Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, July 21, 2026.

Present: Marc Laykind, Chairman
Michael Chad, Treasurer
Andrew Bader, Secretary
Andrew Donnelly, Superintendent
Dina Scott, Business Manager
Gregory Carman, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Communications

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

GREGORY CARMAN'S REPORT – ATTORNEY:

Attorney Carman has no report for presentation to the Board.

ENGINEER NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that he received a correspondence from the plumbing contractor of the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility project relating to the project extending beyond its contractual completion date. Engineer Neri informed the Board that Engineer Manfredi is compiling the related supporting documentation in order to respond accordingly to the plumbing contractor. Furthermore, Engineer Neri reported that H2M architects + engineers continues to await completed works approval from the Nassau County Department of Health as it relates to the electrical contractor's completion of the generator. Discussion took place the Board requested Engineer Neri to continue to keep them informed.

Engineer Neri reported H2M architects + engineers submitted a response to the Nassau County Department of Health related to comments received based upon their review of the previously submitted design and specifications for the Plant No. 3 Granular Activated Carbon (GAC) enclosure project. Discussion took place and the Board requested Engineer Neri continue to keep them informed.

Engineer Neri reported that construction continues to progress on Plant No. 5 emerging contaminant project. The contractor has commenced setting of structural steel for the new AOP/GAC building as well as the natural gas generator which has been delivered to the site. Furthermore, Engineer Neri presented the Board with a recommendation for approval of two change orders to a previously approved purchase order with the general contractor. The first change order is a credit for the unused portion of the disposal of unsuitable material in the amount of $121,923.00. The second change order is for additional fill material in the amount of $81,260.00. The net of the two change orders represents a credit to the District in the amount of $40,663.00. After discussion, the Board approved Engineer Neri's recommendation for the net credit of the two change orders to be applied to the contingency allowance in the amount of $40,663.00.

Engineer Neri reported that discussions have been taking place with the general contractor of the Plant No. 7 AOP treatment enclosure project as a result of them improperly substituting the previously approved specification of epoxy flooring paint. Engineer Neri reported that H2M architects + engineers conducted satisfactory review of the newly revised submittal for the substitute brand of paint and presented the Board with a revised proof for approval. After discussion, the Board approved use of the revised brand of epoxy flooring paint and requested Engineer Neri to conduct analysis regarding any potential variance in pricing. Furthermore, Engineer Neri reported that he is awaiting a proposed change order from the electrical contractor as it relates to their cost for installation of electrical wiring for the newly proposed gate.

Engineer Neri reported that following the walk through of professional service providers who are considering submitting a proposal for the District-wide security upgrades project, several providers requested an extension of the related proposal submittal date. After discussion, the Board approved Engineer Neri's request for a revised response date of July 31, 2026.

Engineer Neri reported that has coordinated a walk through with Supt. Donnelly to each of the District's plant facilities in commencement of the update and redevelopment of the District's 5 Year Capital Plan.

Engineer Neri reported that H2M architects + engineers has completed submission of the grant application under the 2026 NYS Intermunicipal Water Infrastructure Grant with the Environmental Facilities Corp.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to backflow reminders for the Board's review and approval. After discussion, the Board requested the related press release be submitted in the fall in an effort for it to be given timely consideration.

Greg Gordon presented an e-mail blast for the Board's review and approval. The Board provided comments and approved for sending upon the revisions being made.

Greg Gordon presented topics for consideration in drafting a direct mailer to provide customers with updates as to District happenings. After discussion, the Board provided Greg Gordon with direction of topics for preparation.

ANDREW DONNELLY'S REPORT – SUPERINTENDENT:

Supt. Donnelly provided the Board with a request for water availability at 15 Janet Drive and 196 Haypath Road. The Board approved Supt. Donnelly's request.

Supt. Donnelly reported that he met with the Business Manager and Water Service Supervisor to discuss the status of open road restoration projects throughout the District. Discussion took place and the Board requested Supt. Donnelly to obtain additional information from the Town of Oyster Bay as it relates to their operating procedures on road restoration.

Supt. Donnelly reported the police report received for the fire hydrant located at 1068 Old Country Road that was struck by a motor vehicle was submitted to the District's insurance broker. Efforts are being put forth to obtain the driver's license number as it was omitted from related police report and therefore has caused delay in processing the claim through insurance. Discussion took place and Commissioner Laykind provided directive to Supt. Donnelly on steps forward.

Supt. Donnelly reported that the lime room door at Plant No. 3 is in disrepair and requires replacement. He is currently putting forth efforts to obtain the related quotes and will present for approval upon receipt.

Supt. Donnelly reported that he had a meeting on Monday, July 20, 2026 with Attorney Carman and Nicole Morton of Salerno Brokerage to review and discuss specifications for bidding the specific type of off-road dyed diesel fuel required to run the generators. He continues to prepare the related documentation in preparation of the bid.

