Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, April 28, 2026.

Present:
Marc Laykind, Chairman
Michael Chad, Treasurer
Andrew Bader, Secretary
Andrew Donnelly, Superintendent
Dina Scott, Business Manager
Kevin Gielarowski, Assistant Superintendent
Gregory Carman, Attorney
Andrew Manfredi, Engineer
Greg Gordon, ZE Creative Communications
Lola Rivera, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

GREGORY CARMAN'S REPORT – ATTORNEY:

Attorney Carman presented his proposed response to the correspondence related to allegations of copyright infringement. His response maintains that the District is not in violation of any such infringement. Discussion took place and the Board Attorney Carman submit the related response.

Attorney Carman reported that he attended a follow-up meeting with Supt. Donnelly, superintendents of neighboring districts and their legal counsel regarding a united approach and path forward in an effort to ensure protection of all infrastructure and assets throughout the Propel NY Energy project. A shared response is being developed, as well as revisions to the previously proposed cost sharing agreement. Discussion took place and the Board requested Attorney Carman to continue to keep them informed.

ENGINEER MANFREDI'S REPORT – ENGINEER:

Engineer Manfredi provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Manfredi reported that the contractors of the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility project are moving toward completion of the remaining punch list items with minimal items remaining and therefore approaching full contract completion.

Engineer Manfredi reported the contractor is continuing the concrete mason unit installation for the lime building at the Plant No. 5 emerging contaminant project. The contractor is also continuing with the AOP/Granular Activated Carbon (GAC) building foundation wall rebar and formwork with expectation that the foundation concrete wall placement is scheduled for May 1, 2026. Discussion took place regarding coordination of delivery of the eight (8) GAC vessels to the Plant site location. After discussion, Engineer Manfredi reported that he will discuss the District's concerns with Engineer Neri as well as the contractor to develop a revised plan for delivery. A construction progress meeting took place this morning and the next construction progress meeting is scheduled for May 5, 2026.

Engineer Manfredi reported that the general contractor is ready to commence epoxy floor painting for the Plant No. 7 AOP treatment enclosure project, which therefore requires the Board to conclude on a paint color. Discussion took place and the Board agreed to consider a color selection upon receipt of color samples for review.

Engineer Manfredi reported that the Nassau County Department of Health submitted a recommendation of approval of the design and specifications for the Plant No. 3 GAC replacement project to the NYS Department of Health. Engineer Neri also reported H2M architects + engineers received comments from the NYS Department of Health related to the plans and specifications and responded accordingly with final plans submitted on April 28, 2026. Engineer Manfredi reported that it is expected the NYS Department of Health will issue final approval within the forthcoming week. Discussion took place and the Board requested Engineer Manfredi continue to keep them informed.

Engineer Manfredi reported that approval of the District's 2025 Annual Water Supply Statement has been received by the NYS Department of Health.

Engineer Manfredi reported that Engineer Pal conducted a second meeting with the District to review the Risk Resiliency Assessment on Friday, April 24, 2026. Engineer Pal is preparing completion of the assessment for the District's certification with the Environmental Protection Agency.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Lola Rivera presented a press release related to the District's Touch-a-Truck event on Saturday, May 9, 2026 for the Board's review and approval. After discussion, the Board approved for publishing.

Lola Rivera reported that Superintendent, Andrew Donnelly's bio was posted on the District's website.

Greg Gordon reported edits to the Spring 2026 newsletter are being made by the designer and a first draft of the layout will be presented upon completion.

ANDREW DONNELLY'S REPORT – SUPERINTENDENT:

Supt. Donnelly reported that fire hydrant insurance service operation testing has been conducted for the Plainview Fire Department on ten (10) of the fourteen (14) District owned fire hydrants in an effort to verify adequate flow and velocity. Discussion took place and the Board requested Supt. Donnelly to continue to keep them informed.

Supt. Donnelly reported that the quarterly safety committee meeting was conducted and discussion took place regarding various safety topics, including expanding the District's electrical and confided space training. The District is consulting with PERMA on training programs offered. Discussion took place and the Board requested Supt. Donnelly to continue to keep them informed.

Supt. Donnelly presented a customer issued letter of appreciation for employee Franklyn Crowley, Water Service Supervisor. Discussion took place and the Board acknowledged Franklyn Crowley for his service.

Supt. Donnelly reported that he attended a second meeting with superintendents of neighboring districts and their legal counsel regarding a united approach and path forward in an effort to ensure protection of all infrastructure and assets throughout the Propel NY Energy project. A shared response is being developed and will be distributed upon completion. Supt. Donnelly reported that it was recommended District superintendents provide acknowledgment to Propel NY and inform them that a response is forthcoming. Discussion took place and the Board requested Supt. Donnelly to submit the related acknowledgement and continue to keep them informed.

Supt. Donnelly requested the Board's approval to remove a backflow penalty in the amount of $250.00 assessed to 722 Old Bethpage Road and $125.00 assessed to 210 Express Street. Discussion took place regarding the details and the Board approved Supt. Donnelly request.

Supt. Donnelly requested the Board's approval to remove backflow penalties in the amount of $125.00 each assessed to 538 Woodbury Road, 544 Woodbury Road and 550 Woodbury Road. Discussion took place regarding the details and the Board denied Supt. Donnelly request.

Supt. Donnelly requested Board approval for employees Sal Marchica and Nicholas Mele to attend the NYS Water Treatment IIB class. Discussion took place and the Board approved Supt. Donnelly request.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that the District and the Nassau County Department of Health have completed the required samples in order to bring Plant No. 7 back into service following the air stripper tower rehabilitation. The District is currently awaiting review and approval by the Nassau County Department of Health.

