

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, February 24, 2026.

Present: Marc Laykind, Chairman
 Michael Chad, Treasurer
 Andrew Bader, Secretary
 Dina Scott, Business Manager
 Kevin Gielarowski, Assistant Superintendent
 Gregory Carman, Attorney
 James Neri, Engineer
 Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

GREGORY CARMAN'S REPORT – ATTORNEY:

Attorney Carman will present his report in executive session as it relates to personnel matters. concerns.

ENGINEER NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that H2M architects + engineers is strongly pushing for contractor completion of all punch list items remaining on the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility project.

Engineer Neri reported that the general contractor has once again temporarily paused installation of the split face block at the Plant No. 7 AOP treatment enclosure project due to the excessive snow and ice and will restart in the next two weeks, weather permitting. The electrical contractor completed blower disassembly last week. Engineer Neri also reported that he is in receipt of a series of change orders from the general and electrical contractors, all of which are being reviewed in detail prior to presentation to the Board. Discussion took place and the Board requested Engineer Neri continue to keep them informed.

Engineer Neri reported that delivery of the storm trap evacuation system for the Plant No. 5 emerging contaminant project has been pushed back to Friday, February 27, 2026 based on the high volume of snow recently received. After discussion, the Board requested Greg Gordon to update the related resident letter to communicate accordingly. Furthermore, Engineer Neri presented a change order/addendum to the previously approved contract with Philip Ross Industries in order to change the grant award compliance terms and conditions to that of which adhere to the NYS Water Infrastructure and Improvement Act (WIIA) Grant as opposed to the Federal Bipartisan Infrastructure Law (BIL) grant. Engineer Neri reported that the BIL grant terms and conditions were included in the contract due to the fact the District was pursuing BIL grant funding at the time the contract was awarded. However, based on the fact the District was not awarded BIL funding, the terms and conditions of the WIIA grant, which is providing substantial funding to this project, are required to be adhered to. After discussion and confirmation by Dina Scott, the Board approved and authorized the Business Manager to execute the related change order.

Furthermore, Engineer Neri presented the Board with a recommendation for approval of two change orders to a previously approved purchase order with the general contractor of the Plant No. 5 emerging contaminant project. The first change order in the amount of \$4,724.57 relates to the removal of an unforeseen drywell at the AOP/Granular Activated Carbon (GAC) building. The second change order in the amount of \$6,000.00 relates to the removal of an unforeseen drywell at the lime building. Engineer Neri reported that the change orders presented will not result in an increase to the total contract price and will be funded through the contingency line allocated as part of the existing contract. Detailed discussion took place and the Board approved the change orders presented by Philip Ross Industries in the amounts of \$4,724.57 and \$6,000.00.

Engineer Neri reported that he has reviewed the analytical data provided by Wire to Water from the previously installed electrical monitoring device at Plant No. 7. Engineer Neri and the representative from Wire to Water continue to investigate the cause behind the recent electrical event whereby a series of ballast drivers were damaged. Engineer Neri reported that he has a meeting scheduled with Wire to Water to conduct further testing and analysis. Discussion took place Engineer Neri requested coordination of a workshop with the Board to discuss in further detail. The Board agreed to consider and requested Dina Scott to coordinate.

Engineer Neri reported that H2M architects + engineers met with Kevin Gielarowski earlier today to review in detail the enclosure design for the Plant No. 3 Granular Activated Carbon (GAC) replacement project. Engineer Neri requested coordination of a workshop with the Board to discuss in further detail. The Board agreed to consider and requested Dina Scott to coordinate.

Engineer Neri reported that drawings are being finalized for the proposed District-wide security upgrades. Discussion took place Engineer Neri requested coordination of a workshop with the Board to discuss H2M architects + engineers recommended plan of action in detail. The Board agreed to consider and requested Dina Scott to coordinate.

Engineer Neri reported that he is preparing proposals to submit to the District for engineering support with preparation of the annual water supply statement as well as the five-year capital improvement plan.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that he is near completion of the proposal for reconfiguration of the District's website. Upon completion, he will submit to the District for review and consideration.

Greg Gordon reported that ZE Creative Communications put forth a series of social media communications encouraging residents and commercial establishments to adopt a fire hydrant and conduct clearing of snow surrounding hydrants across the community as a result of the recent significant snow fall.

Greg Gordon presented a proposed response to a recent resident inquiry. After discussion, the Board agreed to further consider.

