Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, June 9, 2026.

Present: Marc Laykind, Chairman
Michael Chad, Treasurer
Andrew Bader, Secretary
Andrew Donnelly, Superintendent
Dina Scott, Business Manager

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

ANDREW DONNELLY'S REPORT – SUPERINTENDENT:

Supt. Donnelly reported that he is conducting review of the semi-annual tank inspection report prepared by H2M architects + engineers. Upon completion of his review, he will provide feedback for discussion with the Board.

Supt. Donnelly reported that he is replacing the sample station located at the District's headquarters.

Supt. Donnelly submitted a quote prepared by Eagle Control Corp. for the purchase and installation of automatic cellular alarm dialers to allow for level alarm monitoring and remote access to tank pressure levels. Discussion took place regarding details of the quote provided in the amount of $14,250.00 per system with a total of four (4) systems, one for each tank located within the District for a total quote in the amount of $57,000.00. Dina Scott reported the respective budget adjustment will be presented as part of her report. The Business Manager reminded the Board that the District has designated Eagle Control Corp. as the specialized professional service provider for the District's SCADA and telemetry equipment system maintenance. Discussion took place and Supt. Donnelly requested Board approval of the for the purchase and installation of automatic cellular alarm dialers for a total amount of $57,000.00. After discussion, Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase and installation of automatic cellular alarm dialers at a unit cost of $14,250.00 and a total cost of $57,000.00 from Eagle Control Corp., the District's specialized professional service provider for the District's SCADA and telemetry equipment system maintenance.

Supt. Donnelly presented a letter issued by Morton Salt notifying the District of a price increase effective August 1, 2026. Dina Scott reported that this contract is procured through the Long Island Water Conference purchasing cooperative.

Supt. Donnelly presented two quotes submitted by La Life Paving, Inc. The first quote was for road restoration on 34 Jamacia Ave. as a result of a previous water main break in the amount of $45,990.84. Said quote was presented based upon specifications enforced by the Town of Oyster Bay Highway Department. The second quote was for road restoration on 1660 Old Country Road as a result of a previous water main break in the amount of $28,767.18. Said quote was presented based upon specifications enforced by the Nassau County Department of Public Works. Dina Scott reported the respective budget adjustment will be presented as part of her report. Discussion took place and Supt. Donnelly requested Board approval of the two quotes presented pursuant to the existing road restoration requirements contract on file. After discussion, the Board approved Supt. Donnelly's request.

Supt. Donnelly will present the remainder of his report in executive session as it relates to personnel matters.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 59242 through 59261 dated June 4, 2026 in the amount of $95,337.68 were previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated June 2, 2026 in the amount of $4,330.59

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated June 2, 2026 in the amount of $4,330.59 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott provided the Board with a copy of the Dental Claims Detail History Report for May 2026. After discussion, the report was ordered filed.

Dina Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Dina Scott reported that responses have been received for the requests for proposal from cybersecurity professionals in order to support the District with various cybersecurity risk assessment and implementation procedures. The Business Manager reported that she and Supt. Donnelly are conducting review and analysis of the proposals received in order to prepare the related recommendation. A workshop was requested to further discuss the proposals received in consideration of the previously presented Cybersecurity Implementation Plan based on requirements and recommendations set forth by the NYS Department of Health cybersecurity requirements, Appendix 5E. The proposed plan documents the District's intended plan of action related to compliance with the new regulations and enhancement of the District's cybersecurity protections.

Dina Scott presented a proposal submitted by H2M architects + engineers for the update and redevelopment of the District's 5 Year Capital Plan. Discussion took place and the Business Manager and Supt. Donnelly requested Board approval of the development of the District's 5 Year Capital Plan in the amount of $17,000.00 as prepared by H2M architects + engineers. After discussion, the Board approved Dina Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the proposal submitted by H2M architects + engineers for the update and redevelopment of the District's 5 Year Capital Plan in the amount of $17,000.00.

Dina Scott presented a request for authorization to transfer $37,500.00 from the assignment of fund balance for emerging contaminants to the cash account capital projects cash account. The purpose of this transfer is to fund the recently approved change order for engineering construction support services for the Plant No. 7 AOP enclosure project. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring $37,500.00 from the assignment of fund balance for emerging contaminants to the cash account capital projects cash account.

Dina Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Dina Scott's analysis and after an at length discussion with regard to the necessity of the proposed adjustment, Dina Scott requested the following additional general fund budget transfers be made in excess of the Budget Transfer Policy limits.

Account Code	Description	Total
A-8330-30-2000	Plant Operating Equipment	$52,000.00
A-8310-70-7700	Contingency	$52,000.00
A-8340-10-3010	Road Restoration	$80,000.00
A-8310-70-7700	Contingency	$80,000.00

Motion made by Commissioner Laykind, second by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfers:

Account Code	Description	Total
A-8330-30-2000	Plant Operating Equipment	$52,000.00
A-8310-70-7700	Contingency	$52,000.00
A-8340-10-3010	Road Restoration	$80,000.00
A-8310-70-7700	Contingency	$80,000.00

Dina Scott reported that in order to adhere to current cash flow requirements, she proposes the transfer of $400,000.00 from the District's unreserved/undesignated account to its operating account. After discussion, the Board approved Dina Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of $400,000.00 from the District's unreserved/undesignated account to its operating account.

Dina Scott reported that based on previous discussions of employees intending to utilize the District's paid family leave benefit, she drafted a related policy as one was not previously in place. As such, the Business Manager presented the newly developed Paid Family Leave Policy. Discussion took place regarding consideration of the District's policy related to this benefit. After discussion, the Board provided a series of revisions and authorized the proposed policy inclusive of the revisions made.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the Paid Family Leave Policy.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:15 pm to discuss personnel matters. The Board emerged from Executive Session at 7:55 pm with minutes produced and action taken.

The Board of Commissioners approved and executed the revised 2026 Employee Salary Schedule.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)

COUNTY OF NASSAU) ss.:

PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, June 9, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 31st day of July 2026.

MARC B. LAYKIND, CHAIRMAN

MICHAEL A. CHAD, TREASURER

ANDREW N. BADER, SECRETARY