Supt. Donnelly presented a sole source justification letter submitted by KB Sales Agency as it relates to their ability to provide specialized, certified confined space training to District employees. Supt. Donnelly reported that hand-on training of this type is essential for safety management. Supt. Donnely presented the related proposal in the amount of $10,640.00 for approval. Dina Scott reported that the previously awarded safety training grant by Perma will provide the District reimbursement in the amount of $3,500.00 of the cost of the training. After discussion, Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners the proposal submitted by KB Sales Agency for specialized, certified confined space training in the amount of $10,640.00 for approval, of which $3,500.00 will be reimbursed to the District.

Supt. Donnelly reported that District management continues to work on implementation of the new timekeeping system. The related employee training is scheduled to take place on Thursday, July 23, 2026 and the new system will go live on Monday, July 27, 2026.

Supt. Donnelly reported that installation and programming of cellular back up communication is complete and is currently being tested.

Supt. Donnelly reported that the District's 2023 Chevrolet trailblazer has been confirmed as totaled by the insurance carrier as a result of the damage from a fallen tree. The amount to be recovered from the salvaged vehicle is forthcoming from the carrier. Discussion took place and Commissioner Laykind provided Supt. Donnelly with a series of items for consideration in making a determination as to the most appropriate replacement vehicle.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 59397 through 59415 dated July 16, 2026 in the amount of $162,899.16 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 100149 dated July 16, 2026 in the amount of $2,410,530.00 was previously reviewed, approved and signed by the Board.

Dina Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated July 14, 2026 in the amount of $965.00

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated July 14, 2026 in the amount of $965.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Dina Scott reported that she is continuing to prepare the District's 2027 operating budget.

Dina Scott provided the Board with a copy of the Treasurer's Report for the month ending June 30, 2026. In addition, to supplement and support the Treasurer's Report, Dina Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending June 30, 2026. After discussion, the reports were ordered filed.

Dina Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending June 30, 2026. After discussion, the report was ordered filed.

Dina Scott presented a summary of responses received for the requests for proposal from cybersecurity professionals in order to support the District with various cybersecurity risk assessment and implementation procedures. The Business Manager reported that a workshop was previously held to discuss in detail the proposals received in consideration of the District's Cybersecurity Implementation Plan based on requirements and recommendations set forth by the NYS Department of Health cybersecurity requirements, Appendix 5E. The proposed plan documents the District's intended plan of action related to compliance with the new regulations and enhancement of the District's cybersecurity protections. Upon discussion, Dina Scott recommended to engage the services of PKF O'Connor Davies to conduct a cybersecurity gap analysis and remediation report in the amount of $14,000.00, as well as penetration testing in the amount of $4,000.00, for a total award in the amount of $18,000.00. In addition, the Business Manager recommended to engage the services of Sourcepass to prepare a written cybersecurity program in the amount of $4,575.00, prepare a written indecent response plan in the amount of $7,500.00, as well as conduct tabletop exercises on the incident response plan in the amount of $6,500.00, for a total award in the amount of $18,211.00. Furthermore, the items reported above will be reimbursable under the SECURE assessment and implementation grants, should the District be awarded by the Environmental Facilities Corp. Dina Scott reported that she will present the respective budget adjustment upon receipt of Board authorization. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the proposal submitted by PKF O'Connor Davies to conduct a cybersecurity gap analysis and remediation report in the amount of $14,000.00, as well as penetration testing in the amount of $4,000.00, for a total award in the amount of $18,000.00.

BE IT FURTHER RESOLVED, that the Board of Commissioners approves the proposal submitted by Sourcepass to prepare a written cybersecurity program in the amount of $4,575.00, prepare a written indecent response plan in the amount of $7,500.00, as well as conduct tabletop exercises on the incident response plan in the amount of $6,500.00, for a total award in the amount of $18,211.00

Dina Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy as a result of the previously awarded cybersecurity proposals. In addition, Dina Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Dina Scott's analysis and after an at length discussion with regard to the necessity of the proposed adjustment, Dina Scott requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits.

Account Code	Description	Total
A-8310-30-4545	Cybersecurity Services	$37,000.00
A-8310-00-1000	Superintendent Salaries	$37,000.00

Motion made by Commissioner Laykind, second by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfers:

Account Code	Description	Total
A-8310-30-4545	Cybersecurity Services	$37,000.00
A-8310-00-1000	Superintendent Salaries	$37,000.00

The following board meetings were scheduled for August 2026:

- August 4th at 5:30 pm
- August 11th at 5:30 pm
- August 18th at 5:30 pm - Additional Public Session at 7:00 pm
- August 25th at 5:30 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:20 pm.

STATE OF NEW YORK)

COUNTY OF NASSAU) ss.:

PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, July 21, 2026.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 5th day of August 2026.

MARC B. LAYKIND, CHAIRMAN

MICHAEL A. CHAD, TREASURER

ANDREW N. BADER, SECRETARY