

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 10, 2026.

Present: Marc Laykind, Chairman
Michael Chad, Treasurer
Andrew Bader, Secretary
Dina Scott, Business Manager
Kevin Gielarowski, Assistant Superintendent

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

KEVIN GIELAROWSKI'S REPORT – ASSISTANT SUPERINTENDENT:

Kevin Gielarowski reported that District staff repaired a water main break on 145 Northern Parkway West.

Kevin Gielarowski provided the Board with a request for water disconnect on 15 Janet Drive. The Board approved Kevin Gielarowski's request.

Kevin Gielarowski reported that Hach Company completed the semi-annual preventative maintenance on nitrate analyzers District-wide. Dina Scott stated that Hach Company is recognized as the standardized distributor and maintenance provider of Hach nitrate analyzers for the District.

Kevin Gielarowski presented a proposal submitted by H2M architects + engineers for preparation of the District's Annual Water Supply Statement/Consume Confidence Report as required by the NYS and Nassau County Departments of Health. Discussion took place regarding details of the proposal and the related documentation previously submitted to H2M architects + engineers. After discussion, the Board approved Kevin Gielarowski and Dina Scott's request and awarded preparation of the annual statement to H2M architects + engineers in an amount not to exceed \$10,200.00.

Kevin Gielarowski presented a proposal submitted by Optimum to upgrade the District's coax services to fiber internet services. Discussion took place and the Board agreed not to move forward at this time.

Kevin Gielarowski reported that with replacement and operation of the new valve turner trailer, he requests Board approval to commence the auction process for disposal of the previous valve turner trailer which is no longer operational. Discussion took place and the Board approved Kevin Gielarowski's request.

Kevin Gielarowski provided the Board with a listing of commercial backflow devices listed as not-tested for the year ending December 31, 2025 according to the District's records. As such, it is recommended to impose penalties to those accounts in accordance with the District's ordinances due to the degree of hazard posed for cross connection. Discussion took place and the Board approved Kevin Gielarowski's recommendation.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 58915 through 58927 dated March 5, 2026 in the amount of \$3,456.83 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100135 dated March 5, 2026 in the amount of \$173,850.00 was previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 3, 2026 in the amount of \$413.00

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 3, 2026 in the amount of \$413.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott provided the Board with a copy of the Dental Claims Detail History Report for February 2026. After discussion, the report was ordered filed.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Dina Scott requested the Board's approval to remove penalties assessed to 37 Frankie Lane in the amount of \$73.48 in accordance with District policy. Upon discussion, the Board approved the Business Manager's request in accordance with District policy.

Dina Scott reported that the audit of the financial statements for the year ending December 31, 2025 is currently underway.

Dina Scott an invitation submitted by Andrew Cohen, Chief of the Plainview Fire Department for a Hydrant Hero's event which took place on Sunday, March 8, 2026. Commissioner Chad and Commissioner Bader stated they were in attendance.

Dina Scott provided the Board with a copy of the Treasurer's Report for the month ending January 31, 2026. In addition, to supplement and support the Treasurer's Report, Dina Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending January 31, 2026. After discussion, the reports were ordered filed.

Dina Scott presented the 2026 Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on the Business Manager's analysis and after an at length discussion with regard to the necessity of the proposed adjustments, Dina Scott requested the following additional general fund budget transfer be made to increase total appropriations for the additional interest earned through the fund balance assignment for debt service used for purpose of paying down the principal portion of the bond anticipation note;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9730-00-6100	Bond Anticipation Notes Principal	50,000.00
A-5032-00-0000	Appropriated Reserves	50,000.00

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following increase in total appropriations be made for the year ending December 31, 2026;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9730-00-6100	Bond Anticipation Notes Principal	50,000.00
A-5032-00-0000	Appropriated Reserves	50,000.00

Dina Scott presented the Board with a recommendation submitted by Engineer Neri regarding approval for a change order to a previously approved purchase order with Philip Ross Industries for installation of a hatch in order to gain access to the project's clearwell overflow chamber to the contingency allowance for additional work. Detailed discussion took place and the Board approved the change order presented by Philip Ross Industries in the amount of \$3,277.50.

Dina Scott presented a memorandum of recommendation along with a proposal submitted by H2M architects + engineers for support in completing the Environmental Protection Agency (EPA) required Risk Resiliency Assessment and conducting the related certification. Discussion took place regarding details of the proposal and the related documentation previously submitted to H2M architects + engineers. After discussion, the Board approved Kevin Gielarowski and Dina Scott's request and awarded preparation of the Risk Resiliency Assessment and related certification to H2M architects + engineers with an estimated fee on \$5,500.00 to be billed on an hourly basis.

Dina Scott presented a quote and related recommendation to purchase one 2026 Chevrolet Colorado from Smithtown Chevrolet at a price of \$42,494.00 for the District's fleet. Dina Scott reported that pricing was obtained through the Nassau County Boces Cooperative Bidding Program. After discussion, the Board approved Dina Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the purchase of 2026 Chevrolet Colorado from Smithtown Chevrolet at a price of \$42,494.00 as procured through the Nassau County Boces Cooperative Bidding Program.

Dina Scott requested the Board's consideration of a mutually convenient date to coordinate a workshop with H2M architects + engineers to review a series of items as it relates to various projects taking place throughout the District. Discussion took place and the Board provided a series of suggestive dates and requested Dina Scott to coordinate accordingly with Engineer Neri.

Dina Scott will present the remainder of her report in executive session as it relates to personnel matters.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:05 pm to discuss personnel matters. The Board emerged from Executive Session at 7:55 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 10, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 10th day of April 2026.



MARC B. LAYKIND, CHAIRMAN



MICHAEL A. CHAD, TREASURER



ANDREW N. BADER, SECRETARY