Lola Rivera presented a timeline and requested to coordinate a meeting to discuss topics for the spring 2026 newsletter. Discussion took place and the meeting was scheduled to take place virtually on Friday, February 27, 2026, at 9:00am.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that District staff repaired water main breaks on 44 Grohmans Lane, Wallace Drive, 26 Nixon Drive and Newport Drive.

Kevin Gielarowski provided the Board with a request for water disconnect and availability at 11 Adrienne Drive. The Board approved Kevin Gielarowski's request.

Kevin Gielarowski provided the Board with a request for water disconnect at 29 Midwood Drive. The Board approved Kevin Gielarowski's request.

Kevin Gielarowski reported that he met with a member of the Propel NY Energy project team, along with Engineer Neri to discuss the construction of their planned energy projects that may have an impact on the District. Discussion took place regarding details of the meeting and the Board requested Kevin Gielarowski keep them informed.

Kevin Gielarowski reported that Wachs Utility Products is conducting training for the new valve turning trailer on March 5, 2026. Furthermore, when on site, they will conduct the necessary repairs to the fuel tank which was damaged upon delivery.

Kevin Gielarowski reported that the carbon change out on Plant No. 1, Well 1 is complete. The District is currently taking the required samples in order to bring the well back into service.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58865 through 58888 dated February 20, 2026 in the amount of \$105,219.66 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated February 17, 2026 in the amount of \$2,985.50

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated February 17, 2026 in the amount of \$2,985.50 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Dina Scott reported that the audit of the financial statements for the year ending December 31, 2025 will take place Monday, March 9, 2026 through Wednesday, March 11, 2026. Documentation in preparation of the year-end audit is in progress and near completion.

Dina Scott presented a proposal submitted by H2M architects + engineers as it relates to support for completing and certifying the required Risk and Resiliency (RRA) and Emergency Response Plan (ERP). Discussion took place and the Board agreed to further consider.

Dina Scott presented an updated memorandum submitted by H2M architects + engineers as it relates to the current status of exceeding the previously approved purchase orders for the Plant No. 4 AOP and perchlorate treatment facility project based on the construction completion extension past of the originally anticipated project completion date of September 27, 2024. Discussion took place and the Board agreed to further consider.

Dina Scott presented a 2025 Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.

Dina Scott presented a reconciliation of the changes in the District's fund balance for the year ending December 31, 2025 and reported that data is preliminary and subject to change. Dina Scott recommends the District reduce the unassigned fund balance to a target level of approximately 25% of 2026 adopted budget by appropriating \$1,000,000.00 to the

assignment of fund balance for emerging contaminants and \$500,000.00 to the capital improvement reserve cash account from the District's undesignated/unappropriated account. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$1,000,000.00 from the undesignated/unappropriated account into the assignment of fund balance for emerging contaminants cash account for the year ending December 31, 2025 in order to reduce the unassigned fund balance to a target level of approximately 25% of the 2026 adopted budget.

BE IT FUTHER RESOLVED, that the Board of Commissioners approves transferring \$500,000.00 from the undesignated/unappropriated account into the capital improvement reserve cash account for the year ending December 31, 2025 in order to reduce the unassigned fund balance to a target level of approximately 25% of the 2026 adopted budget.

Dina Scott reported that she has experienced difficulties with the initial onboarding process for the purchase of billing supplies and printing, folding and mailing quarterly invoices for the year 2026. Dina Scott reported that after many weeks of efforts and communication, the awarded vendor has communicated his inability to accommodate set up of the District's logo and text to be watermarked on the invoice stock in order to fulfill printing. Discussion took place and Dina Scott requested the Board's consideration to terminate service with the initially awarded vendor and move forward with the next lowest quote provided by American Litho, Inc. After discussion, the Board approved the Business Manager's request to award the purchase of billing supplies and printing, folding and mailing quarterly invoices for the year 2026 to the second lowest total quote, American Litho, Inc for a total annual quote of \$16,662.00

Dina Scott will present the remainder of her report in executive sessions as it relates to personnel matters.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:25 pm to discuss personnel matters. The Board emerged from Executive Session at 7:55 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, February 24, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 1TH day of March 2026.



MARC B. LAYKIND, CHAIRMAN



MICHAEL A. CHAD, TREASURER



ANDREW N. BADER, SECRETARY