Kevin Gielarowski reported that District staff replaced batteries on the generators at Plant Nos. 1 and 2 as previously recommended. Discussion took place regarding ongoing generator maintenance procedures.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 59096 through 59115 dated April 24, 2026 in the amount of $21,772.87 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated April 22, 2026 in the amount of $599.66

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated April 22, 2026 in the amount of $599.66 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Furthermore, Dina Scott reported that the District has received a high volume of customer complaints stating they did not receive their 4th quarter 2025 invoices via postal mail and therefore did not remit payment and were assessed a late fee. It was noted that apparently the US postal office delayed delivery of a portion of the bills sent to customers. These customers have requested removal of the related penalty assessed. Dina Scott reiterated the disclosure on the face of the invoice which clearly states the District cannot assume responsibility for disruptions caused by the postal service. After discussion, the Board acknowledged this extenuating circumstance and granted Dina Scott approval to waive customer penalties where requested as a result of the disruption in postal service. The Board acknowledged this includes granting Dina Scott approval to waive customer penalties even if waiver has taken place in the most recent five years, which provides exception to the District's Customer Penalty Policy.

Dina Scott reported that the presentation of financial statements for the year ending December 31, 2025 with auditors Cullen & Danowski is scheduled to take place on Monday, May 11, 2026 at 3:00pm.

Dina Scott reported that she is working with Supt. Donnelly on compiling information and developing a plan of action as it relates to compliance with the new NYS Department of Health regulations as it relates to cybersecurity requirements.

Dina Scott reported that preparations for the POB Chamber of Commerce Springfest taking place on Sunday, May 3, 2026 are in order. Dina Scott provided the related details to the event.

Dina Scott reported that posters for the District's annual poster contest are scheduled to be picked up on Friday, May 8, 2026. Dina Scott requested the Board's consideration of a date to host the annual award ceremony. After discussion, the Board agreed to host the annual poster contest awards ceremony on Thursday, June 4, 2026 at 6:00pm.

Dina Scott presented a proposed resolution for the Board to appoint Andrew Donnelly, Superintendent as the authorized agent to execute NYS WIIA grant documentation for all existing NYS WIIA grants. After discussion, the related resolution was adopted as attached herewith.

Dina Scott presented a recommendation to the Board to add Andrew Donnelly, Superintendent as an authorized signer for all District cash accounts held with the ConnectOne Bank, Flushing Bank and NYCLASS. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves adding Andrew Donnelly, Superintendent as an authorized signer for all District cash accounts held with the ConnectOne Bank, Flushing Bank and NYCLASS.

Dina Scott presented a recommendation to the Board to remove Kevin Gielarowski as the authorized signer for all District cash accounts held with all financial institutions. Dina Scott reported that Kevin Gielarowski is currently an authorized signer for all District accounts held with ConnectOne Bank. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves to remove Kevin Gielarowski as the authorized signer for all District cash accounts held with ConnectOne Bank.

Dina Scott presented a recommendation to the Board to appoint Andrew Donnelly, Superintendent as a FOIL Officer for the District. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners appoints Andrew Donnelly, Superintendent as a FOIL Officer for the District.

Dina Scott presented a recommendation to the Board to appoint Andrew Donnelly, Superintendent as a Procurement Officer for the District and adopt the related policy amendment. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners appoints Andrew Donnelly, Superintendent as a Procurement Officer for the District.

RESOLVED, that the Board of Commissioners adopts the revised Purchasing Procedures and Procurement Policy.

The LIWC Meeting was held on Monday, April 27, 2026 at Patriza's in Massapequa Park, NY at 6:00pm. The program for the meeting was connecting a valve actuator to your control system. Commissioner Laykind, Commissioner Bader, Commissioner Chad and Dina Scott were in attendance.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:35 pm.

STATE OF NEW YORK)

COUNTY OF NASSAU) ss.:

PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, April 28, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 9th day of June 2026.

MARC B. LAYKIND, CHAIRMAN

MICHAEL A. CHAD, TREASURER

ANDREW N. BADER, SECRETARY

BOARD RESOLUTION TO APPOINT A REPRESENTATIVE OF THE DISTRICT TO AUTHORIZE THE EXECUTION OF THE NYS WIIA GRANT AGREEMENT AND ANY AND ALL DOCUMENTS

WHEREAS, as a requirement to receive funding under the NYS Water Infrastructure Improvement Act (WIIA) grant, the NYS Environmental Facilities Corp. (EFC) requests that the District adopt a resolution appointing a representative that authorizes them to act as an authorized Agent on behalf of the District and execute the NYS WIIA Grant Agreement and any and all documents, instruments and other agreements necessary to effectuate the WIIA grant funding. Dina Scott, Business Manager was previously designated to act as Agent on behalf of the District for the time period in which it was absent a superintendent. After discussion and upon motion duly made and seconded it was,

RESOLVED that the Board of Commissioners authorizes Andrew Donnelly, Superintendent to execute all NYS WIIA grant agreements and any and all documents, instruments and other agreements necessary to effectuate the NYS WIIA grant funding on behalf of the Plainview Water District.

VOTE	AYES:	NOES:	ABSTENTIONS:
Commissioner Laykind	AYE		
Commissioner Chad	AYE		
Commissioner Bader	AYE		

Vote:

I, Dina Scott, duly appointed and qualified Business Manager of the Plainview Water District, hereby, CERTIFY that the foregoing resolution of the Plainview Water District was adopted by the Board of Commissioners on the 28th day of April 2026.

WITNESSETH, my hand and seal this 28th day of April 2026

Dina Scott