase of the 2025 Chevrolet dump truck was inclusive of a stainless steel upgrade which the District later opted to forego, resulting in excess funding.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$6,500.00 from the operating cash account to the general maintenance and improvement reserve cash account.

Dina Scott presented a transfer request form from the cafeteria cash account to the payroll cash account in the amount of \$27,488.19 for the purpose of correction of error in the bank deposit submitted for the payroll period ending March 1, 2026.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$27,488.19 from the cafeteria cash account to the payroll cash account.

Enclosed for your review and approval is a transfer request form from the payroll cash account to the cafeteria cash account in the amount of \$175.00 for the purpose of correction of error in the bank deposit submitted for the payroll period ending March 1, 2026.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$175.00 from the payroll cash account to the cafeteria cash account.

The NSWCA Meeting was held on Monday, March 16, 2026 at Spuntino's in Williston Park, NY at 6:30pm. The program topic for the meeting was the current state of water legislation in New York State. Commissioner Laykind, Commissioner Bader and Commissioner Chad were in attendance.

The following board meetings were scheduled for April 2026:

- April 7th at 5:30 pm
- April 14th at 5:30 pm
- April 21st at 5:30 pm - Additional Public Session at 7:00 pm
- April 28th at 5:30 pm

Dina Scott will present the remainder of her report in executive session as it relates to personnel matters.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:45 pm to discuss personnel matters. The Board emerged from Executive Session at 8:35 pm with minutes produced and action taken.

The Board of Commissioners acknowledges an employee claim of harassment in the workplace. Said claim has been investigated by Dina Scott and Kevin Gielarowski with the oversight and direction of District counsel. A summary of facts of findings presented to the Board. As a result of the investigation, the Board of Commissioners has made what is deemed to be necessary documentation and enforced the appropriate course of action to bring this matter to resolve.


The Board of Commissioners approved and executed the revised 2026 Employee Salary Schedule.


There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:45 pm.

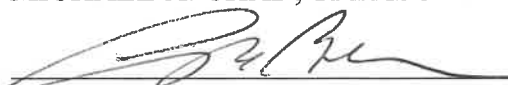
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 24, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 9th day of June 2026.



MARC B. LAYKIND, CHAIRMAN


MICHAEL A. CHAD, TREASURER


ANDREW N. BADER, SECRETARY